

# BROUGHTON TOWN COUNCIL



The Phil Grundy  
Community & Sports Centre  
Scawby Road  
Broughton  
North Lincolnshire  
DN20 0AB  
Tele:01652 659441  
Email:admin@broughtontowncouncil.co.uk

Dear Councillors Lee, Mumby-Croft, Price (Chair), Portess, Ross, Senior, Simpson, Taylor, Tattersfield.  
You are summoned to attend a meeting of Broughton Town Council to be held on **Monday 28<sup>th</sup> November 2022 at 7pm in the Pavilion Room** at the **Phil Grundy Community & Sports Centre, Scawby Road, Broughton.**

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting.

The recording at Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.

Deb Hotson - Town Clerk - *D Hotson*

*Date of issue – 23<sup>rd</sup> November 2022*

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## Agenda

### Procedural

- 2211/01** To receive any apologies and reasons for absence.
- 2211/02** Public Participation - to temporarily suspend the meeting for a period of normally, no more than 20 minutes, but at the Chairman's discretion to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Town Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.
- 2211/03** To approve the minutes for the following meetings: -
- Full Council – 24<sup>th</sup> October 2022.
- 2211/04** To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- 2211/05** To note dispensations given to any member of the Council in respect of the agenda items listed.
- 2211/06** To review and adopt the following procedures:
- Revised Allotment Agreement.
  - NALC Standing Order.

### **2211/07** Planning

- a. To receive any decisions and to discuss the following application received from North Lincolnshire Council.

To receive the following decisions from NLC.

**2022/895** – full planning permission granted to erect four dwellings with associated works at land adjacent to 31 Brigg Road, Broughton

**2022/1595** – full planning permission granted for the erection of four bay framed oak garage at The Poplars, Brigg Road, Wressle.

The following applications received from NLC are to be discussed by the Town Council.

**2022/883** – planning permission to convert agricultural building to a dwelling with annexe at Castlethorpe, B1208, Brigg.

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**2022/1822** – listed building consent to install a KCOM full fibre termination box to the outside of a pediment to the front door portico at 66 High Street, Broughton.

**2022/1857** – planing permission to erect 16 dwellings at land off Burnside, Broughton.

**2022/1901** – planning permission for a first-floor rear extension at 12 Catherine Grove, Broughton.

**2022/1903** – planning permission for installation of various signage at Forest Pines Golf Club & Hotel, Ermine Street, Broughton.

**2022/1963** – application under the Overhead Lines Regulation for the erection of two wooden terminal poles on Scawby Estate, Brigg.

## **2211/08 Clerks Report**

To receive the Clerks Report – an update on decisions taken at previous meetings and items for information.

## **Highways / Town issues / North Lincolnshire Council items.**

**2211/09** To be notified of the submission of the North Lincolnshire Local Plan (2020-2038) – Regulation 22 determining any actions required.

**2211/10** To determine actions required with regard to the concerns raised of speeding cars on Wressle Road.

**2211/11** To receive an update on reported highway issues determining any further actions required.

## **Reports / Updates**

**2211/12** To receive a report from the mayor determining any actions required.

**2211/13** To receive a report from the Ward Councillors on activities within North Lincolnshire Council.

**2211/14** To consider any Police & Neighbourhood Watch issues determining actions required.

**2211/15** To receive an update report from the Village Hall Committee determining any actions required.

**2211/16** To receive an update report from the Broughton Community & Sports Association determining any actions required.

**2211/17** To receive an update report from the Broughton Allotment Association & Leisure Gardeners, determining any actions required.

**2211/18** To receive an update report from the Wressle Wellsite Community Liaison Group determining any actions required.

**2211/19** To receive an update report from the Pocket Park Liaison Group determining any actions required.

**2211/20** To receive an update report for the Cemetery determining any actions required.

**2211/21** To receive an update for the Remembrance Service and consider arrangements for 2023 determining if any further actions are required.

**2211/22** To receive an update report from the recent GDPR training seminars attended by the Clerk & Deputy Clerk determining further actions required.

## **General Items**

**2211/23** To notify the Clerk of items to be placed on the agenda for the next meeting.

**2211/24** To be notified of the ERNLLCA Boundary Commission for England 2023 review determining any actions required.

**2211/25** To consider the next steps regarding a firework or drone display for 2023 determining actions required.

**2211/26** To consider the request from the Dog Club to install an acrylic mirror in the sports hall determining actions required.

## **Finance**

**2211/27** To receive and approved the Financial Statement up to 28<sup>th</sup> November 2022 - appendix 1 and the Financial Statement for September 2022.

**2211/28** To consider purchasing a Queen Elizabeth II Memorial Bench

**2211/29** To consider the costs to install a new CCTV system determining actions required.

**2211/30** To consider the grant request from Broughton Scouts determining actions required.

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**2211/31** To consider the CPRE membership renewal for 2023.

**2211/32** To consider Financial & Audit Committees recommendations for the following items:

- Future banking arrangements to include the current bank account and setting up a further account to ensure all funds are covered by FSCS.
- Future Internal Financial controls.

**2211/33** To consider the costs to cut back the trees on the playing field determining actions required.

**2211/34** To consider to installation of a further boot scraper determining actions required.

**2211/35** To receive an update and consider the grant request from Broughton Agricultural Show.

**2211/36** The time and date of the next meeting is Monday 19<sup>th</sup> December 2022 at 7pm at the Phil Grundy Community & Sports Centre, Scawby Road, Broughton.

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## Appendix 1

Date: 17/11/2022

Broughton Town Council - R&P

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Time: 14:43

Current Bank A/c

**List of Payments made between 01/10/2022 and 30/11/2022**

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/10/2022	North Lincolnshire Council	DD	642.00		Business Rates - October
01/10/2022	North Lincolnshire Council	DD	85.00		Business Rates - October
02/10/2022	Talk Talk Business	DD	37.74		Landline - October
07/10/2022	North Lincolnshire Council	BACS 106	468.00		SLA Bins
07/10/2022	BCSA	BACS 107	2,322.00		Ground Maintenance
07/10/2022	PKF Littlejohn	BACS 108	480.00		External Audit Fee
07/10/2022	Elsham Aggregates	BACS 109	231.50		Top Soil
07/10/2022	Green Grass Contracting	BACS 110	994.08		Inv 2823 - Sept 22
07/10/2022	Screw fix	DC 37	29.98		Oil Filled radiator
11/10/2022	HSBC	DD	38.56		Bank charges - October
11/10/2022	Amazon	DD	0.99		Prime
12/10/2022	Farmstar Ltd	BACS 111	313.93		Mow er Service
12/10/2022	HMRC	BACS 112	1,102.47		Tax & NI
12/10/2022	Broughton Working Mens Club	BACS 113	240.00		In Bloom event
12/10/2022	AM-MARC Trailers	BACS 114	1,297.01		AM-MARC Trailers
12/10/2022	TurnerWarran	BACS 115	75.60		Payroll - July - Sept
12/10/2022	DDM	BACS 116	600.00		Allotment Rent - Oct 22
13/10/2022	Wickes	DC 38	44.00		Paddocks
14/10/2022	Amazon	DC 39	96.02		Emergency box equipment
14/10/2022	Amazon	DC40	15.99		Emergency box equipment
14/10/2022	Screw fix	DC41	7.83		Electrodes
17/10/2022	WAVE	DD	880.31		Water - October
17/10/2022	Norton	DC 42	69.99		Norton
17/10/2022	British Telecom	DD	90.00		Mobile phones - October 22
17/10/2022	Hemsw ell Surfacing Ltd	BACS 117	4,320.00		Hemsw ell Surfacing Ltd
17/10/2022	Home Bargains	DC 43	1.99		Stationery
17/10/2022	The Range	DC 44	8.77		Stationery
17/10/2022	Wilkos	DC 45	14.00		Paint
18/10/2022	Amazon	DC 46	8.99		Prime
20/10/2022	EON	DD	100.70		Electricity - October 22
20/10/2022	EON	DD	677.66		Electricity - October 2022
21/10/2022	WAVE	DD	22.63		Water - July to Oct 22
21/10/2022	WAVE	DD	391.14		Water - October 22
21/10/2022	Grec Systems	BACS 118	5,995.92		Replacement Door & security
21/10/2022	Fleet	BACS 119	418.56		Ptch marker paint
21/10/2022	HSBC	DD	6.88		Bank charges - Sept 22
28/10/2022	Brians DIY	DC 47	17.99		Sander consumables
28/10/2022	Screw fix	DC 48	76.64		Paint, rake, cutter, gloves
31/10/2022	HMRC	BACS 120	1,367.81		Tax & NI - October 22
31/10/2022	Salaries	BACS 121	5,630.45		Monthly Salaries - October 22
31/10/2022	ERPF	BACS 122	712.53		Pension - October 22
31/10/2022	HSBC	INTEREST	0.06		Error entered twice
31/10/2022	HSBC	INTEREST	-0.06		Error interest in incorrect ac
<b>Total Payments</b>			<b>29,935.66</b>		