

BROUGHTON TOWN COUNCIL



The Phil Grundy
Community & Sports Centre
Scawby Road
Broughton
North Lincolnshire
DN20 0AB
Tele:01652 659441
Email:admin@broughtontowncouncil.co.uk

Dear Councillors

You are summoned to attend a meeting of Broughton Town Council to be held on **Monday 30th October 2023 at 7pm in the Pavilion Room** at the **Phil Grundy Community & Sports Centre, Scawby Road, Broughton.**

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting.

The recording at Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.

Deb Hotson - Town Clerk - *D Hotson*

Date of issue – 25th October 2023

Agenda

Procedural

- 2310/01** To receive any apologies and reasons for absence.
- 2310/02** Public Participation - to temporarily suspend the meeting for a period of normally, no more than 20 minutes, but at the Chairman's discretion to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Town Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.
- 2310/03** To approve the minutes for the following meetings: -
- Full Council – 4th September 2023.
 - Trustees meeting – 9th October
 - Personnel Committee – 23rd October 2023.
- 2310/04** To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- 2310/05** To note dispensations given to any member of the Council in respect of the agenda items listed.
- 2310/06** Planning
- a. To receive any decisions and to discuss the following application received from North Lincolnshire Council.
2023/1576 – application to determine if prior approval is required for a proposed forestry wooden store/shelter at Deep Wood, Appleby Lane, Scunthorpe.
 - b. To be notified of the email received regarding a planning application for the Woodyard determining actions required.
- 2310/07** Clerks Report
- To receive the Clerks Report – an update on decisions taken at previous meetings and items for information.
- Highways / Town issues / North Lincolnshire Council items.
- 2310/08** To receive an update on reported highway issues determining any further actions required.

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Reports / Updates

- 2310/09 To receive a report from the mayor determining any actions required.
- 2310/10 To receive a report from the Ward Councillors on activities within North Lincolnshire Council.
- 2310/11 To consider any Police & Neighbourhood Watch issues determining actions required.
- 2310/12 To receive an update report from the Village Hall Committee representative determining any actions required.
- 2310/13 To receive an update report from the Broughton Community & Sports Association representative determining any actions required.
- 2310/14 To receive an update report for the Broughton Allotment determining any further actions required.
- 2310/15 To receive an update report on the provisions for a firework display determining actions required.
- 2310/16 To receive an update report on the state of the church wall determining any actions required.
- 2310/17 To receive an update report on organising a D-Day 80th Anniversary Event determining actions required.
- 2310/18 To receive an update report from Egdon determining any actions required.

General Items

- 2310/19 To notify the Clerk of items to be placed on the agenda for the next meeting. Items to be received no later than one week prior to the next meeting.
- 2310/20 To be notified of the North Lincolnshire – Roundabout Sponsorship Initiative Invitation determining actions required.
- 2310/21 To be notified of the request to revisit the Ecological Survey & Management Plan for the Pocket Park and to consider a community event to demonstrate hedge laying determining actions required.
- 2310/22 To be notified of the Kirton Lindsey Community Governance update determining any further action required.
- 2310/23 To select a charity and donation amount from the selling of the 2024 calendars.
- 2310/24 To consider the criteria for the 2023 Christmas Lights competition to include a full display and window display.
- 2310/25 To be notified of the Department of Transport - Proposed Stopping of the Highway at Area of footpath and grass, George Street, Broughton determining actions required.
- 2310/26 To be notified of the NALC Committee Elections 2023 determining actions required.
- 2310/27 To consider the response from Archery regarding the installation of a wire rope determining actions required.
- 2310/28 To consider the request to purchase and installation of a plaque to commemorate the late Ann Alcock determining actions required.
- 2310/29 To consider the location and installation of further benches in the town determining actions required.
- 2310/30 To be notified of the Wressle Vineyard application for the grant of a premises licence determining actions required.

Finance

- 2310/31 To receive and approved the Financial Statement up to 30th September – see appendix 1.
- 2310/32 To consider the LIVES Donation request determining actions required.
- 2310/33 To confirm the application to deposit funds into the CCLA Public Sector Deposit Fund determining actions required.
- 2310/34 To consider renewal of the CPRE Membership at a cost of £36.
- 2310/35 To consider purchasing new chairs for the Pavilion Room determining actions required.
- 2310/36 To consider the letters received from the War Memorial Trust determining actions required.
- 2310/37 To receive the renewed cemetery memorial repair quotes determining actions required.
- 2310/38 To consider the costs for the enhancements of the area recently discussed at the Bloomers Meeting held on 16/10 (notes circulated) determining actions required.

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Time and date of the next meeting to be confirmed.

2310/39 The time and date of the next meeting is Monday 27th November 2023 at 7pm at the Phil Grundy Community & Sports Centre, Scawby Road, Broughton.

2310/40 To confirm the Christmas holiday period and to arrange a rota for Councillors to open/close the play area.

Part B – Closed to the public.

2310/41 To consider (if required) the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of any item(s) to be discussed.

- Hire of football pitches.
- Feasibility – grass cutting.
- Personnel Committee recommendations.

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Appendix 1 – September 2023

Date: 16/10/2023

Broughton Town Council - R&P

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Time: 14:27

Current Bank A/c

List of Payments made between 01/09/2023 and 30/09/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/09/2023	North Lincolnshire Council	BACS 110	74.00		Business Rates
01/09/2023	North Lincolnshire Council	BACS 111	278.00		Business Rates
01/09/2023	Amazon	DDR 37	6.10		Glue
01/09/2023	Talk Talk Business	DD	35.94		August 2023
05/09/2023	Amazon	DDR 38	53.98		Weedkiller
08/09/2023	WAVE	DD	45.04		August 2023
08/09/2023	HSBC	DD	45.52		Bank Charges - July 2023
08/09/2023	Fasthosts	DD	6.94		Linux PHP Support
11/09/2023	Norton	DD	74.99		Antivirus software
11/09/2023	Fair Gardens	BACS 112	52.80		Plants
13/09/2023	BCSA	BACS 113	522.00		Inv 053
13/09/2023	EMIB	BACS 114	30.00		EMIB Presentation Fee
13/09/2023	Green Grass Contracting	BACS 115	1,406.30		Inv 2952
13/09/2023	East Riding Supplies	BACS 116	53.76		Inv 1633250
13/09/2023	Amazon	DDR 39	74.24		Shredder
13/09/2023	Skuma Timba	DDR 40	16.14		Plywood
13/09/2023	Brians DIY	DDR 41	19.99		Paint
18/09/2023	Container King	BACS 117	76.80		Inv 53815
18/09/2023	ERNLLCA	BACS 118	30.00		Conference - Clerk
18/09/2023	ERNLLCA	BACS 119	90.00		Conference - K Portess
18/09/2023	North Lincolnshire Council	BACS 120	892.32		SLA - Pocket Park
18/09/2023	Sissons Gardening Services	BACS 121	540.00		Cemetery grass cutting
18/09/2023	East Riding Supplies	BACS 122	35.17		Inv 1634956
18/09/2023	British Telecom	DD	102.96		August 2023
21/09/2023	EON	DD	1,470.64		August 2023
21/09/2023	EON	DD	73.65		August 2023
21/09/2023	WAVE	DD	49.94		July 2023
21/09/2023	HSBC	DD	10.22		Bank Charges
21/09/2023	D Hotson	BACS 123	63.45		Travel Expenses - EMIB
25/09/2023	ERNLLCA	BACS 124	180.00		Training - Whole Council
25/09/2023	Fleet	BACS 125	543.24		Inv SI232066
25/09/2023	Tesco	DDR 42	24.00		Stamps
25/09/2023	Bennetts Timber	BACS 126	43.01		Timber - beacon
29/09/2023	ERPF	BACS 127	851.09		September 2023
29/09/2023	Salaries	BACS 128	5,342.68		September 2023

Total Payments 13,214.91