

# BROUGHTON TOWN COUNCIL



The Phil Grundy  
Community & Sports Centre  
Scawby Road  
Broughton  
North Lincolnshire  
DN20 0AB  
Tele:01652 659441

Email:admin@broughtontowncouncil.co.uk

Dear Councillors

You are summoned to attend a meeting of Broughton Town Council to be held on **Monday 25<sup>th</sup> November 2024 at 7pm in the Pavilion Room** at the **Phil Grundy Community & Sports Centre, Scawby Road, Broughton.**

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting.

The recording at Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.

Deb Hotson - Town Clerk - *D Hotson*

*Date of issue – 20<sup>th</sup> November 2024*

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## Agenda

### Procedural

**2411/01** To receive any apologies and reasons for absence.

**2411/02** Public Participation - to temporarily suspend the meeting for a period of normally, no more than 20 minutes, but at the Chairman's discretion to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Town Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.

**2411/03** To approve the minutes for the following meetings: -

- Full Council – 28<sup>th</sup> October 2024.

**2411/04** To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

**2411/05** To note dispensations given to any member of the Council in respect of the agenda items listed.

### **2411/06** Planning

To be notified of any the following application and decisions received from North Lincolnshire Council determining actions required.

**2024/1259** – Application to determine if prior approval is required for the installation of a one smart metering OMNI at 13.45m mean mounted on proposed 12m streetworks pole, one GPS antenna at 12.0m mean mounted on proposed streetworks pole, one 3G OMNI antenna at 4.19m mean mounted on proposed streetworks pole, a smart metering equipment enclosure to be installed on a root foundation and two concrete bollards at land at the Phil Grundy Centre, Scawby Road, Broughton.

**2024/1299** - Application under the Overhead Lines (Exemption) (England & Wales) Regulations 2009 to remove an existing terminal pole and erect a 12m wooden H pole at Scawby Road, Broughton.

**2024/1305** - Application for Certificate of Lawful Development as proof of commencement of construction. Pre-commencement conditions have been satisfied and works have started on site in accordance with the approved plans and details at land off Hillside Road, Broughton.

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## 2411/07 Clerks Report

- a. Newsletter – My Police Portal.
- b. Update – Wildlife & Natural Habitat Area.
- c. BCSA – Football Pitch Inspection Report.

## Highways / Town issues / North Lincolnshire Council items.

2411/08 To receive an update on reported highway issues as detailed below determining any further actions required.

Log Number/details	Date reported	Location	Details
FS6366839259	07/08/2024	Raven Close	Broken street signage. <b>Repaired. The sign for Badger Way is missing, Have reported.</b>
FS646658320	12/09/2024	Townhill Drive	Replacement of damaged and weathered salt bin. <b>NLC have stated that they will not replace as still serviceable.</b>

2411/09 To consider the Pocket Park management plan update determining any actions required.

2411/10 To be notified of any further highway issues determining any actions required.

## Reports / Updates

2411/11 To receive a report from the mayor determining any actions required.

2411/12 To receive a report from the Ward Councillors on activities within North Lincolnshire Council.

2411/13 To consider any Police & Neighbourhood Watch issues determining actions required.

2411/14 To receive an update report from the Village Hall Committee representative determining any actions required.

2411/15 To receive an update report from the Broughton Community & Sports Association representative determining any actions required.

2411/16 To receive an update report for the Broughton Allotment Association including an update on the installation a self-composting toilet determining any further actions required.

2411/17 To receive an update report for the Appleby Lane Cemetery/Churchyard determining any further actions required.

2411/18 To receive an update report on the Anglian Water Smart Meter Antenna installation determining any actions required.

2411/19 To receive an update report on the Northern Power Wayleaves agreement determining actions required.

## General Items

2411/20 To notify the Clerk of items to be placed on the agenda for the next meeting.

2411/21 To be notified of the various information for VE Day, 8<sup>th</sup> May 2025 determining actions required.

2411/22 To be notified of the concerns raised by a resident regarding a tree located in the pocket park determining actions required.

2411/23 To be notified of the information received from ERNLLCA regarding the consultation about enabling remote attendance and proxy voting determining actions required.

2411/24 To confirm the dates when the Centre will be closed for Christmas and staff cover to open up the parks throughout this break.

2411/25 To consider the criteria for the Christmas Light 2025 competition.

## Finance

2411/26 To receive and approved the Financial Expenditure – see appendix 1, and approve the receipts, bank statements and budget monitoring report up to 31<sup>st</sup> October 2024.

2411/27 To consider the placement of A Barriers on the field to stop access to motorbikes.

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**2411/28** To consider the quotes for the Tree Reports recently undertaken at the Cemetery and Churchyard determining actions required.

**2411/29** To consider a donation for the collection of the Christmas Tree by Lindsey Lodge Hospice.

**2411/30** To inform NLC of additional salt bin and salt routes required within the parish.

**2411/31** To consider the quotes for digital archiving services determining actions required.

**2411/32** To consider the purchase of ID Cards for all members including the Town Clerk.

**2411/33** To consider the purchase of a lawn mower determining actions required.

**2411/34** To consider the purchase of no parking cones.

**Time and date of the next meeting to be confirmed as Monday 16<sup>th</sup> December 2024 at 7pm.**

**2411/35** The time and date of the next meeting to be confirmed.

**Part B – Closed to the public.**

**2411/36** To consider (if required) the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of any item(s) to be discussed.

- Allotments.

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## Appendix 1 – October 2024

Date: 18/11/2024

**Broughton Town Council - R&P**

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Time: 13:34

**Current Bank A/c**

**List of Payments made between 01/10/2024 and 31/10/2024**

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/10/2024	North Lincolnshire Council	DD	278.00		Business Rates
01/10/2024	North Lincolnshire Council	DD	74.00		Business Rates
03/10/2024	Talk Talk Business	DD	39.18		September 2024
07/10/2024	Container King	BACS 134	840.00		Firework Event Toilets
07/10/2024	Sissons Gardening Services	BACS 135	2,227.00		Inv 1195
07/10/2024	Terrace Outside Catering	BACS 136	970.00		Civic Service
07/10/2024	East Riding Supplies	BACS 137	57.24		Inv 1668611
07/10/2024	Chevron	BACS 138	360.00		Firework Event - Event TM
07/10/2024	Countryside Pest Control	BACS 139	45.00		Wasp nest - allotments
07/10/2024	TurnerWarran	BACS 140	79.20		Monthly charges Inv 0879
07/10/2024	Rainbow Fireworks	BACS 141	3,750.00		Rainbow Fireworks
07/10/2024	B & M	DDR 71	4.00		Stationery
07/10/2024	Tesco	DDR 71A	13.55		Flowers
08/10/2024	BCSA	BACS 142	2,133.60		Inv 65
08/10/2024	Brown Bear Tree Care Ltd	BACS 143	317.50		Tree survey - cemetery
08/10/2024	Wickstead	BACS 144	15,435.35		Park repairs
08/10/2024	Royal British Legion	DDR 72	462.50		Large Poppies
10/10/2024	MD Signs	BACS 145	30.00		Inv 17197 - Firework exp
10/10/2024	JLI Deals Ltd	DDR 73	6.49		Radiator pipe covers
11/10/2024	Viking Hardware	DDR 74	163.20		Panic Bar - Hall replacement
11/10/2024	Amazon	DDR 75	146.99		Electric Water Heater
11/10/2024	Screw fix	DDR 76	6.64		Cable ties
11/10/2024	Cartridge People	DDR 77	244.94		Inv 6276396
11/10/2024	Screw fix	DDR 76	-6.64		Cable ties
11/10/2024	Screw fix	DDR 76	6.68		Cable ties
15/10/2024	Festive Lights	DDR 78	203.93		Inv 31638
15/10/2024	Ultimate One Ltd	DDR 79	1,147.60		Firework event - mesh
15/10/2024	EON	DD	212.38		September 2024
16/10/2024	Mobile Phones	BACS 158	57.66		September 2024
16/10/2024	Adobe	BACS 157	19.97		Acrobat Pro
17/10/2024	ERNLLCA	BACS 146	12.00		ERNLLCA - training
17/10/2024	Container King	BACS 147	76.80		INV 63162
17/10/2024	Amazon	DDR 80	46.49		WIFI consumables
17/10/2024	Amazon	DDR 81	9.99		Ethernet Cabling
17/10/2024	B & M	DDR 82	8.97		Latex gloves
17/10/2024	WAVE	DD	526.05		July - October 2024
18/10/2024	Instant Print	BACS 148	36.19		Certificate printing
18/10/2024	WAVE	DD	81.37		September 2024
21/10/2024	WAVE	DD	21.44		September 2024
21/10/2024	HSBC	DD	7.14		Bank Charges
21/10/2024	IONOS	DD	4.80		October 2024
21/10/2024	SLCC	BACS 149	142.40		Local Admin Book
21/10/2024	Home Bargains	DDR 85	0.99		Plasters
23/10/2024	Brown Bear Tree Care Ltd	BACS 150	725.00		Tree Survey - church
24/10/2024	Dengzhizin Ltd	DDR 83	9.98		Firework Event Tally counters
28/10/2024	Hetts Solicitor	BACS 151	484.00		Pocket Park Encroachment
28/10/2024	East Riding Supplies	BACS 152	179.76		Cleaning consumables

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