

# BROUGHTON TOWN COUNCIL



The Phil Grundy  
Community & Sports Centre  
Scawby Road  
Broughton  
North Lincolnshire  
DN20 0AB  
Tele:01652 659441  
Email:admin@broughtontowncouncil.co.uk

Dear Councillors Lee, Mumby-Croft, Price (Chair), Portess, Ross, Senior, Simpson, Taylor, Tattersfield.  
You are summoned to attend a meeting of Broughton Town Council to be held on **Monday 19<sup>th</sup> December 2022 at 7pm in the Pavilion Room** at the **Phil Grundy Community & Sports Centre, Scawby Road, Broughton.**

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting.

The recording at Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.

Deb Hotson - Town Clerk - *D Hotson*

*Date of issue – 14<sup>th</sup> December 2022*

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## Agenda

### Procedural

- 2212/07** To receive any apologies and reasons for absence.
- 2212/08** Public Participation - to temporarily suspend the meeting for a period of normally, no more than 20 minutes, but at the Chairman's discretion to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Town Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.
- 2212/09** To approve the minutes for the following meetings: -
- Full Council – 31<sup>st</sup> October 2022.
  - Full Council – 28<sup>th</sup> November 2022.
  - Personnel Committee – 5<sup>th</sup> December 2022.
  - Finance & Audit Committee – 5<sup>th</sup> December 2022.
  - Full Council, Extra Ordinary – 12<sup>th</sup> December 2022.
- 2212/10** To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- 2212/11** To note dispensations given to any member of the Council in respect of the agenda items listed.
- 2212/12** To approve the amended booking form for the centre and recreation field.

### **2212/13** Planning

- a. To receive any decisions and to discuss the following application received from North Lincolnshire Council.

To receive the following decisions from NLC.

**2022/1806** – full planning permission granted to erect a front extension to form dayroom including demolition of conservatory and store at 8 Wressle Road, Broughton.

The following applications received from NLC are to be discussed by the Town Council.

**2022/2074** – application for a non-material amendment of PA/2022/895 to increase the number of bedrooms at 31 Brigg Road, Broughton.

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## **2212/14 Clerks Report**

To receive the Clerks Report – an update on decisions taken at previous meetings and items for information.

## **Highways / Town issues / North Lincolnshire Council items.**

**2212/15** To consider Broughton Town Council being responsible for selecting the next charity that funds from the Wishing Well will be donated determining actions required.

**2212/16** To consider the installation of chatting benches in the town determining actions required.

**2212/17** To be notified of the concerns raised by a resident regarding speeding traffic on the High Street between Wells Court and the junction with Mill Lane/Town Hill determining any actions required.

**2211/18** To determine actions required with regard to the concerns raised of speeding cars on Brigg Road, Wressle.

**2212/19** To receive an update on reported highway issues determining any further actions required.

## **Reports / Updates**

**2212/20** To receive a report from the mayor determining any actions required.

**2212/21** To receive a report from the Ward Councillors on activities within North Lincolnshire Council.

**2212/22** To consider any Police & Neighbourhood Watch issues determining actions required.

**2212/23** To receive an update report from the Village Hall Committee determining any actions required.

**2212/24** To receive an update report from the Broughton Community & Sports Association determining any actions required.

**2212/25** To receive an update report from the Broughton Allotment Association & Leisure Gardeners, including consideration to add into the covering letter (being sent out with the 2023 agreements) an item informing holders that the rents may/will be reviewed for 2024, determining any actions required.

**2211/26** To receive an update report from the Wressle Wellsite Community Liaison Group determining any actions required.

**2212/27** To receive an update report from the Pocket Park Liaison Group determining any actions required.

**2212/28** To receive an update report for the Cemetery determining any actions required.

**2212/29** To receive an update report from the recent UK GDPR training seminars attended by the Clerk & Deputy Clerk determining further actions required.

## **General Items**

**2212/30** To notify the Clerk of items to be placed on the agenda for the next meeting.

- Firework Display – January agenda.

**2212/31** To consider the request from Ravers JFC regarding permission to replace the current storage container on the site.

**2212/32** To consider the request from the Chairman of the Skatepark Group regarding a flagpole and the erection of artwork determining actions required.

**2212/33** To consider the request from Haxey Parish Council to add to their next agenda a resolution to contact the Head of Planning to attend the next Town & Parish Council Liaison meeting in regard to the 5-year housing plan.

**2212/34** To be notified of the Warm Welcome North Lincs Pledge determining actions required.

**2212/35** To be notified of the notification of external audit appointment for 2022-23 financial year for the 5-year period until 2026-27 determining any actions required.

**2212/36** To be notified of the Humber Low Carbon Pipelines Project Consultation event determining actions required.

**2212/37** To be notified of the Humber & Wolds Rural Action AGM determining actions required.

**2212/38** To be notified of the proposed Brigg Eco Market determining actions required.

**2212/39** To be notified of the SafeTALK suicide training determining actions required.

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## Finance

- 2212/40 To receive and approved the Financial Statement up to 19<sup>th</sup> December 2022 – see appendix 1.
- 2212/41 To consider membership of the National Allotment Society.
- 2212/42 To consider the costs to install a new CCTV system determining actions required.
- 2212/43 To consider the grant request from Broughton Scouts determining actions required.
- 2212/44 To consider the request for funding and permission to locate new storage containers onto the recreation field determining actions required.
- 2212/45 To consider the budget and setting of the precept for 2023/24.
- 2212/46 To consider Financial & Audit Committees recommendations for the following items:
- Future banking arrangements to include the current bank account and setting up a further account to ensure all funds are covered by FSCS.
  - Future Internal Financial controls.
- 2212/47 The time and date of the next meeting is Monday 30<sup>th</sup> January 2023 at 7pm at the Phil Grundy Community & Sports Centre, Scawby Road, Broughton.
- 2212/48 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the item to be discussed.
- Personnel Committee recommendations – Staffing.

# BROUGHTON TOWN COUNCIL

## Appendix 1

Date: 08/12/2022

Broughton Town Council - R&P

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Time: 10:22

Current Bank A/c

**List of Payments made between 01/11/2022 and 30/11/2022**

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/11/2022	L Price	BACS 123	600.00		Mayoral allowance
01/11/2022	North Lincolnshire Council	DD	642.00		Business Rates
01/11/2022	North Lincolnshire Council	DD	85.00		Business Rates - Nov 22
01/11/2022	Bowness Electrical	BACS 124	120.91		Electrical works
01/11/2022	Bowness Electrical	BACS 125	42.00		Electrical works 47750
01/11/2022	Brian Turner	BACS 126	81.00		Travel expenses
01/11/2022	SLCC	BACS 127	121.33		Membership renewal - Clerk
01/11/2022	Talk Talk Business	DD	37.74		October 2022
04/11/2022	Tesco	DC 49	3.20		Lever arch file
04/11/2022	Wickes	DC 50	22.00		Wickes
04/11/2022	Screwfix	DC 51	103.72		First Aid/tubes
11/11/2022	BCSA	BACS 128	432.00		Inv 43
11/11/2022	F G Adamson & Son	BACS 129	365.76		F G Adamson & Son
11/11/2022	Linden Nurseries	BACS 130	449.40		Winter plants
11/11/2022	Nanny Annes	BACS 131	380.00		Civic Services
11/11/2022	Nanny Annes	BACS 132	42.00		First Aid training
11/11/2022	Royal British Legion	BACS 133	50.00		Wreath donation
11/11/2022	HSBC	DD	35.56		Bank charges - September 22
11/11/2022	Petty Cash	DC52	50.00		Petty cash top-up
11/11/2022	British Telecom	DD	90.00		October 2022
21/11/2022	HSBC	DD	10.20		Bank Charges Oct 22
25/11/2022	Aldi	BACS 134	11.75		Civic Service refreshments
25/11/2022	Green Grass Contracting	BACS 135	986.88		October 2022
25/11/2022	Amazon	DC53	27.93	Asset	Wireless doorbell
25/11/2022	A Baldwinson	BACS 136	42.00		Cemetery refund
25/11/2022	Fillingham Trees	BACS 137	336.00		Fillingham Trees
25/11/2022	F1 Roofing	BACS 138	864.00		F1 Roofing
25/11/2022	East Riding Supplies	BACS 139	11.38		Supplies
25/11/2022	Shift Traffic	BACS 140	300.00		Shift Traffic
25/11/2022	Fleet	BACS 141	24.00		Tractor repair
30/11/2022	HMRC	BACS 142	1,573.44		November 2022
30/11/2022	ERPF	BACS 143	963.73		Pension November 2022
30/11/2022	Salaries	BACS 144	5,989.22		November 2022
30/11/2022	Fattorini Ltd	BACS 145	5,266.00		Mayoral chain update
<b>Total Payments</b>			20,160.15		