

BROUGHTON TOWN COUNCIL



The Phil Grundy
Community & Sports Centre
Scawby Road
Broughton
North Lincolnshire
DN20 0AB
Tele: 01652 659441

Email: admin@broughtontowncouncil.co.uk

Dear Councillors

You are summoned to attend a meeting of Broughton Town Council to be held on **Monday 19th May 2025 at 7.30pm in the Pavilion Room** at the **Phil Grundy Community & Sports Centre, Scawby Road, Broughton. This meeting will be held after the Annual Meeting of the Town Council.**

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting. The recording at Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.

Deb Hotson - Town Clerk - *D Hotson*

Date of issue – 14th April 2025

Agenda

Procedural

2505/01 To receive any apologies and reasons for absence.

2505/02 Public Participation - to temporarily suspend the meeting for a period of normally, no more than 20 minutes, but at the Chairman's discretion to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Town Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.

2505/03 To approve the minutes for the following meetings: -

- Full Council – 28th April 2025.

2505/04 To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

2505/05 To note dispensations given to any member of the Council in respect of the agenda items listed.

2505/06 Planning

a. To be notified of decisions and new applications received from North Lincolnshire Council determining actions required.

b. The following application received from NLC for discussion by the Town Council.

2025/510 – planning permission to erect a one and two-storey extensions at 26 Town Hill, Broughton.

c. To consider the following request from NLC.

This application was discussed at the last meeting and NLC have contacted the applicant with a response to the questions asked.

2025/228 – planning permission for change of use at first floor from a managers flat/residential accommodation to storage at flat at The Red Lion, 45 High Street, Broughton.

d. To be notified of any responses for the Planning Enforcement reported.

COMP/2025/0078 – erection of fence at 128 High Street, Broughton. No response received to date.

2505/07 Clerks Report

a. ERNLLCA Newsletter – April 2025.

b. Wressle Oil annual report.

c. Thank you letter from Lindsey Lodge Hospice for the Civic Dinner donation of £660.

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- d. Thank you note regarding the newly installed bench and plaque on Mill Lane.
- e. Update on the Brooklands Traffic Road Order.
- f. Consider attendance to a Defibrillator Training event.

Highways / Town issues / North Lincolnshire Council items.

- 2505/08** To be notified of any highway issues to be reported to NLC determining any actions required.
- 2505/09** To consider requesting deer signs to be installed on Ermine Street.

Reports / Updates

- 2505/10** To receive a report from the mayor determining any actions required.
- 2505/11** To receive a report from the Ward Councillors on activities within North Lincolnshire Council.
- 2505/12** To consider any Police & Neighbourhood Watch issues determining actions required.
- 2505/13** To receive an update report from the Village Hall Committee including the recent damaged to the flooring determining any actions required.
- 2505/14** To receive an update report from the Broughton Community & Sports Association representative determining any actions required.
- 2505/15** To receive an update report for the Broughton Allotment Association determining any further actions required.
- 2505/16** To receive an update report for the Appleby Lane Cemetery/Churchyard determining any further actions required.
- 2505/17** To receive a debrief report from the Events Working Group determining any actions required.
- 2505/18** To receive an update on the installation of the Anglian Water Smart Meter and to agree the Wayleaves.

General Items

- 2505/19** To notify the Clerk of items to be placed on the agenda for the next meeting.
- 2508/20** To be notified of the ICCM Photographic Competition for 2025 determining any actions required.
- 2509/21** To be notified of the Humber Forest correspondence determining actions required.

Finance/Grant Requests

- 2505/22** To receive and approved the Financial Expenditure – see appendix 1, and approve the receipts, bank statements and budget monitoring report up to 30th April 2025.
- 2505/23** To consider the cost to shot blast, prime and topcoat the 160 panels surrounding the play park.
- 2405/24** To be notified and approve the full Internal Audit report 2024/25 determining any further actions required.
- 2405/25** To approve the Annual Governance Statement 2024/25.
- 2405/26** To approve the Accounting Statement 2024/25.
- 2405/27** To consider the Insurance Renewal for 2025/26.
- 2505/28** To consider the grant request received for the Humberside Scouts Explorer Belt Challenge 2025.
- 2505/29** To consider attendance to the ERNLLCA training events.
- 2505/30** **Time and date of the next meeting to be confirmed as Monday 19th May 2025 at 7pm, prior to this will be the Annual Meeting of the Town Council at 6.30pm.**

Part B – Closed to the public.

To consider (if required) the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of any item(s) to be discussed.

- Staffing.

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Appendix 1 – April 2025

Date: 12/05/2025

Broughton Town Council - I&E Current Year

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Current Bank A/c

List of Payments made between 01/04/2025 and 30/04/2025

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/04/2025	North Lincolnshire Council	BACS 01	667.65		Business Rates
01/04/2025	North Lincolnshire Council	BACS 02	70.03		Business Rates
01/04/2025	Earshaw s Fencing	BACS 04B	44.91		Earshaw s Fencing
03/04/2025	Talk Talk Business	BACS 03	41.89		April 2025
03/04/2025	B & M	DDR 05	13.00		Stationary/picture frames
07/04/2025	Tesco	BACS 04A	23.25		Mow er fuel
08/04/2025	Wressle Wines	BDDR 04	187.68		Civic expenditure
11/04/2025	Amazon	DDR 10	89.99		Storage container
11/04/2025	Morrisons	DDR 11	189.61		Civic Dinner
11/04/2025	ALDI	BACS 22B	7.98		Flow ers
11/04/2025	Amazon	DDR 13	21.98		Wireless Keyboard
12/04/2025	Asda	BACS 22A	0.75		Consumables
13/04/2025	Brigg Service Station	BACS 4C	30.86		Mow er Fuel
16/04/2025	Paul Senior	BACS 05A	184.35		Mayoral allow ance
16/04/2025	Marks & Spencer	BACS 05B	75.00		Civic Event
16/04/2025	Dukeries Domestic Ltd	BACS 06	56.45		Cleaning products
16/04/2025	Dukeries Domestic Ltd	BACS 07	16.18		Cleaning products
16/04/2025	Container King	BACS 08	76.80		April 2025
16/04/2025	Container King	BACS 09	70.38		Repair to container
16/04/2025	BCSA	BACS 10	300.00		Inv 72
16/04/2025	TurnerWarran	BACS 11	180.00		RTI Submissions 2024/25
16/04/2025	TurnerWarran	BACS 12	79.20		Monthly payroll
16/04/2025	Rialtas	BACS 13	243.60		Annual Softw are support
16/04/2025	The Terrace Outside catering	BACS 14	1,152.00		Civic Dinner
16/04/2025	Dyno Rod	BACS 15	528.00		Blocked drains
16/04/2025	Amazon	DDR 07	32.50		Fluorscent tubes
16/04/2025	Amazon	DDR 08	32.50		Sand bags
16/04/2025	Amazon	DDR 09	14.88		Masking tape
17/04/2025	Mobile Phones	DDR 03	53.93		April 2025
17/04/2025	Adobe	DDR 06	19.97		April 2025
17/04/2025	WAVE	BACS 16	174.33		April 2025
17/04/2025	EON	BACS 17	598.51		March 2025
17/04/2025	EON	BACS 18	56.03		March 2025
17/04/2025	HSBC	BACS 19	9.04		Bank charges
21/04/2025	Tesco	BACS 26B	16.07		Mow er fuel
22/04/2025	IONOS	DDR 01	9.60		April 2025
22/04/2025	Amazon	DDR 02	7.19		Lanyard
22/04/2025	Amazon	DDR 14	11.98		Reg plate
24/04/2025	WAVE	BACS 20	2.27		Jan-April 2025
24/04/2025	WAVE	BACS 21	15.32		Jan-April
24/04/2025	Lenova	DDR 12	2,239.99		Laptops x 2
29/04/2025	Salaries	BACS 23	6,927.30		April 2025
29/04/2025	HMRC	BACS 24	1,921.28		April 2025
29/04/2025	East Midlands in Bloom	BACS 25	55.00		Entry Fee
29/04/2025	Sean Clixby	BACS 26	35.00		Reimbursement of Civic Dinner
29/04/2025	Caenby Corner Garage	BACS 26A	13.69		Mow er Fuel
29/04/2025	B Turner	BACS 27	35.00		Reimbursement for civic dinner

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<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
29/04/2025	Dukeries Domestic Ltd	BACS 28	30.24		Cleaning products
29/04/2025	Brigg Garden Centre	BACS 29	9.82		Tap connectors
29/04/2025	Broughton Village Hall	BACS 30	108.00		Hire of hall
29/04/2025	Broughton Village Hall	BACS 31	643.33		Buildings Insurance
29/04/2025	HSBC 30273641	Transfer	3,000.00		From current
30/04/2025	HSBC 30273641	Transfer	43,865.00		Transfer from Current account
30/04/2025	Turnbull	BACS 32	54.65		Sand
Total Payments			<u>64,343.96</u>		