

BROUGHTON TOWN COUNCIL

Mayor: Councillor Paul Senior

Deputy Mayors: Councillor Louise Price
Councillor Jane Waring



Town Clerk: Gary Johnson

Assistant Clerk: Jayne Lowe

19th June 2018

To: Members of Broughton Town Council

Councillors P Senior (Mayor), Carter, Glover, Howe, Kitwood, Ledger,
Mumby-Croft, Portess, Price, Ross, D Senior, Siddall, Simpson, Waring,
Whitaker-Clark, Whittingham & Williams

Copies to: Mr A Percy MP
PC Barnett

Dear Councillor

I hereby give notice of the **Full Council Meeting of Broughton Town Council** to be held on **Monday, 25th June 2018**, at 7.00 pm in the **Phil Grundy Community and Sports Centre, Scawby Road, Broughton**, and you are summoned to attend.

Yours sincerely

Gary Johnson
Clerk to the Council

Public Participation

Members of the public may speak prior to the meeting on issues they would like to bring to the attention of the Full Council, however public participation shall not exceed 20 minutes.

AGENDA

1. **Record of Members Present**
To record names of members present.
2. **Apologies and Reasons for Absence**
To receive and accept any apologies and reasons for absence.
3. **Declarations of Interest**
 - (i) To record any declarations of interest in respect of the agenda.
 - (ii) To note any dispensations given to any member of the Council in respect of the agenda.

4. **Broughton Area Regeneration & Council Grant Funding**
To receive a presentation from Mr Rob Waltham, Leader of North Lincolnshire Council, about the Broughton area regeneration group and council grant funding.
5. **Parish Paths Partnership**
To receive a presentation from Mr Dave Sanderson of North Lincolnshire Council about the Parish Paths Partnership.
6. **Mayor's Report**
To receive a report from the Mayor.
7. **Police Matters**
To consider any Police & Neighbourhood Watch issues.
8. **Minutes of the Last Meeting**
To approve as a correct record the minutes of a meeting of the Full Council held on Monday, 21st May 2018, and also an extra-ordinary meeting of the Full Council held on Monday, 4th June 2018.
9. **Matters Arising**
To discuss any matters arising from the minutes.
10. **Correspondence**
 - (i) To note certain correspondence - see appendix.
 - (ii) To consider certain correspondence - see appendix.
11. **Publications**
To note receipt of the regular publications - see appendix.
12. **Committee Reports**
To note / approve the minutes of the following committee meetings:-

Personnel Committee	Tuesday, 27 th March 2018
General Purposes Committee	Monday, 4 th June 2018
Personnel Committee	Monday, 11 th June 2018
Finance Committee	Monday, 18 th June 2018
13. **Planning Applications**
 - a) To consider certain planning applications - see appendix.
 - b) To note certain planning decisions - see appendix.
 - c) To note certain planning correspondence - see appendix.
14. **Co-option**
To consider co-option of a member to the Council.
15. **Brigg Biomass Community Fund**
To further consider a project for the Community Fund.
16. **Projects**
To consider projects to be funded by North Lincolnshire Council.
17. **Annual Governance Statement - Assertions Review**
To ratify the Annual Governance Statement - Assertions Review.
18. **Play Park Regeneration**
To consider payment of the invoice for the Play Park.

19. **Invoices**
To consider a recommendation about outstanding invoices for room and pitch hire.
20. **Broughton Women's Institute**
To consider a request for a grant.
21. **Broughton Mini-Burn**
To consider hire of the playing field for a charity event.
22. **Sleepover**
To consider a request for a sleepover by the Guides.
23. **Staff Uniform**
To further consider a recommendation for a staff uniform.
24. **Items Raised By Councillors**
 - (i) **Beacon** - Councillor Price
To further consider the purchase of a beacon
25. **Reports From Council Representatives**
To consider any reports from the Council's representatives on the following bodies:-
 - (i) Village Hall Committee
 - (ii) Broughton Relief in Need Trust
 - (iii) Broughton Community & Sports Association
26. **North Lincolnshire Councillors' Reports**
To consider any matters relating to schemes being undertaken by North Lincolnshire Council that affect residents of Broughton Parish.
27. **Accounts**
To note and approve accounts for payment.
28. **Annual Governance and Accountability Return**
To consider the annual return for the year ended 31st March 2018 with respect to:
 - (i) Annual Governance Statement for 2017/18
 - (ii) Accounting Statements for 2017/18
29. **Personnel**
To consider recommendations to do with the Clerk's overtime.
30. **Date, Time and Place of Future Meetings**
To confirm date, time and place of future meetings of the Council.
31. **Closure of Council Meeting**
To note the time the meeting closed.

Note: All members of the Public & Press are welcome to attend.

If you wish to speak on any matter on the agenda or anything else that affects the Parish of Broughton, please let the Town Clerk know prior to the start of the meeting.

**Appendix for Full Council Meeting held on Monday, 25th June 2018, at 7.00 pm,
in the Phil Grundy Community & Sports Centre, Scawby Road, Broughton**

Item 10 - Correspondence

- (i) To note the following correspondence:-
- a) Bottesford Town Council - New Town Mayor of Bottesford
 - b) HSBCnet - Online Security Update
 - c) Hessle Town Council - Hessle Town Council Mayor for 2018/2019
 - d) ERPF - Annual Hymans Robertson Survey of Employers
 - e) Beverley Town Council -Town Mayor of Beverley 2018/2019
 - f) Barton Town Council - Mayor of Barton upon Humber 2018/2019
 - g) Immingham Town Council - Mayor & Mayoress of Immingham 2018/2019
 - h) North Lincolnshire Council - Civic Party 2018-2019
 - i) Humberside Police & Crime Commissioner - Town & Parish Council Meeting
 - j) Seafarers UK - Flying the Red Ensign
 - k) TV Licensing - TV Licence Declaration
 - l) Brigg Town Council - Mayor of Brigg Town Council 2018/2019
 - m) Immingham Town Council - Mayor's Coffee Morning
 - n) North Lincs Council - Review of Declaration of Interests
 - o) Coun. Rob Waltham - Broughton Regen Meeting
 - p) Kirton in Lindsey Town Council - Election of Mayor & Deputy Mayor
 - q) Turner Warren - Secure Portal
 - r) North Lincs Council - Changes to Services in Brigg Area
 - s) CPRE Northern Lincolnshire - CPRE Open Farm Visit
 - t) North Lincs Council - Operation Galileo
 - u) Evolve Business Developments - Local Village Magazine
 - v) VANL - Promotion of Volunteering Opportunities
 - w) Mr D Redhead - Winterton Sculpture Trail
 - x) BHIB Limited - Insurance Renewal Confirmation
 - y) Stephenson Halliday - Public Consultation on Affordable Homes
 - z) Mr B Norton - Complaint about Overgrown Snicket
 - aa) Clicktrans - Favourite Cycling Route in Yorkshire and the Humber Competition
 - bb) Ongo - Advertise in Broughton Community Magazine
 - cc) North Lincolnshire Council - Town & Parish Council Liaison Meeting Dates 2018/19
 - dd) North Lincs Council - Cream Tea
 - ee) North Lincs Council - Temporary Closure of Broughton Household Recycling Centre
 - ff) North Lincolnshire Council - Self Service Portal
 - gg) North Lincs Council - Armed Forces Day
 - hh) Lives - Thank You for Donation
 - ii) Mr P Clixby - Complaint about Appleby Lane Cemetery
 - jj) PKF Littlejohn LLP - Annual Governance & Accountability Return Extension
 - kk) Ms S Twilley - Complaint about Cemetery
 - ll) Barton Willmore - Planning Application Notice for Lodge Farm, Clapp Gate, Appleby
 - mm) Coun. Louise Price - Broughton in Bloom & Guides at the Cemetery
 - nn) ERNLLCA - Important Change in Law regarding Grievance
 - oo) North Lincs Council - Update Clerk & Chairman Forms
 - pp) Humberside Police & Crime Commissioner - Community Safety Fund Project Visit

(ii) To consider the following correspondence:-

- a) ERPF - Employer Update & Annual Employer Survey 2018
- b) HSBC Bank Plc - Survey
- c) Westminster Briefing - Neighbourhood Planning
- d) North Lincs Council - Village Boundary Signs
- e) RSN - Rural Conference 2018
- f) Children's Air Ambulance - Textile Bank
- g) ERNLLCA / NALC - Community Infrastructure Levy Survey
- h) VANL - Training Courses
- i) North Lincs Council - Premises Licence
- j) Tubzbrands - Galaxy & Rowntree's Sweet Tower
- k) NALC - Annual Conference 2018
- l) RoSPA Play Safety Team - Play Area Inspections
- m) BCSA - Joint World Cup Event
- n) ERPF - LGPS Employer Training Events
- o) NALC - Star Council Awards 2018
- p) Yorkshire Internal Audit Services - Internal Audit Report

Item 11 - Publications

To note receipt of the following regular publications:-

ERNLLCA - Newsletter	May 2018
War Memorials Trust - Bulletin	May 2018
CPRE Northern Lincolnshire - Newsletter	June 2018
HSBCnet - News	June 2018
North Lincolnshire Council - Forthcoming Meetings	June 2018
CPRE - Campaigns Update	
ERPF - Employer Bulletins	
NALC - Chief Executive's Bulletin	
NALC - Newsletter	
North Lincs Council - Weekly Roadworks List	
Public Sector Executive - Online Newsletter	
Rural Services Network - Newsletters & Bulletins	
VANL - Newsletters	

Item 13 - Planning Applications

a) To consider the following planning applications:-

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|--------------|---|
| PA/2018/949 | Proposal: Planning permission to erect a single-storey rear extension and conversion of kitchen to garage
Location: 59 Windsor Way, Broughton, DN20 0EW
Applicant: Mrs Patricia Smith |
| PA/2018/1041 | Proposal: Planning permission to erect a single-storey extension
Location: Barn 3, Brackenhill Farm, Scawby Road, Broughton, DN20 9LY
Applicant: Mr & Mrs S Mayle |
| PA/2018/1035 | Proposal: Planning permission to erect a single-storey rear extension
Location: 10 Eastwood Drive, Broughton, DN20 0HJ
Applicant: Mr & Mrs P Hedley |

b) To note the following planning decisions:-

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|-------------|--|
| PA/2018/642 | Full planning permission granted to erect a single storey rear extension at 108 High Street, Broughton, DN20 0JR |
| PA/2018/770 | Full planning permission granted to create 28 parking spaces at Broughton Community Hub, Brigg Road, Broughton, DN20 0JW |
| PA/2018/503 | Refusal of outline planning permission with all matters reserved to erect thirteen dwellings, including access from Brigg Road and landscaping on land adjacent to The Poplars, Brigg Road, Wressle, Broughton |

c) To note the following planning correspondence:-

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|-------------|---|
| PA/2018/696 | Proposal: Advertising consent to update the scheme of signage across the site
Location: Forest Pines Golf Club & Hotel, Ermine Street, Broughton, DN20 0AQ
Applicant: Double Tree by Hilton |
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