

# BROUGHTON TOWN COUNCIL



The Phil Grundy  
Community & Sports Centre  
Scawby Road  
Broughton  
North Lincolnshire  
DN20 0AB  
Tele:01652 659441

Email:admin@broughtontowncouncil.co.uk

Dear Councillors

You are summoned to attend a meeting of Broughton Town Council to be held on **Monday 23<sup>rd</sup> September 2024 at 7pm in the Pavilion Room** at the **Phil Grundy Community & Sports Centre, Scawby Road, Broughton.**

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting.

The recording at Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.

Deb Hotson - Town Clerk - *D Hotson*

*Date of issue – 18<sup>th</sup> September 2024*

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## Agenda

### Procedural

- 2409/01** To receive any apologies and reasons for absence.
- 2409/02** Public Participation - to temporarily suspend the meeting for a period of normally, no more than 20 minutes, but at the Chairman's discretion to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Town Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.
- 2409/03** To approve the minutes for the following meetings: -
- Full Council – 29<sup>th</sup> August 2024.
  - General Purpose Meeting – 16<sup>th</sup> September 2024.
  - Personnel Committee Meetings – 29<sup>th</sup> August 2024.
- 2409/04** To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- 2409/05** To note dispensations given to any member of the Council in respect of the agenda items listed.
- 2409/06** To approve the Induction & Training Procedure.

**2409/07** Planning

To be notified of any decisions and the following application received from North Lincolnshire Council.

**2024/861** – planning permission to erect a single storey extension to rear of dwelling at 29 Appleby Gardens, Broughton – amended plans.

**2024/1081** – notification of prior approval for a proposed larger home extension at 56 George Street, Broughton.

**2409/08** Clerks Report

- a. Safer Neighbourhoods newsletter.
- b. Townhill wild verge update.
- c. Egdon Grant update.

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## Highways / Town issues / North Lincolnshire Council items.

**2409/09** To receive an update on reported highway issues as detailed below determining any further actions required.

<b>Log Number/details</b>	<b>Date reported</b>	<b>Location</b>	<b>Details</b>
FS6366839259	07/08/2024	Raven Close	Broken street signage.
FS642246373	29/08/2024	B1207	Fly tipping.
FS646658320	12/09/2024	Townhill Drive	Replacement of damaged and weathered salt bin.

**2409/10** To be notified of any further highway issues determining any actions required.

## Reports / Updates

**2409/11** To receive a report from the mayor determining any actions required.

**2409/12** To receive a report from the Ward Councillors on activities within North Lincolnshire Council.

**2409/13** To consider any Police & Neighbourhood Watch issues determining actions required.

**2409/14** To receive an update report from the Village Hall Committee representative determining any actions required.

**2409/15** To receive an update report from the Broughton Community & Sports Association representative determining any actions required.

**2409/16** To receive an update report for the Broughton Allotment including the allocation of plots to Scawby residents determining any further actions required.

**2409/17** To receive an update report for the Appleby Lane Cemetery/Churchyard including the removal of the iron railings along Church Lane snicket determining any further actions required.

**2409/18** To receive an update report from the Firework Working Group determining actions required.

## General Items

**2409/19** To notify the Clerk of items to be placed on the agenda for the next meeting.

- Digital archiving of town photographs.

**2409/20** To confirm a date in December to hold a thank you event for the volunteers of Broughton determining any actions required.

**2409/21** To be notified of the plans for the proposed Anglian Water Arqiva Smart Meter Antenna determining any actions required.

**2409/22** To be notified of the Lindsey Lodge Operation Spread the Sunshine determining actions required.

**2409/23** To be notified of the Community Governance Review email from a Haxey Parish Council and from ERNLLCA determining actions required.

**2409/24** To consider engaging the Community Payback for works in the town determining actions required.

**2409/25** To be notified of the Market Consent Application for the Broughton Firework event determining actions required.

**2409/26** To be notified of the Public Space Protection Order (PSPO) consultation determining actions required.

## Finance

**2409/27** To receive and approved the Financial Expenditure – see appendix 1, and approve the receipts, bank statements and budget monitoring report up to 31<sup>st</sup> August 2024.

**2409/28** To consider attendance to the ERNLLCA training seminars and events, to also be notified of the Energy Funding Grants determining actions required.

**2409/29** To consider the purchase of large lamppost poppies to sell to residents.

**2409/30** To consider the purchase of space dividers for use at both the Centre & Village Hall.

**2409/31** To be notified of the Police & Crime Commissioner Community Safety Fund determining actions required.

**2409/32** To consider the purchase of a Christmas Tree determining actions required.

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**2409/33** To consider the placement of A Barriers on the field to stop access to motorbikes.

**2409/34** To consider the 2<sup>nd</sup> grant instalment for the Village Hall based on the accounts provided.

**Time and date of the next meeting to be confirmed as Monday 28<sup>th</sup> October 2024 at 7pm.**

**2409/35** The time and date of the next meeting to be confirmed.

**Part B – Closed to the public.**

**2409/36** To consider (if required) the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of any item(s) to be discussed.

## Appendix 1 – August 2024

Date: 16/09/2024		Broughton Town Council - R&P		Page 1	
Time: 14:10		Current Bank A/c			
List of Payments made between 01/08/2024 and 31/08/2024					
Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/08/2024	North Lincolnshire Council	DD	278.00		Business Rates
01/08/2024	North Lincolnshire Council	DD	74.00		Business Rates
01/08/2024	CCLA Broughton Town Council	BACS 95	10,000.00		Public Sector Fund
05/08/2024	Talk Talk Business	DD	39.18		July 2024
08/08/2024	BCSA	BACS 96	523.20		Inv 64
08/08/2024	Sissons Gardening Services	BACS 97	2,423.00		Inv 1172
09/08/2024	CCLA Broughton Town Council	BACS 98	10,000.00		Public Sector Fund
09/08/2024	Thomas Bell	BACS 99	25.50		Mole Trap
09/08/2024	Earnshaw s Fencing	BACS 99A	1.99		Bolts & Nuts
12/08/2024	Fasthosts	DD	14.39		Domain renewal
13/08/2024	New ton Flag Makers	DDR 51	28.80		VE Day Flag
13/08/2024	Y J Express Ltd	DDR 52	2.78		Refreshments
14/08/2024	ROSPA	BACS 100	333.60		Playground inspections
14/08/2024	EON	DD	57.96		July 2024
16/08/2024	Adobe	DDR 53	19.97		August 2024
16/08/2024	EE	DD	50.69		July 2024
20/08/2024	Land Registry	DDR 54	41.94		Map search
20/08/2024	EON	DD	65.91		July 2024
21/08/2024	HSBC	DD	8.93		Bank charges
21/08/2024	Container King	BACS 101	76.80		Inv 61802
21/08/2024	P Woods	BACS 102	1,800.00		Church wall repairs
21/08/2024	PKF Littlejohn	BACS 103	756.00		External Audit Fee
21/08/2024	Dog Club	BACS 104	40.00		Donation
21/08/2024	Yards Apart	BACS 105	780.00		PROW cut
21/08/2024	IONOS	DDR 55	4.80		August 2024
22/08/2024	Y J Expresss Ltd	DDR 56	4.93		Refreshments
27/08/2024	British Garden Centre	DDR 57	250.00		Gift vouchers
27/08/2024	B & M	DDR 58	9.00		Refreshments
27/08/2024	ERPF	BACS 59A	1,091.78		August 2024
27/08/2024	HMRC	BACS 60A	961.00		August 2024
28/08/2024	B & M	DDR 61	17.97		Disposable gloves
29/08/2024	Bennetts Timber	BACS 106	134.02		Timber
29/08/2024	Salaries	BACS 107	5,120.72		August 2024
30/08/2024	Timpson	DDR 62	26.00		Engraving
<b>Total Payments</b>			35,062.86		