

BROUGHTON TOWN COUNCIL

Mayor: Councillor Louise Price

Deputy Mayor: Councillor Neil Simpson



Town Clerk: Gary Johnson

Deputy Town Clerk: Sonia Baig

24th August 2021

To: Members of Broughton Town Council

Councillors Price (Mayor), Leitch, Mumby-Croft MP, Portess, Ross, Senior, Simpson, & Tattersfield

Copies to: Mr A Percy MP
PS Allen

Dear Councillor

I hereby give notice of the **Full Council Meeting of Broughton Town Council** due to be held on **Tuesday, 31st August 2021**, at **7.30 pm**, in the **Phil Grundy Community and Sports Centre, Scawby Road, Broughton**, and you are summoned to attend.

Yours sincerely

A handwritten signature in black ink that reads 'Gary Johnson'.

Gary Johnson
Town Clerk to the Council

Public Participation

Members of the public may speak prior to the meeting on issues they would like to bring to the attention of the Full Council, however public participation shall not exceed 20 minutes.

AGENDA

1. **Record of Members Present**
To record names of members present.
2. **Apologies and Reasons for Absence**
To receive and accept any apologies and reasons for absence.
3. **Declarations of Interest**
 - (i) To record any declarations of interest in respect of the agenda.
 - (ii) To note any dispensations given to any member of the Council in respect of the agenda.

4. **Mayor's Report**
To receive a report from the Mayor.
5. **Police Matters**
To consider any Police & Neighbourhood Watch issues.
6. **Minutes of the Last Meeting**
To approve as a correct record the minutes of an ordinary meeting of the Full Council held on Monday, 26th July 2021.
7. **Clerk's Report**
To receive a report from the Clerk.
8. **Correspondence**
 - (i) To note certain correspondence - see appendix.
 - (ii) To consider certain correspondence - see appendix.
9. **Publications**
To note receipt of the regular publications - see appendix.
10. **Planning**
 - a) To consider certain planning applications - see appendix.
 - b) To note certain planning decisions - see appendix.
11. **Finance**
 - (i) **Audit Checks** - To carry out some audit checks.
 - (ii) **Financial Accounts** - To scrutinise and approve the monthly accounts.
 - (iii) **Accounts for Payment** - To note and approve accounts for payment.
 - (iv) **Security Device** - To consider the purchase of two additional security devices.
 - (v) **Debit Card** - To consider approval of an additional debit card.
12. **Water Risk Assessment & Water Testing**
To endorse the action taken by the Clerk with regard to a Water Risk Assessment and Water Testing and to consider any further action which may need to be taken.
13. **Email Addresses**
To discuss email addresses for Chair of Personnel & the Mayor.
14. **PAT Testing**
To consider a quote for PAT Testing.
15. **Boiler Cover**
To consider renewal of Boiler Cover.
16. **Personnel Committee & Appeal Panel**
To appoint members to the Personnel Committee & Appeals Panel.
17. **Items Raised by Councillors**
 - (ii) **Notice Board** - Councillor Price
To consider purchase of an additional noticeboard at the Village Hall.

18. Reports From Council Representatives

To consider any reports from the Council's representatives on the following bodies:-

- (i) Village Hall Committee
- (ii) Broughton Relief in Need Trust
- (iii) Broughton Community & Sports Association
- (iv) Broughton Allotment Association & Leisure Gardeners
- (v) Wressle Wellsite Community Liaison Group
- (vi) Pocket Park Liaison

19. North Lincolnshire Councillors' Reports

To receive a report on any matters relating to schemes being undertaken by North Lincolnshire Council that affect residents of Broughton Parish.

20. Allotments

- (i) To further consider the purchase of a fence.
- (ii) To consider any further correspondence about the land.

21. Date, Time and Place of Future Meetings

To confirm date, time and place of future meetings of the Council.

22. Closure of Council Meeting

To note the time the meeting closed.

Note: All members of the Public & Press are welcome to attend.

If you wish to speak on any matter on the agenda or anything else that affects the Parish of Broughton, please let the Town Clerk know prior to the start of the meeting.

**Appendix for Full Council Meeting held on Tuesday, 31st August 2021, at 7.30 pm,
in the Phil Grundy Community & Sports Centre, Scawby Road, Broughton**

Item 8 - Correspondence

- (i) To note the following correspondence:-
- a) LCR Magazine - Planning Survey
 - b) Health Assured Limited - Workplace Stress Risk Assessment
 - c) Croner Group Limited - Employment Law Webinar
 - d) North Lincs Council - Cycle Friendly Online Course
 - e) ERNLLCA - Equality, Diversity & Inclusion Training
 - f) North Lincs Council - Safe & Well Scheme
 - g) Wave - Water Use Survey
 - h) NALC - Council of the Year
 - i) MPB Structures Ltd - Proppant Squeeze at Wressle Wellsite
 - j) Health Assured Limited - Lone Working Assessment
 - k) HWRCC - North Lincolnshire Community Network Sumer Roadshows
 - l) North Lincs Council - Childminder Training
 - m) ERNLLCA - Website Accessibility Questionnaire
 - n) BHIB Limited - Useful Guides & Resources for Local and Parish Councils
 - o) North Lincs Council - Programme of Led Walks August to November 2021
 - p) OPCC - Engagement Officers & Senior Policy Officer
 - q) Lincolnshire Council for Voluntary Youth Services - Information, Links & Services
 - r) Government Exchange - Policy Masterclass
 - s) EHB Vehicle Sales - Flooding at Brickhills
 - t) Public Sector Executive - Global Crisis Sees Huge Rise I Sector Cyber Threats
 - u) Miss P G Marshall - River Ancholme Pathway for Mobility Scooter
 - v) CPRE Northern Lincolnshire - Best Kept Village Competition 2021
 - w) North Lincs Council - Standard Committee Annual Report 2020/21
 - x) Ms K Mitchell - Additional Bench Cemetery
 - y) North Lincs Council - Notice of Vacancy
 - z) North Lincs Council - Joint Walk Programme from September 2021 to March 2022
 - aa) Cognitive Publishing Ltd - The Public Sectors Guide to Decarbonisation in 2021
 - bb) ERNLLCA / Breakthrough Communications - Web Accessibility Training
 - cc) PricewaterhouseCoopers - Debtor Confirmation
 - dd) Ms C Waters - Children's Play Area
 - ee) Health Assured Limited - Work / Life Balance Assessment
 - ff) Egdon Resources - Wressle Community Liaison Group Meeting
 - gg) North Lincs Council - Date of Rough Sleeper Count for 2021
 - hh) Public Sector Executive - The Public Sectors Guide to Secure Remote Working
 - ii) Shift Traffic Events Ltd - CIS Questionnaire
 - jj) Ms K Vanner - Benches at Appleby Lane Cemetery
 - kk) Winterton Town Council - Civic Service

(ii) To consider the following correspondence:-

- a) NALC - Level Up the Environment Through Biodiversity Online Event
- b) Councillor Whittingham - Resignation
- c) ERNLLCA - National Resilience Strategy
- d) VANL - Training Needs Analysis & Courses
- e) ERNLLCA - Scribefest
- f) ERNLLCA - Finance Training
- g) North Lincs Council - Map Reading Course
- h) ERNLLCA - Equality & Diversity Training
- i) Mrs H Perry - Play Park Fence & Football
- j) ERNLLCA - Annual General Meeting
- k) PSE Online - Employee Relations Case Management
- l) Broughton Ravers JFC - Concrete Security Blocks

Item 9 - Publications

To note receipt of the following regular publications:-

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|---|-------------|
| HSBCnet - News | August 2021 |
| North Lincs Council - Forthcoming Meetings | August 2021 |
| CPRE - Countryside Voices | Summer 2021 |
| CPRE - Fieldwork | Summer 2021 |
| CPRE - Campaigns Updates | |
| Environment Agency - Wressle Wellsite | |
| ERPF - Employer Bulletin | |
| NALC - Chief Executive's Bulletins | |
| NALC - Newsletters | |
| North Lincs Council - Weekly Roadworks Lists | |
| Public Sector Executive - Online Newsletters | |
| Public Sector Network - Online Newsletter | |
| Rural Services Network - Rural Funding Digest & Bulletins | |
| SLCC - News Bulletins | |

Item 10 - Planning

a) To consider the following planning applications:-

- | | |
|--------------|---|
| PA/2021/1366 | Proposal: Planning application to vary condition 8 of PA/2017/12 to allow for external material changes Location: Land off (and adjacent to) 27 South View, Broughton, DN20 0EY Applicant: Mr Jim Chatterton |
| PA/2021/1438 | Proposal: Planning permission to erect a first-floor side extension with car port below Location: 23 Greyfriars Road, Broughton, DN20 0JH Applicant: Mr & Mrs Daniel Liens |
| PA/2021/1338 | Proposal: Planning permission for the change of use of Public House to dwelling, including demolition of existing outbuilding Location: Dog & Rat, 128 High Street, Broughton, DN20 0JR Applicant: Mr S Mehmood |

b) To note the following planning decisions:-

- | | |
|--------------|---|
| PA/2021/546 | Full planning permission granted to site a 91x55m (11v11) 3G all weather football pitch with associated grassed area, car park and lighting at Land adjacent Sports Field, Scawby Road, Broughton, DN20 0AB |
| PA/2021/1037 | Full planning permission granted to erect a single and two-storey rear extension at Lindum, 28 Town Hill, Broughton, DN20 0HD |
| PA/2020/2062 | Full planning permission granted retrospectively for the installation of an air conditioning unit to the south wall of the property at 2 Badger Way, Broughton, DN20 0TW |
| PA/2021/1074 | Full planning permission granted to demolish conservatory and erect a single storey rear extension at 95 South View, Broughton, DN20 0EY |