

BROUGHTON TOWN COUNCIL

Mayor: Councillor Paul Senior

Deputy Mayor: Councillor Louise Price



Town Clerk: Gary Johnson

Deputy Town Clerk: Sonia Baig

22nd April 2020

To: Members of Broughton Town Council

Councillors Senior (Mayor), Leitch, Mumby-Croft MP, Portess, Price, Ross, Simpson & Whittingham

Copies to: Mr A Percy MP
PS Rion

Dear Councillor

I hereby give notice of the **Full Council Meeting of Broughton Town Council** due to be held on **Monday, 27th April 2020**, at 7.30 pm remotely via Zoom, and you are summoned to attend.

Yours sincerely

Gary Johnson
Town Clerk to the Council

Public Participation

As a result of the Coronavirus Pandemic members of the public will not be able to speak in person but via a link published on the town council website prior to the meeting on issues they would like to bring to the attention of the Full Council, however public participation shall not exceed 20 minutes. For the website go to www.broughtontowncouncil.co.uk.

AGENDA

1. **Record of Members Present**
To record names of members present.
2. **Apologies and Reasons for Absence**
To receive and accept any apologies and reasons for absence.
3. **Declarations of Interest**
 - (i) To record any declarations of interest in respect of the agenda.
 - (ii) To note any dispensations given to any member of the Council in respect of the agenda.

4. **Mayor's Report**
To receive a report from the Mayor.
5. **Police Matters**
To consider any Police & Neighbourhood Watch issues.
6. **Minutes of the Last Meeting**
To approve as a correct record the minutes of an ordinary meeting of the Full Council held on Monday, 24th February 2020, and an extra-ordinary meeting of the Full Council held on Monday, 23rd March 2020.
7. **Matters Arising**
To discuss any matters arising from the minutes.
8. **Correspondence**
 - (i) To note certain correspondence - see appendix.
 - (ii) To consider certain correspondence - see appendix.
9. **Publications**
To note receipt of the regular publications - see appendix.
10. **Planning**
 - a) To consider certain planning applications - see appendix.
 - b) To note a certain planning decision - see appendix.
11. **Finance**
 - (i) **Audit Checks** - To carry out some audit checks.
 - (ii) **Financial Accounts** - To scrutinise and approve the monthly accounts.
 - (iii) **Budget Report** - To review the budgeted accounts.
 - (iv) **Accounts for Payment** - To note and approve accounts for payment.
12. **Co-option**
To further consider the co-option of a member to the Council.
13. **Multi-User Games Area**
To receive an update on the progress of the Multi-User Games Area and to consider any further action which may need to be taken.
14. **Community Speed Watch**
To consider Community Speed Watch.
15. **ERNLLCA**
To consider renewal of membership of ERNLLCA for 2020/21.
16. **Best Kept Village Competition**
To consider entering the Best Kept Village Competition for 2020.
17. **Broughton Relief In Need Trust**
To elect a nominative trustee.
18. **Items Raised By Councillors**
 - (i) **Entrance Area to Phil Grundy Centre** - Councillor Senior
To consider the entrance area to the Phil Grundy Community & Sports Centre.

19. Reports From Council Representatives

To consider any reports from the Council's representatives on the following bodies:-

- (i) Village Hall Committee
- (ii) Broughton Relief in Need Trust
- (iii) Broughton Community & Sports Association
- (iv) Broughton Allotment Association & Leisure Gardeners

20. North Lincolnshire Councillors' Reports

To consider any matters relating to schemes being undertaken by North Lincolnshire Council that affect residents of Broughton Parish.

21. Date, Time and Place of Future Meetings

To confirm date, time and place of future meetings of the Council.

22. Closure of Council Meeting

To note the time the meeting closed.

Note: All members of the Public & Press are welcome to attend.

If you wish to speak on any matter on the agenda or anything else that affects the Parish of Broughton, please let the Town Clerk know prior to the start of the meeting.

Appendix for Full Council Meeting held on Monday, 27th April 2020, at 7.30 pm,
remotely via Zoom

Item 8 - Correspondence

- (i) To note the following correspondence:-
- a) North Lincs Council - Broughton & Appleby Ward By-Election
 - b) CPRE Northern Lincolnshire - Litter Picking Equipment
 - c) Public Sector Executive - Survey Results on Government's Cloud First Policy
 - d) North Lincs Council - Death of Councillor
 - e) Rural Services Network - Rural Strategy Roadshows 2020
 - f) ER & NL SLCC - Compliant Websites, Cyber Crime Resilience & Civic Protocols Training
 - g) HSBCnet - Enhanced ACH Credit Payment Screens
 - h) Macmillan Cancer Support - Mobile Information Support Service
 - i) HSBC - Important Changes to Terms and Conditions, Pricing & Services
 - j) Goole Town Council - The Mayor's Show
 - k) Councillor Tony Gosling - Workers Memorial Day 2020
 - l) NALC - Dementia Survey
 - m) West Lindsey District Council - Chairman's Charity Concert
 - n) North Lincs Council - Changes to Bin / Box Collection Dates Over Easter Period
 - o) National Trading Standards Scams Team - Call Blocker Project
 - p) ERNLLCA - Coronavirus
 - q) Calor - Rural Community Fund
 - r) ERNLLCA / NALC - Dormant Assets Policy Consultation
 - s) North Lincs Council - Walking the Way to Health Walk Programme
 - t) Mr N Crampton - East Wood Paths
 - u) ERNLLCA - Coronavirus & Local Councils
 - v) North Lincs Council - Financial Support for North Lincolnshire Retail, Hospitality & Leisure
 - w) VANL - Temporary Changes to VANL
 - x) Citizens Advice North Lincolnshire - Funding Available to Support Communities
 - y) Ms N Savage - Complaint about Park / Skate Park
 - z) Ms H Regan-Goulding - Tree Stumps
 - aa) BCSA - Grounds Maintenance Plans
 - bb) BT - Coronavirus
 - cc) North Lincs Council - Closing Parks & Playgrounds
 - dd) VANL - News from Finance Officer
 - ee) VANL - Update from VANL
 - ff) PKF Littlejohn - 2019/20 AGAR
 - gg) OPCC - Coronavirus Scams Awareness Materials
 - hh) ERNLLCA - Closure of Office & Working From Home
 - ii) Amey - Land Off Brigg Road, Wressle
 - jj) North Lincs Council - Visit England's Business Survey
 - kk) Mr R Bonnett - Cemetery & Benches
 - ll) OPCC - COVID-19
 - mm) OPCC - COVID-19 Comms Resources
 - nn) My Neighbourhood Plan - Planning Applications Online Workshop
 - oo) E.on - Pausing of Debt Collection Activity
 - pp) Talk Talk Business - Non Emergency 101 Service
 - qq) Ongo - Smoke Control Zones
 - rr) ERNLLCA - Audit Letter & Coronavirus Job Retention Scheme
 - ss) North Lincs Council - Good Morning Report
 - tt) ERNLLCA - Access to Cemeteries & Burial
 - uu) SLCC - Virtual Meetings Regulations

- vv) Mr A Marshall - Public Rights of Way**
- ww) ERNLLCA - Temporary Governance Arrangements Update**
- xx) Mr B Shippey - Broken Sign Post**
- yy) Hedon Town Council - Death of Former Councillor Ann Suggit**
- zz) ERNLLCA - Remote Meetings**
- aaa) BCSA - Grounds Maintenance Update**
- bbb) OPCC - Tips to Protect Zoom Meetings from Malicious Participation**
- ccc) North Lincs Council - Holding of Remote Meetings & Postponement of Elections**
- ddd) HSBC UK Bank plc - Changes to Savings Account Interest Rates**
- eee) Yorkshire Bank - Interest Rates on Business Cash Management Account**
- fff) ERPF - Monthly Data Protection**
- ggg) Wave - COVID-19: Important Advice About Water Account**
- hhh) North Lincs Council - Foster Carers**
- iii) SLCC - NALC COVID-19 Financial Impact Survey**

(ii) To consider the following correspondence:-

- a) Broughton Cricket Club - Renovation of Changing Rooms & Pavilion Room**
- b) North Lincs Council - Opportunity to Transfer Grass Cutting to Town & Parish Councils**
- c) Worlaby Parish Council - Neighbourhood Plan Pre-Submission Consultation**
- d) Keep Britain Tidy - Great British September Clean**
- e) Westminster Insight - Improving Productivity in the Workplace Online Briefing**
- f) North Lincolnshire Council - Nuisance Cyclists on Public Footpath 212 in Manby Woods**

Item 9 - Publications

To note receipt of the following regular publications:-

ERNLLCA - Newsletter	February 2020
Clerks & Councils Direct - Newsletter	March 2020
CPRE - Campaigns Update	March 2020
CPRE Northern Lincolnshire - Newsletter	March 2020
HSBCnet - News	March 2020
North Lincs Council - Forthcoming Meetings	March 2020
HWRCC - Newsletter	March 2020
OPCC - Newsletter	March 2020
CPRE - Campaigns Update	April 2020
ERPF - Employer Alert	April 2020
HSBCnet - News	April 2020
CPRE - Countryside Voice	Spring 2020
CPRE - Fieldwork	Spring 2020
Countryside Alliance - Updates	
ERPF - Employer Bulletin	
NACO - Newsflashes	
NALC - Chief Executive's Bulletins	
NALC - Coronavirus	
North Lincs Council - Weekly Roadworks List	
OPCC - Weekly Blog	
Public Sector Executive - Online Newsletters	
Rural Services Network - Bulletins & Rural Funding Digest	
SLCC - News Bulletins	

Item 10 - Planning

a) To consider the following planning applications:-

PA/2020/278 Proposal: Planning permission to erect a bungalow with loft accommodation and attached garage
Location: Land adjacent Copperfield, Chapel Lane, Broughton, DN20 0HP
Applicant: Mrs J Openshaw

PA/2020/626 Proposal: Planning permission to erect a single storey side extension and detached garage
Location: Rondinella, 80 High Street, Broughton, DN20 0HY
Applicant: Mr & Mrs J Lancaster

b) To note the following planning decision:-

PA/2020/108 Full planning permission granted to demolish existing single garage and replace with a new single garage at 7 Beech Close, Broughton, DN20 0UA