

BROUGHTON TOWN COUNCIL

Mayor: Councillor Louise Price

Deputy Mayor: Councillor Neil Simpson



Town Clerk: Gary Johnson

Deputy Town Clerk: Sonia Baig

20th October 2021

To: Members of Broughton Town Council

Councillors Price (Mayor), Lee, Mumby-Croft MP, Portess, Ross, Senior, Simpson & Tattersfield

Copies to: Mr A Percy MP
PS Allen

Dear Councillor

I hereby give notice of the **Full Council Meeting of Broughton Town Council** due to be held on **Monday, 25th October 2021, at 7.30 pm**, in the **Phil Grundy Community and Sports Centre, Scawby Road, Broughton**, and you are summoned to attend.

Yours sincerely

A handwritten signature in black ink that reads 'Gary Johnson'.

Gary Johnson
Town Clerk to the Council

Public Participation

Members of the public may speak prior to the meeting on issues they would like to bring to the attention of the Full Council, however public participation shall not exceed 20 minutes.

AGENDA

1. **Record of Members Present**
To record names of members present.
2. **Apologies and Reasons for Absence**
To receive and accept any apologies and reasons for absence.
3. **Declarations of Interest**
 - (i) To record any declarations of interest in respect of the agenda.
 - (ii) To note any dispensations given to any member of the Council in respect of the agenda.
4. **Mayor's Report**
To receive a report from the Mayor.

5. **Police Matters**
To consider any Police & Neighbourhood Watch issues.
6. **Minutes of the Last Meeting**
To approve as a correct record the minutes of an ordinary meeting of the Full Council held on Monday, 27th September 2021.
7. **Clerk's Report**
To receive a report from the Clerk.
8. **Correspondence**
 - (i) To note certain correspondence - see appendix.
 - (ii) To consider certain correspondence - see appendix.
9. **Publications**
To note receipt of the regular publications - see appendix.
10. **Committee / Working Group Reports**
To note / approve the minutes of the following committee / working group meeting:-

Personnel Committee	Monday, 27 th September 2021
Personnel Committee	Monday, 18 th October 2021
General Purposes Committee	Friday, 22 nd October 2021
11. **Planning**
 - a) To consider certain planning applications - see appendix.
 - b) To note certain planning decisions - see appendix.
12. **Finance**
 - (i) **Audit Checks** - To carry out some audit checks.
 - (ii) **Financial Accounts** - To scrutinise and approve the monthly accounts.
 - (iii) **Budget Report** - To review the budgeted accounts.
 - (iv) **Accounts for Payment** - To note and approve accounts for payment.
13. **Co-option**
To consider co-option.
14. **Beacon**
To consider completing a Permitted Development Enquiry to do with the beacon and also discuss the possibility of moving the old beacon instead of purchasing a new beacon.
15. **Roof**
To consider quotes for the repair of the roof.
16. **Email Addresses**
To consider a recommendation about email addresses for councillors.
17. **Mobile Phones**
To further consider a recommendation regarding mobile phones for members of staff.
18. **Notice Board**
To consider a recommendation about the purchase of an additional noticeboard at the Village Hall.

19. **Signage**
To consider a recommendation about new signage for the Phil Grundy Community & Sports Centre and the Library.
20. **Broughton Ravers JFC**
To consider a request for a grant towards a new set of goal posts.
21. **Cooker**
To consider quotes for the purchase of a new cooker.
22. **Broughton Guides**
To consider the hire of the Centre for a weekend and also the cost of hire.
23. **Christmas Tree**
To consider further quotes for putting up the Christmas tree and lights.
24. **GDPR**
To approve:-
 - (i) General Data Protection Regulation Policy
 - (ii) Data Consent Form
 - (iii) Management of Transferable Data Policy
25. **War Memorials Trust**
To consider renewal of membership of the War Memorials Trust for 2021 / 2022.
26. **Royal British Legion**
To consider a donation to the Poppy Appeal.
27. **Reports From Council Representatives**
To consider any reports from the Council's representatives on the following bodies:-
 - (i) Village Hall Committee
 - (ii) Broughton Relief in Need Trust
 - (iii) Broughton Community & Sports Association
 - (iv) Broughton Allotment Association & Leisure Gardeners
 - (v) Wressle Wellsite Community Liaison Group
 - (vi) Pocket Park Liaison
28. **North Lincolnshire Councillors' Reports**
To receive a report on any matters relating to schemes being undertaken by North Lincolnshire Council that affect residents of Broughton Parish.
29. **Cemetery**
To further consider the buying back of a burial plot.
30. **Personnel**
To consider a recommendation to give the Deputy Town Clerk additional hours in the transitional period between the old Clerk leaving and the new Clerk starting.
31. **Date, Time and Place of Future Meetings**
To confirm date, time and place of future meetings of the Council.
32. **Closure of Council Meeting**
To note the time the meeting closed.

Note: All members of the Public & Press are welcome to attend.

If you wish to speak on any matter on the agenda or anything else that affects the Parish of Broughton, please let the Town Clerk know prior to the start of the meeting.

**Appendix for Full Council Meeting held on Monday, 25th October 2021, at 7.30 pm,
in the Phil Grundy Community & Sports Centre, Scawby Road, Broughton**

Item 8 - Correspondence

(i) To note the following correspondence:-

- a) NALC - Leadership Elections
- b) Mr W Gammon - Best Kept Village / Town
- c) ERNLLCA / NALC - Committee Elections
- d) Mr W Gammon - Street Signs
- e) Public Sector Executive - The Public Sectors Guide to Decarbonisation in 2021
- f) ERNLLCA - North Lincolnshire District Committee Meeting
- g) Mr M Fox - Bird Damage / North End Goal Mouth / Technical Areas / Mens Pitch Bookings
- h) SLCC - National Survey of Local Council Sector
- i) BCSA - Fertilising
- j) North Lincs Council - North Lincolnshire Jobs Expo 2021
- k) Government Exchange - Leadership Skills Workshop
- l) Broughton Ravers JFC - Men's 18 Yard Box & Mole Activity
- m) Humberside Police - Rural Crime Week
- n) North Lincs Council - Invitation to North Lincolnshire Civic Service
- o) Bottesford Town Council - Autumn Fair
- p) Public Sector Executive - Improving Public Services Through Digital Connectivity
- q) NALC - Points of Light Publication
- r) North Lincs Council - Grass Cutting
- s) Broughton Youth Club - Change of Details
- t) ERNLLCA - North Lincolnshire District Committee Meeting Link & Paperwork
- u) NALC - Star Council Awards 2021
- v) North Lincs Council - Remembrance Day 2021
- w) Ms J Haynes - Best Kept Village Competition
- x) Virgin Money - Inactive Account
- y) Public Sector Executive - DWP's Guide to Accessible Websites & Content Webinar
- z) North Lincs Council - Rough Sleeper Count 2021
- aa) HSBC - Complaint about Poor Customer Service
- bb) North Lincs Council - Invitation to Networking Meeting
- cc) Goole Town Council - Christmas Lights Switch On
- dd) NALC - Watch Online Events
- ee) HWRCC - Good Neighbours Week
- ff) North Lincs Council - Town & Parish Council Liaison Meeting
- gg) ERNLLCA - The Queen's Platinum Jubilee Beacons
- hh) North Lincs Council - Cancellation of Normanby Hall Walk
- ii) HSBCnet - Potential Issues Relating to Details in ACH Batch Payments
- jj) HSBC - Debit Card Complaint
- kk) Mr W Gammon - Damaged or Missing Bins
- ll) HWRA - Men in Sheds Brigg Event
- mm) HSBC - Protect Your Organisation From Business Email Compromise
- nn) NALC - Website Accessibility
- oo) North Lincs Council - Upcoming Fostering Information Event

(ii) To consider the following correspondence:-

- a) ERNLLCA / Breakthrough Communications - Free Social Media Health Check.
- b) NALC - Young People Survey
- c) ERNLLCA - Managing Grievance Training
- d) Councillor D Leitch - Resignation
- e) ERNLLCA - Training Survey
- f) North Lincs Council - Draft Recommendations for Ward Boundaries
- g) NALC - Online Events Survey
- h) North Lincs Council - Licensing Policy & Statement of Principles Review
- i) Public Sector Executive - Empowering the Public Sector Webinar
- j) Broughton Cricket Club - Sprinkler System
- k) ERPF - AGM Invitation
- l) ERNLLCA - Being A Good Councillor Training
- m) ERNLLCA - Planning Training
- n) ERNLLCA / Cloudy IT - Social Responsibility Summit
- o) North Lincs Council - Publication of Draft Version of North Lincolnshire Local Plan

Item 9 - Publications

To note receipt of the following regular publications:-

HSBCnet - News	October 2021
North Lincs Council - Forthcoming Meetings	October 2021
CPRE - Campaigns Update	
ERPF - Employer Bulletin	
NALC - Chief Executive's Bulletins	
NALC - Newsletters	
North Lincs Council - Weekly Roadworks	
Public Sector Executive - Online Newsletters	
Public Sector Network - Online Newsletter	
Rural Services Network - Rural Funding Digest & Bulletins	
SLCC - News Bulletins	

Item 11 - Planning

a) To consider the following planning applications:-

PA/2021/1820 Proposal: Planning permission to erect a single-storey rear and side extension
Location: 15 Town Hill Drive, Broughton, DN20 0HE
Applicant: Mr & Mrs Mark Gleadhill

PA/2021/1844 Proposal: Planning permission to erect a single-storey front extension, attached garage conversion and internal alterations
Location: 19 Brooklands Avenue, Broughton, DN20 0DT
Applicant: Mr George Turner

b) To note the following planning decisions:-

PA/2020/1438 Full planning permission granted to erect a first-floor side extension with car port below at 23 Greyfriars Road, Broughton, DN20 0JH

PA/2021/1592 Full planning permission granted to erect a two-storey side extension at 22 Estate Avenue, Broughton, DN20 0JY