

BROUGHTON TOWN COUNCIL



The Phil Grundy
Community & Sports Centre
Scawby Road
Broughton
North Lincolnshire
DN20 0AB
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Dear Councillors

You are summoned to attend a meeting of Broughton Town Council to be held on **Monday 20th May 2024 after the Annual Meeting of the Town Council which commences at 7pm in the Pavilion Room** at the **Phil Grundy Community & Sports Centre, Scawby Road, Broughton.**

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting.

The recording at Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.

Deb Hotson - Town Clerk - *D Hotson*

Date of issue – 15th May 2024

Agenda

Procedural

- 2405/01** To receive any apologies and reasons for absence.
- 2405/02** Public Participation - to temporarily suspend the meeting for a period of normally, no more than 20 minutes, but at the Chairman's discretion to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Town Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.
- 2405/03** To approve the minutes for the following meetings: -
- Full Council – 29th April 2024.
- 2405/04** To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- 2405/05** To note dispensations given to any member of the Council in respect of the agenda items listed.

2405/06 Planning

To receive any decisions and to discuss the following applications received from North Lincolnshire Council.

2024/275 – extension of the existing wellsite to construct 3 well cellars, drill 2 additional lateral underground boreholes to appraise and develop the hydrocarbon resources from the Penistone flags and ashover grit reservoirs, upgrade existing production facilities to include additional fluid storage tanks, separator system, surface pump and associated bunds, install gas processing equipment, construct a 600m underground gas pipeline and flow gas to the existing national grid pipeline and the long term production of oil and gas at Lodge Farm, Appleby.

2024/483 – application to determine if prior approval is required for a 17.5 lattice tower and equipment cabinets by or on behalf of electronic communications code operator for the purpose of the operators Electronic Communications Network in, on or over or under land-controlled by that operator or in accordance with the electronic communication code at Phil Grundy Community & Sports Centre, Scawby Road, Broughton.

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2024/539 – planning permission for installation of a ground mounted solar PC array at Broughton Grange, Broughton.

2405/07 **Clerks Report**

To receive the Clerks Report – an update on decisions taken at previous meetings and items for information.

Highways / Town issues / North Lincolnshire Council items.

2405/08 To receive an update on reported highway issues as detailed below determining any further actions required.

Log Number/details	Date reported	Location	Details
FS582498408	01/02/2024	Ermine Street	Broken bin, requires emptying weekly. Informed by NLC that this has been repaired, Review this meeting.
Email P Harling	31/10/2023	Mill Lane/High Street jct	Bin needs new post. Advised by NLC that the bin cannot be erected in this place and a new location is required. Review this meeting.
FS525962428	07/08/2023	Watersedge	New salt bin request.
FS525936894	07/08/2023	High Street	Damaged bus shelter has now been repaired, cleaning required
Various	13/09/2023	Yarborough Crescent Brooklands Avenue Brooklands Avenue High Street/Brooklands Avenue	Double yellow lines from the hydrant to cover the junctions. Bus markings to be installed with restrictions 7am-7pm opposite Harrys Dream. Double yellow lines extended at the top of Brooklands from High Street both sides of the road. Loading restrictions to be investigated outside the shop.
L Price to Ward Cllrs	03/05/2024	Appleby Gardens/Woodlands Drive	Re-marking required of white lines
Email to NLC	April 2024	Millers Way	Concerns over vehicles parking on Mill Lane and issues with access

Reports / Updates

2405/09 To receive a report from the mayor determining any actions required.

2405/10 To receive a report from the Ward Councillors on activities within North Lincolnshire Council.

2405/11 To consider any Police & Neighbourhood Watch issues determining actions required.

2405/12 To receive an update report from the Village Hall Committee representative including a review of the action plan from the last trustees meeting and to agree the new Charity Commissions VHC Contact information determining any actions required.

2405/13 To receive an update report from the Broughton Community & Sports Association representative determining any actions required.

2405/14 To receive an update report for the Broughton Allotment determining any further actions required.

2405/15 To receive an update report for the Appleby Lane Cemetery determining any further actions required.

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2405/16 To receive an update report on organising a D-Day 80th Anniversary Event including expenditure / grant funding required for the event determining actions required.

2405/17 To receive an update report on the creation of a new website determining any further actions required.

General Items

2405/18 To notify the Clerk of items to be placed on the agenda for the next meeting.

2405/19 To be notified of the Ethical Property Foundation information received from ERNLLCA determining any further actions required.

2405/20 To consider arrangements for the 2024 Remembrance Service determining actions required.

Finance

2405/21 To receive and approved the Financial Expenditure – see appendix 1, and approve the receipts, bank statements and budget monitoring report up to 30th April 2024.

2405/22 To consider the charge for overnight use of the centre for the Guides sleepover.

2405/23 To review the quotes received for the works at the play park determining actions required.

Time and date of the next meeting to be confirmed as Monday 24th June 2024 at 7pm.

2405/24 The time and date of the next meeting to be confirmed.

Part B – Closed to the public.

2405/25 To consider (if required) the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of any item(s) to be discussed.

- Recommendations for Personnel.

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Appendix 1 – April 2024

Date: 13/05/2024

Broughton Town Council - R&P

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Current Bank A/c

List of Payments made between 01/04/2024 and 30/04/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/04/2024	North Lincolnshire Council	DD	273.69		Business Rates
02/04/2024	North Lincolnshire Council	DD	70.03		Business Rates
02/04/2024	Broughton Village Hall	BACS 1	5,000.00		Grant
03/04/2024	EON	DD	4,699.53		April 2024
04/04/2024	Talk Talk Business	DD	39.18		March 2024
09/04/2024	Fasthosts	DD	10.20		Inv 76022197
11/04/2024	Screw fix	DDR 1	39.99		Work boots
12/04/2024	HSBC	DD	40.00		Bank Charges
15/04/2024	Sissons Gardening Services	BACS 2	85.00		Play Parking cutting
15/04/2024	TurnerWarran	BACS 3	255.60		Service 2023/24
15/04/2024	Broughton Ravers	BACS 4	490.00		Grant
15/04/2024	Hetts Johnson Whiting	BACS 5	144.00		Pocket Park
15/04/2024	Container King	BACS 6	76.80		April 2024
15/04/2024	BCSA	BACS 7	594.00		060
15/04/2024	Bennetts Timber	BACS 8	32.88		Timber - In Bloom
15/04/2024	Brigg Garden Centre	BACS 8A	97.53		Brigg Garden Centre
15/04/2024	Farmstar Ltd	BACS 9	22.90		Chain - saw
15/04/2024	Samuel Jacob Memorials Ltd	BACS 10	14,220.00		Memorial repairs
15/04/2024	Max Spielmann	DRR 2	9.50		Picture Frame
15/04/2024	B & M	DDR 3	11.98		Vinyl Gloves
17/04/2024	EON	DDR 4	374.96		April 2024
17/04/2024	Mobile Phones	DD	50.69		March 2024
17/04/2024	WAVE	DD	75.47		April 2024
17/04/2024	Screw fix	DDR 5	13.74		Cistern Lever
18/04/2024	EON	DD	9.72		October 2023
18/04/2024	Lindsey Lodge Hospice	BACS 11	80.50		Grant
18/04/2024	Screw fix	DDR 6	36.78		Drill bit & screws
18/04/2024	Bennetts Timber	DDR 6A	96.62		Timber - In Bloom
18/04/2024	North Lincolnshire Council	BACS 12	2,374.15		Trade Waste SLA
18/04/2024	Jacks Patch	BACS 13	310.68		Plants/compost - In Bloom
18/04/2024	ZHHLIANG Ltd	DDR 7	59.95		Flag
19/04/2024	Amazon	DDR 8	81.99		Rechargable w alkie talkies
19/04/2024	Amazon	DDR 9	28.98		Water pump
19/04/2024	Amazon	DDR 10	43.54		Law nmower battery
19/04/2024	Screw fix	DDR 11	39.99		Toilet taps
19/04/2024	Amazon	DDR 12	41.45		80th D-Day flags, decorations
19/04/2024	Amazon	DDR 13	83.88		80th DDay Bunting
19/04/2024	Amazon	DDR 14	66.30		DDay decorations
21/04/2024	HSBC	DD	8.18		Bank Charges
22/04/2024	WAVE	DD	27.17		Jan - April 24
22/04/2024	WAVE	DD	10.34		Jan - April2024
22/04/2024	Tesco	DDR 15	2.70		Stationery
23/04/2024	EON	DD	86.43		March 2024
23/04/2024	Travis Perkins	DDR 16	200.00		Deposit - shredder
24/04/2024	Bow ness Electrical	BACS 14	134.52		Centre works
24/04/2024	J B Rural Services Ltd	BACS 15	660.00		PROW Oct 23
24/04/2024	EMIB	BACS 16	55.00		Entry Fee 2024

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24/04/2024	R Dixon	BACS 17	829.70		Internal Audit Fee
24/04/2024	Tesco	BACS 18	8.45		80th DDay expenditure
24/04/2024	Discount Dragon	BACS 18A	40.50		DDay expenditure
24/04/2024	Greenhatch Group	BACS 19	3,774.00		Building/Topographical survey
25/04/2024	R Wilmot	BACS 20	310.00		CPR Manikin donation
25/04/2024	Container King	BACS 21	76.80		April 2024
25/04/2024	Screw fix	DDR 17	67.61		Lights/saw wheels
26/04/2024	Post Office	DDR 18	2.10		Postage
29/04/2024	Salaries	BACS 22	6,062.85		April 2024
29/04/2024	ERPF	BACS 23	1,091.78		Pension - April 2024
30/04/2024	HMRC	BACS 24	1,223.18		Tax/NI - April 2024
Total Payments			<u>44,753.51</u>		