

BROUGHTON TOWN COUNCIL



The Phil Grundy
Community & Sports Centre
Scawby Road
Broughton
North Lincolnshire
DN20 0AB
Tele:01652 659441

Email:admin@broughtontowncouncil.co.uk

Dear Councillors

You are summoned to attend a meeting of Broughton Town Council to be held on **Monday 25th March 2024 at 7pm in the Pavilion Room** at the **Phil Grundy Community & Sports Centre, Scawby Road, Broughton.**

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting.

The recording at Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.

Deb Hotson - Town Clerk - *D Hotson*

Date of issue – 20th March 2024

Agenda

Procedural

- 2403/01** To receive any apologies and reasons for absence.
- 2403/02** Public Participation - to temporarily suspend the meeting for a period of normally, no more than 20 minutes, but at the Chairman's discretion to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Town Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.
- 2403/03** To approve the minutes for the following meetings: -
- Full Council – 29th January 2024.
 - Full Council – 19th February 2024.
 - Full Council – 26th February 2024.
 - General Purpose Meeting – 18th March 2024.
- 2403/04** To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- 2403/05** To note dispensations given to any member of the Council in respect of the agenda items listed.

2403/06 Planning

To receive any decisions and to discuss the following applications received from North Lincolnshire Council.

2024/1 – planning permission to erect a garage at 52 Estate Avenue, Broughton (further amended plans).

2024/230 – planning permission to install an artificial turf cricket pitch at Community & Sports Centre, Scawby Road, Broughton.

2024/242 – planning permission for installation of stand-alone solar equipment within rear garden at 27a Brooklands Avenue, Broughton.

2403/07 Clerks Report

To receive the Clerks Report – an update on decisions taken at previous meetings and items for information.

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Highways / Town issues / North Lincolnshire Council items.

2403/08 To receive an update on reported highway issues as detailed below determining any further actions required.

Log Number/details	Date reported	Location	Details
FS582498408	01/02/2024	Ermine Street	Broken bin, requires emptying weekly
FS552170984	05/10/2023	Brooklands Ave/South View jct	Damaged street sign, rotten panel
Email P Harling	31/10/2023	Mill Lane/High Street jct	Bin needs new post.
FS525962428	07/08/2023	Watersedge	New salt bin request.
FS525936894	07/08/2023	High Street	Damaged bus shelter, needs cleaning too
Site meeting	13/09/2023	Yarborough Crescent Brooklands Avenue Brooklands Avenue High Street/Brooklands Avenue	Double yellow lines from the hydrant to cover the junctions. Bus markings to be installed with restrictions 7am-7pm opposite Harrys Dream. Double yellow lines extended at the top of Brooklands from High Street both sides of the road. Loading restrictions to be investigated outside the shop.

Reports / Updates

- 2403/09** To receive a report from the mayor determining any actions required.
- 2403/10** To receive a report from the Ward Councillors on activities within North Lincolnshire Council.
- 2403/11** To consider any Police & Neighbourhood Watch issues determining actions required.
- 2403/12** To receive an update report from the Village Hall Committee representative including a review of the action plan from the last trustees meeting determining any actions required.
- 2403/13** To receive an update report from the Broughton Community & Sports Association representative determining any actions required.
- 2403/14** To receive an update report for the Broughton Allotment determining any further actions required.
- 2403/15** To receive an update report for the Appleby Lane Cemetery determining any further actions required.
- 2403/16** To receive an update report on organising a D-Day 80th Anniversary Event determining actions required.
- 2403/17** To receive an update report on the creation of a new website determining any further actions required.

General Items

- 2403/18** To notify the Clerk of items to be placed on the agenda for the next meeting.
- 2403/19** To consider attendance to the various ERNLLCA training seminars.
- 2403/20** To be notified of the noise survey and weed spraying of the recreational field determining any actions required.
- 2403/21** To consider attendance to the NLC Workers Memorial Day 2024.
- 2403/22** To be notified of the information and advice received from NLC Conservation Officer regarding the cleaning of the war memorial determining further actions required.
- 2403/23** To be notified of the email received regarding the recent setting of firework in Broughton determining any actions required.

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Finance

- 2403/24 To receive and approved the Financial Expenditure – see appendix 1, and approve the receipts, bank statements and budget monitoring report up to 29th February 2024.
- 2403/25 To consider the quotes for the repair of the churchyard walls and lychgate determining actions required.
- 2403/26 To consider entering the East Midlands in Bloom Competition determining further actions required.
- 2403/27 To be notified of the NLC Community Grant fund offer determining actions required.
- 2403/28 To consider the annual fee for pest control on the recreational field determining actions required.
- 2403/29 To consider the Town Clerk attending the Principles of Internal Auditing training.
- 2403/30 To consider the grant request from Broughton Ravers, determining actions required.

Time and date of the next meeting to be confirmed.

- 2403/31 The time and date of the next meeting is Monday 29th April at 7pm at the Phil Grundy Community & Sports Centre, Scawby Road, Broughton.
- 2403/32 To agree the time and date of the Annual Town Meeting as Monday 22nd April at 7pm.

Part B – Closed to the public.

- 2403/33 To consider (if required) the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of any item(s) to be discussed.
- General Purpose Meeting recommendations.

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Appendix 1 – February 2024

Date: 18/03/2024

Broughton Town Council - R&P

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Time: 13:14

Current Bank A/c

List of Payments made between 01/02/2024 and 29/02/2024

<u>Date Paid</u>	<u>Pavee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/02/2024	Container King	BACS 218	76.80		Inv 57139
01/02/2024	BCSA	BACS 219	144.00		Inv 58
01/02/2024	Microsoft	DD	296.64		Inv E0600QCZCF
02/02/2024	Post Office	PC	100.00		Petty Cash top-up
05/02/2024	Talk Talk Business	DD	35.94		January 2024
06/02/2024	Wickes	DDR 76	24.75		Wickes
07/02/2024	Sissons Gardening Services	BACS 220	790.00		Inv 1103
07/02/2024	Sissons Gardening Services	BACS 221	800.00		Inv 1101
07/02/2024	Hedgehogs R Us	BACS 222	157.50		Hedgehog highway project
07/02/2024	Cathedral Leasing Ltd	BACS 223	205.92		Inv M/1561346
07/02/2024	Brians DIY	DDR 77	22.99		Bolts
08/02/2024	Dunhelm	DDR 78	320.00		Tableclothes
08/02/2024	Fasthosts	DD	10.20		Inv 75345373
12/02/2024	HSBC	DD	40.00		Charges
12/02/2024	Lincolnshire Countries Trainin	BACS 224	1,400.00		H & S Training
15/02/2024	Pest Stoppers	BACS 225	180.00		Inv 2074
19/02/2024	EE	DD	62.64		February 2024
21/02/2024	EON	DD	90.76		January 2024
21/02/2024	HSBC	DD	11.44		Bank charges
22/02/2024	Bennetts Timber	DDR 79	16.76		Timber - bench repairs
22/02/2024	Turnbull & Co Ltd	DDR 80	9.38		Building sand
22/02/2024	Brians DIY	DDR 81	15.60		Nuts, bolts, masks
23/02/2024	Amazon	DDR 82	6.28		H & S Signs
26/02/2024	Xiaopl Ling Ltd	DDR 83	29.39		Lanterns - 80th DDay event
26/02/2024	Amazon	DDR 84	47.88		H & S signs
26/02/2024	Amazon	DDR 84A	3.99		H & S Signs
26/02/2024	Amazon	DDR 84B	6.25		Clinical waste bin
26/02/2024	Amazon	DDR 84C	6.79		H & S Signs
26/02/2024	Amazon	DDR 84D	18.89		Safety Face Shields x 2
28/02/2024	Lewis Gas & Plumbing Services	BACS 226	432.00		Inv St-212
28/02/2024	Salaries	BACS 227	5,229.89		February 2024
28/02/2024	ERPF	BACS 228	1,015.52		Pension - February 2024
28/02/2024	HMRC	BACS 229	1,304.16		February 2024
Total Payments			12,912.36		