



Broughton Town Council/Broughton Village Hall Trustees Agenda

Dear Councillors

You are hereby invited to a meeting of the **Broughton Town Council / Broughton Village Hall Trustees Meeting** to be held on **Monday 13th January 2025**, at **7pm** at the Phil Grundy Community & Sports Centre, Scawby Road, Broughton.

Deb Hotson - Town Clerk to the Council - D Hotson

12th December 2024

AGENDA

1. To receive any apologies and reasons for absence.
2. Public Participation - to temporarily suspend the meeting for a period of normally, no more than 20 minutes, but at the Chairman's discretion to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Town Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.
3. To approve the minutes of the previous meeting held on 7th October 2024.
4. To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
5. To note dispensations given to any member of the Council in respect of the agenda items listed.
6. To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the item to be discussed.
7. To welcome representatives from HWRA to discuss the running/upkeep and management of the Village Hall determining actions required.
8. Broughton Town Council / Village Hall Trustee update and actions:
 - a. Update on the running of the hall.
 - b. Activities and user groups for 2024/25.
 - c. Update on procedures and policies – constitution/trust deed/finance policy.
 - d. Update on planned projects for 2024/25.
 - e. Maintenance update.
 - f. Solar Panel update.
9. Financial Status:
 - a. Charity Accounting submission/Audit/access update.
 - b. Quarterly reconciliation.
10. To confirm the time and date of the next meeting.