

# BROUGHTON TOWN COUNCIL

Mayor: Councillor Paul Senior

Deputy Mayor: Councillor Louise Price



Town Clerk: Gary Johnson

Deputy Town Clerk: Sonia Baig

19<sup>th</sup> July 2020

**To:** Members of Broughton Town Council

Councillors Senior (Mayor), Leitch, Mumby-Croft MP, Portess, Price, Ross, Simpson  
Tattersfield & Whittingham

**Copies to:** Mr A Percy MP  
PS Rion

**Dear Councillor**

I hereby give notice of the **Full Council Meeting of Broughton Town Council** due to be held on **Monday, 27<sup>th</sup> July 2020, at 7.30 pm** remotely via Zoom, and you are summoned to attend.

**Yours sincerely**

A handwritten signature in cursive script that reads 'Gary Johnson'.

**Gary Johnson**  
Town Clerk to the Council

## Public Participation

Members of the public may speak prior to the meeting on issues they would like to bring to the attention of the Full Council, however public participation shall not exceed 20 minutes.

Note - As a result of the coronavirus pandemic the meeting itself will be held over the internet and those wishing to gain access to it will need to telephone or email the Council for details.

## AGENDA

1. **Record of Members Present**  
To record names of members present.
2. **Apologies and Reasons for Absence**  
To receive and accept any apologies and reasons for absence.
3. **Declarations of Interest**  
(i) To record any declarations of interest in respect of the agenda.

4. **Mayor's Report**  
To receive a report from the Mayor.
5. **Police Matters**  
To consider any Police & Neighbourhood Watch issues.
6. **Minutes of the Last Meeting**  
To approve as a correct record the minutes of an ordinary meeting of the Full Council held on Monday, 29<sup>th</sup> June 2020.
7. **Matters Arising**  
To discuss any matters arising from the minutes.
8. **Correspondence**  
(i) To note certain correspondence - see appendix.  
(ii) To consider certain correspondence - see appendix.
9. **Publications**  
To note receipt of the regular publications - see appendix.
10. **Committee / Working Group Reports**  
To approve the minutes of the following committee meeting:-  
  
General Purposes Committee Thursday, 16<sup>th</sup> July 2020
11. **Planning**  
a) To consider a certain planning application - see appendix.  
b) To note a certain planning decision - see appendix.  
c) To further consider water testing following the result of the Wressle Wellsite Appeal.
12. **Finance**  
(i) **Audit Checks** - To carry out some audit checks.  
  
(ii) **Financial Accounts** - To scrutinise and approve the monthly accounts.  
  
(iii) **Budget Report** - To review the budgeted accounts.  
  
(iv) **Accounts for Payment** - To note and approve accounts for payment.
13. **Risk Assessment**  
To review the Council's risk assessment policy.
14. **Annual Governance Statement - Assertions Review**  
To carry out and approve an Annual Governance Statement - Assertions Review.
15. **Annual Governance and Accountability Return**  
To consider the annual return for the year ended 31<sup>st</sup> March 2020 with respect to:  
  
(i) Annual Governance Statement for 2019/20  
(ii) Accounting Statements for 2019/20
16. **Multi-User Games Area**  
To receive a report on the Multi-User Games Area and to consider any further action which may need to be taken.

17. **Future Re-Opening of Play Park, Skate Park & Sports Centre**  
To consider a recommendation about the re-opening of the Play Park, Skate Park & Sports Centre.
18. **Floodlights, Playing Surface & Storage**  
To consider additional floodlights, the playing surface and storage.
19. **Strimmer**  
To consider the purchase of a Stihl strimmer.
20. **Service**  
To consider a service for the:-
  - (i) Hedgetrimmer
  - (ii) Kubota Tractor.
21. **Trampoline**  
To consider the cost of a repair to the trampoline.
22. **VE Day 75 Plaque**  
To consider the purchase of a plaque.
23. **Community Liaison Group**  
To appoint a council representative(s) to the Community Liaison Group for the Wressle Well site.
24. **Reports From Council Representatives**  
To consider any reports from the Council's representatives on the following bodies:-
  - (i) Village Hall Committee
  - (ii) Broughton Relief in Need Trust
  - (iii) Broughton Community & Sports Association
  - (iv) Broughton Allotment Association & Leisure Gardeners
25. **North Lincolnshire Council's Leaders Report**  
To receive a report from the Leader of North Lincolnshire Council on any matters relating to schemes being undertaken by North Lincolnshire Council that affect the residents of Broughton Parish.
26. **Date, Time and Place of Future Meetings**  
To confirm date, time and place of future meetings of the Council.
27. **Closure of Council Meeting**  
To note the time the meeting closed.

**Note:** All members of the Public & Press are welcome to attend.

If you wish to speak on any matter on the agenda or anything else that affects the Parish of Broughton, please let the Town Clerk know prior to the start of the meeting.

**Appendix for Full Council Meeting held on Monday, 27<sup>th</sup> July 2020, at 7.30 pm,  
remotely via Zoom**

**Item 8 - Correspondence**

(i) To note the following correspondence:-

- a) North Lincs Council - Government Guidance Updates, Webinars & Visit Lincoln Newsletter
- b) North Lincs Council - Great British September Clean
- c) Mr R Sergeant - Praise about Cemetery
- d) North Lincs Council - Visit England's New Industry Standard
- e) Yorkshire Bank - Financial Services Compensation Scheme
- f) North Lincs Council - Discretionary Grant Fund
- g) CPRE Northern Lincolnshire - Best Kept Village 2020
- h) SLCC - Letter to Secretary of State about Financial Viability of Town & Parish Councils
- i) Iyanna Spain - Virus the Viper
- j) North Lincs Council - Transfer of Responsibility for Grass Cutting to Town Council
- k) Citation - HR & Tax Webinar
- l) BHIB Ltd - Business Interruption Test Case Update
- m) Humberside Police - Child Sexual Exploitation Poster
- n) SLCC - Survey on Government Guidelines on the Re-Opening of Playgrounds
- o) Mrs C Hempstock - Complaint about Grass Cutter
- p) Arts Council England - Library Recovery Toolkit
- q) Mr R Bonnett - Praise about Grass Cutting
- r) North Lincs Council - Update of Clerk & Chair Contact Details
- s) LIVES - Everyday Heroes Campaign
- t) ERNLLCA / NALC - Series of Online Events on Rebuilding Communities
- u) North Lincs Council - Tourism & Hospitality 5% VAT Webinar
- v) Citation - HR & Payroll Webinar
- w) North Lincs Council - Foster Carer Poster
- x) Councillor Waltham - Telephone Problem on Lilywood Road, Broughton

(ii) To consider the following correspondence:-

- a) Broughton in Bloom - Collection Point for Eco-Bricks
- b) Public Sector Voice - Survey on Impact of Covid-19 on the Public Sector
- c) Westminster Insight - Managing Mental Health in the Workplace Online Conference

## **Item 9 - Publications**

To note receipt of the following regular publications:-

NACO - Newsletter	June 2020
Clerk & Councils Direct - Magazine	July 2020
CPRE - Campaigns Update	July 2020
ERPF - Employer Alert	July 2020
HSBCnet - News	July 2020
North Lincs Council - Forthcoming Meetings	July 2020
LIVES - On Scene	Spring / Summer 2020
ERNLLCA - Newsletters	
NACO - Newsflash	
NALC - Chief Executive's Bulletins	
NALC - Coronavirus	
NALC - Newsletters	
North Lincs Council - Weekly Roadworks List	
Public Sector Executive - Online Newsletters	
Rural Services Network - Bulletins & Rural Funding Digest	
SLCC - News Bulletins	

## **Item 11 - Planning**

- a) To consider the following planning application:-

PA/2020/944            Proposal: Planning permission to erect three dwellings with associated landscaping and parking  
Location: Land rear of 6 High Street, Broughton, DN20 0JA  
Applicant: Mr Chris Morley

- b) To note the following planning decision:-

PA/2020/278            Full planning permission granted to erect a bungalow with loft accommodation and attached garage on land adjacent Copperfield, Chapel Lane, Broughton, DN20 0HP

- c) To further consider water testing following the result of the Wressle Wellsite Appeal.