

# BROUGHTON TOWN COUNCIL



The Phil Grundy  
Community & Sports Centre  
Scawby Road  
Broughton  
North Lincolnshire  
DN20 0AB  
Tele:01652 659441

Email:admin@broughtontowncouncil.co.uk

Dear Councillors

You are summoned to attend a meeting of Broughton Town Council to be held on **Monday 24<sup>th</sup> June 2024 at 7pm in the Pavilion Room** at the **Phil Grundy Community & Sports Centre, Scawby Road, Broughton.**

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting.

The recording at Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.

Deb Hotson - Town Clerk - *D Hotson*

*Date of issue – 19<sup>th</sup> June 2024*

## Agenda

### Procedural

- 2406/01** To receive any apologies and reasons for absence.
- 2406/02** Public Participation - to temporarily suspend the meeting for a period of normally, no more than 20 minutes, but at the Chairman's discretion to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Town Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.
- 2406/03** To approve the minutes for the following meetings: -
- Full Council – 20<sup>th</sup> May 2024.
  - Annual Meeting of the Town Council – 20<sup>th</sup> May 2024.
  - General Purpose Meeting – 10<sup>th</sup> June 2024.
- 2406/04** To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- 2406/05** To note dispensations given to any member of the Council in respect of the agenda items listed.
- 2406/06** To approve the new Financial Regulations 2024.
- 2406/07** To approve the updated Community Emergency Plan 2024.

### **2406/08** Planning

To receive any decisions and to discuss the following applications received from North Lincolnshire Council.

**2024/614** – application for the prior approval of reserved matters (appearance, landscaping, layout and scale) pursuant to outline planning permission PA/2020/2046 for a residential development of 79 dwellings at land west of Scawby Road, Broughton.

**2024/708** - Planning permission to vary conditions 7 and 8 of PA/2021/546 to site a 91x55m (11v11) 3G all weather football pitch with associated grassed area, car park and lighting

**2024/678** - Planning application to vary conditions 2, 11, 12 and 21 of PA/2022/895 dated 01/11/2022 in order to modify location of both dwellings on plots 1 and 2 and revise internal layout

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of dwelling on plot 2 by the addition of roof lights and bricking up existing front gable window, land adjacent 31 Brigg Road, Broughton, Brigg DN20 0JG.

To receive the response from NLC regarding the notification of planning applications for residents.

## 2406/09 Clerks Report

To receive the Clerks Report – an update on decisions taken at previous meetings and items for information.

## Highways / Town issues / North Lincolnshire Council items.

2406/10 To receive an update on reported highway issues as detailed below determining any further actions required.

Log Number/details	Date reported	Location	Details
FS582498408	01/02/2024	Ermine Street	Broken bin, requires emptying weekly. <b>Informed by NLC that this has been repaired, Review this meeting.</b>
Various	13/09/2023	Yarborough Crescent Brooklands Avenue Brooklands Avenue High Street/Brooklands Avenue	Double yellow lines from the hydrant to cover the junctions. Bus markings to be installed with restrictions 7am-7pm opposite Harrys Dream. Double yellow lines extended at the top of Brooklands from High Street both sides of the road. Loading restrictions to be investigated outside the shop.
L Price to Ward Cllrs	03/05/2024	Appleby Gardens/Woodlands Drive	Re-marking required of white lines. <b>Cllr Ross to chase up.</b>

2406/11 To be notified of the planned NLC highway resurfacing determining any actions required.

2406/12 To consider participating in the 80<sup>th</sup> VE Day 80<sup>th</sup> Anniversary event determining actions required.

2406/13 To consider beginning the process of arranging the 2024 Bonfire Event determine actions required.

## Reports / Updates

2406/14 To receive a report from the mayor determining any actions required.

2406/15 To receive a report from the Ward Councillors on activities within North Lincolnshire Council.

2406/16 To consider any Police & Neighbourhood Watch issues determining actions required.

2406/17 To receive an update report from the Village Hall Committee representative including the following items:

- A review of the action plan from the last trustees meeting determining any actions required.
- Approval of funds to review the Trust Deed.

2406/18 To receive an update report from the Broughton Community & Sports Association representative determining any actions required.

2406/19 To receive an update report for the Broughton Allotment determining any further actions required.

2406/20 To receive an update report for the Appleby Lane Cemetery determining any further actions required.

2406/21 To receive a summary of activities from the D-Day 80<sup>th</sup> Anniversary Event determining any actions required.

2406/22 To receive an update report on the creation of a new website determining any further actions required.

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## General Items

- 2406/23 To notify the Clerk of items to be placed on the agenda for the next meeting.
- 2406/24 To consider the placement of an athletic track around the perimeter of the recreation field for Broughton Runners outside of the football season.
- 2406/25 To consider the criteria for cars parking on the recreation field when the centre has multiple groups at once.
- 2406/26 To be notified of the recent incident regarding the beech tree in the closed churchyard determining any further actions required.
- 2406/27 To be notified of the request to replace the current bend on the junction of Mill Lane/High Street determining actions required.
- 2406/28 To consider the request from EON to install smart meters at the centre.
- 2406/29 To be notified of the Anglian Water smart meter antenna enquiry determining actions required.
- 2406/30 To consider the request from TeamBR to have free access to the sports hall and toilets for a 24 hour charity relay event on the 19<sup>th</sup> July 2024.

## Finance

- 2406/31 To receive and approved the Financial Expenditure – see appendix 1, and approve the receipts, bank statements and budget monitoring report up to 31<sup>st</sup> May 2024.
- 2406/32 To review the quotes received for the works at the play park determining actions required.
- 2406/33 To consider the request from the War Memorial Trust for grant funding.

## Time and date of the next meeting to be confirmed as Monday 29<sup>th</sup> July 2024 at 7pm.

- 2406/34 The time and date of the next meeting to be confirmed.

## Part B – Closed to the public.

- 2406/35 To consider (if required) the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of any item(s) to be discussed.
- General Purpose Meeting Recommendations

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## Appendix 1 – May 2024

Date: 05/06/2024

Broughton Town Council - R&P

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Time: 13:29

Current Bank A/c

### List of Payments made between 01/05/2024 and 31/05/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/05/2024	North Lincolnshire Council	DD	74.00		Business Rates
01/05/2024	North Lincolnshire Council	DD	278.00		Business Rates
01/05/2024	ERNLLCA	BACS 25	1,192.39		Membership renewal
01/05/2024	ICCM	BACS 26	100.00		Membership renewal
01/05/2024	HWRA	BACS 27	50.00		Membership renewal
02/05/2024	Linden Nurseries	BACS 28	718.50		Plants
02/05/2024	Linden Nurseries	BACS 29	608.00		Plants
02/05/2024	BCSA	BACS 30	2,488.80		Inv 61
02/05/2024	East Riding Supplies	BACS 31	105.61		Inv 1655185
02/05/2024	Bosom Family Support	BACS 32	80.50		Lindsey Lodge donation
02/05/2024	Rialtas	BACS 33	230.40		Annual support
02/05/2024	Sissons Gardening	BACS 34	2,751.00		Inv 1134
02/05/2024	Lewis Gas & Plumbing Services	BACS 35	828.00		Inv 221
02/05/2024	EBAY	DDR 19	152.66		Printer cartridge
03/05/2024	Information Commissioner	DD	35.00		Data Protection Fee
07/05/2024	Talk Talk Business	DD	39.18		May 2024
07/05/2024	Epson	DDR 20	402.83		Printer cartridge
08/05/2024	Fasthosts	DD	10.20		Inv 76343973
09/05/2024	Fair Gardens Plant Centre	BACS 36	46.39		Plants
09/05/2024	Amazon	DDR 21	60.99		Flagpole
10/05/2024	Cartridge People	DDR 22	44.66		Printer Cartridge
10/05/2024	Screw fix	DDR 23	25.38		Bulbs
10/05/2024	Co-Op	DDR 24	2.00		Milk/biscuits
13/05/2024	HSBC	DD	40.00		Bank charges
16/05/2024	Bennetts Timber	BACS 37	13.51		Post mix
16/05/2024	Tesco	BACS 37A	9.00		Compost
16/05/2024	Brigg Garden Centre	BACS 37B	49.00		Plants & Compost
16/05/2024	BCSA	BACS 38	600.00		EMIB Grant
16/05/2024	Zurich Municipal	BACS 39	5,336.13		Renewal
16/05/2024	Brigg Garden Centre	BACS 40	144.80		Plants
16/05/2024	Screw fix	DDR 25	7.99		Float fill valve
16/05/2024	Screw fix	DDR 26	47.52		Mortice latch & door handle
17/05/2024	EE	DD	50.69		May 2024
17/05/2024	Fasthosts	DD	130.80		Inv 76447464
20/05/2024	Amazon	DDR 27	46.28		Wrist bands - 80th Event
21/05/2024	HSBC	DD	8.34		Bank charges
21/05/2024	IONOS	DDR 28	4.80		Website hosting fee
21/05/2024	Toolstation	DDR 34	12.65		Metal paint
23/05/2024	Fleet	BACS 41	570.34		Pitchmarker paint
23/05/2024	Amazon	DDR 29	28.48		Drill bits/screw drivers
23/05/2024	Amazon	DDR 30	26.50		Screw drivers
23/05/2024	Screw fix	DDR 31	3.60		Bolt & Locks
24/05/2024	A & K Spares	DDR 32	12.25		Hoover bags
28/05/2024	Tesco	DDR 33	13.59		Coffee & salt
29/05/2024	EON	DD	111.81		April 2024
29/05/2024	Salaries	BACS 42	5,852.86		May 2024
29/05/2024	ERPF	BACS 43	1,091.78		May 2024

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