

BROUGHTON TOWN COUNCIL



The Phil Grundy
Community & Sports Centre
Scawby Road
Broughton
North Lincolnshire
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Dear Councillors

You are summoned to attend a meeting of Broughton Town Council to be held on **Monday 24th March 2025 at 7pm in the Pavilion Room** at the **Phil Grundy Community & Sports Centre, Scawby Road, Broughton.**

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting.

The recording at Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.

Deb Hotson - Town Clerk - *D Hotson*

Date of issue – 19th March 2025

Agenda

Procedural

2503/07 To receive any apologies and reasons for absence.

2503/08 Public Participation - to temporarily suspend the meeting for a period of normally, no more than 20 minutes, but at the Chairman's discretion to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Town Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.

2503/09 To approve the minutes for the following meetings: -

- Full Council – 24th February 2025.
- Extra Ordinary Council – 10th March 2025.

2503/10 To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

2503/11 To note dispensations given to any member of the Council in respect of the agenda items listed.

2503/12 Planning

To be notified of decisions and new applications received from North Lincolnshire Council determining actions required.

The following decision was received from NLC.

2024/614 – approval of reserved matters pursuant to outline planning permission PA/2020/2046 for a residential development comprising 79 dwellings at land west of Scawby Road, Broughton.

The following application received from NLC for discussion by the Town Council.

2025/112 – planning permission to carry out alteration and extensions to the existing dwelling to erect a single storey extension to the rear, side and front on the dwelling and to raise the roof height to create living space on the first floor at Caudelle, 2 Chancel Walk, Broughton.

2025/267 – planning permission to install an air source heat pump at 11 High Street, Broughton

To note only.

SCR/2025/4 – request for a second EIA Screening Opinion for proposed new wells and 600m underground gas pipeline at Wressle Well site, Lodge Farm, Appleby.

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2503/13 Clerks Report

- a. ERNLLCA Newsletter – January 2025.
- b. VHC Minutes of the meeting held 12th February 2025.
- c. End of season football pitch renovation process.
- d. NALC Model Financial Regulation changes. These will be discussed and approved at the May meeting.
- e. VHC request for the Annual Grant – will be added to the April agenda.
- f. Notice of Election for Greater Lincolnshire Combined County Mayoral Election 1st May 2025.

Highways / Town issues / North Lincolnshire Council items.

2503/14 To receive an update on reported highway issues as detailed below determining any further actions required.

Log Number/details	Date reported	Location	Details
NLC Highways	18/12/2024	Castlethorpe	NLC have stated that the road is wide enough for 2 cars to pass therefore putting signs up to give way to oncoming traffic would be confusing. Cllr Lee to chase with Highways. Cllr Lee confirmed that the adjacent hedge has been cut back but doesn't seem to have helped as HGV are still pushing through with seemingly no awareness of the width of the road. Cllr Lee stated that the Highway Officer will continue to review.

2503/15 To be notified of any further highway issues determining any actions required.

Reports / Updates

2503/16 To receive a report from the mayor determining any actions required.

2503/17 To receive a report from the Ward Councillors on activities within North Lincolnshire Council.

2503/18 To consider any Police & Neighbourhood Watch issues determining actions required.

2503/19 To receive an update report from the Village Hall Committee determining any actions required.

2503/20 To receive an update report from the Broughton Community & Sports Association representative determining any actions required.

2503/21 To receive an update report for the Broughton Allotment Association determining any further actions required.

2503/22 To receive an update report for the Appleby Lane Cemetery/Churchyard determining any further actions required.

2503/23 To receive an update report from the Events Working Group including authority for expenditure determining any actions required.

General Items

2503/24 To notify the Clerk of items to be placed on the agenda for the next meeting.

2503/25 To be notified of the request for new street names for the site off Scawby Road determining actions required.

Finance

2503/26 To receive and approved the Financial Expenditure – see appendix 1, and approve the receipts, bank statements and budget monitoring report up to 28th February 2025.

2503/27 To consider the quotes received for event road closures for 2025, determining actions required.

2503/28 To consider the purchase of root ball Christmas tree.

2503/29 To consider attendance to the ERNLLCA Training Events & Staff training courses.

2503/30 **Time and date of the next meeting to be confirmed as Monday 28th April 2025 at 7pm, prior to this will be the Annual Town Meeting at 6.30pm.**

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Part B – Closed to the public.

2503/31 To consider (if required) the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of any item(s) to be discussed.

- Allotment Site.
- ICCM Training Event.
- Cemetery request.
- Staffing.
- Community Awards.
- Hire Charges – Private Business.

Appendix 1 – February 2025

Date	Broughton Town Council - I&E 2024/25	Page 1			
Date: 10/03/2025	Current Bank A/c				
Time: 14:35	List of Payments made between 01/02/2025 and 28/02/2025				
Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
03/02/2025	Container King	BACS 224	76.80		Inv 65757
03/02/2025	Bow ness Electrical	BACS 225	302.40		Inv 48497
03/02/2025	BCSA	BACS 226	74.40		Inv 70
03/02/2025	East Riding Supplies	BACS 227	3.78		Inv 1677680
03/02/2025	Simon Dobson	BACS 228	1,320.00		Inv 1372
03/02/2025	Various	BACS 229	33.50		Refunds as detailed
04/02/2025	EON	DD	235.45		5th Sept 24 - 4th Jan 25
04/02/2025	Talk Talk Business	DD	39.18		February 2025
06/02/2025	Microsoft	DD	296.64		Annual subscription fee
06/02/2025	Hodson & Kauss	BACS 230	1,944.00		Inv 17259
06/02/2025	Russells Ltd	BACS 231	6,324.00		Law n Mow er
10/02/2025	East Riding Supplies	BACS 232	11.88		Inv 1678185
10/02/2025	Screw fix	DDR 105	29.16		Machinery consumables
10/02/2025	ERNLLCA	BACS 233	8.00		Inv 2063
13/02/2025	Zurich Insurance	BACS 234	167.59		Additional cover
13/02/2025	Dukeries Domestic Ltd	BACS 235	13.10		Inv 4250
17/02/2025	Mobile Phones	DD	50.69		February 2025
17/02/2025	Brigg Tow n Council	BACS 236	76.00		Brigg Civic Dinner
17/02/2025	Adobe	DDR 106	19.97		Acrobat Pro
17/02/2025	EON	DD	1,163.04		January 2025
17/02/2025	EON	DD	56.98		January 2025
18/02/2025	Amazon	DDR 107	13.44		Petrol can
18/02/2025	Amazon	DDR 108	21.95		Tow ball
19/02/2025	Curtis	BACS 237	10.35		Refreshments
19/02/2025	Hobbs	BACS 237A	161.10		Mayoress clothing
19/02/2025	P Senior	BACS 237B	36.00		Mayorall allow ance
19/02/2025	Rialtas	BACS 238	254.52		Training Fee
19/02/2025	Rialtas	BACS 239	718.80		Change from RP to IE
19/02/2025	Wicksteed	BACS 240	86.40		Trapeze rope
19/02/2025	Farmstar Ltd	BACS 241	782.29		Mow er maintenance
20/02/2025	Simon Dobson	BACS 242	3,000.00		Churchyard tree w orks
20/02/2025	IONOS	DDR 109	9.60		February 2025
21/02/2025	HSBC	DD	10.59		Bank charges
21/02/2025	Amazon	DDR 110	16.99		Steel toe cap w ellies
25/02/2025	Amazon	DDR 111	27.93		Battery charger
27/02/2025	Salaries	BACS 243	6,423.60		Feburary 2025
27/02/2025	HMRC	BACS 244	1,224.14		February 2025
27/02/2025	ERPF	BACS 245	1,127.71		Pension - Feburary 2025
27/02/2025	Tesco	BACS 246	45.69		Fuel for mow ers
27/02/2025	Amazon	DDR 112	9.98		Spped signs - allotments
Total Payments			<u>26,227.64</u>		