

BROUGHTON TOWN COUNCIL



The Phil Grundy
Community & Sports Centre
Scawby Road
Broughton
North Lincolnshire
DN20 0AB
Tele:01652 659441

Email:admin@broughtontowncouncil.co.uk

Dear Councillors

You are summoned to attend a meeting of Broughton Town Council to be held on **Thursday 29th August 2024 at 7pm in the Pavilion Room** at the **Phil Grundy Community & Sports Centre, Scawby Road, Broughton.**

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting.

The recording at Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.

Deb Hotson - Town Clerk - *D Hotson*

Date of issue – 22nd August 2024

Agenda

Procedural

- 2408/01** To receive any apologies and reasons for absence.
- 2408/02** Public Participation - to temporarily suspend the meeting for a period of normally, no more than 20 minutes, but at the Chairman's discretion to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Town Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.
- 2408/03** To approve the minutes for the following meetings: -
- Full Council – 29th July 2024.
 - General Purpose Meeting – 14th August 2024.
 - Personnel Committee Meetings – 12th August 2024.
- 2408/04** To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- 2408/05** To note dispensations given to any member of the Council in respect of the agenda items listed.

2408/06 Planning

To be notified of any decisions and the following application received from North Lincolnshire Council.

2024/952 – planning application for an alternative access to Little Crow Solar Park at land east of Ermine Street, Broughton.

2024/967 – planning permission to add additional floor within the loft and erect new entrance lobby and canopy at 53 Bigg Road, Broughton.

2408/07 Clerks Report

- a. Pocket Park Management Plan update.
- b. VE Day flag has been purchased.

Highways / Town issues / North Lincolnshire Council items.

- 2408/08** To receive an update on reported highway issues as detailed below determining any further actions required.

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Log Number/details	Date reported	Location	Details
Various	13/09/2023	Yarborough Crescent Brooklands Avenue Brooklands Avenue High Street/Brooklands Avenue	Double yellow lines from the hydrant to cover the junctions. Bus markings to be installed with restrictions 7am-7pm opposite Harrys Dream. Double yellow lines extended at the top of Brooklands from High Street both sides of the road. Loading restrictions to be investigated outside the shop. CLlr Ross to chase.
FS626260491	27/06/2024	Brigg Road	Overhanging hedge on Brigg Road. Chased up on 30/07, still no response.
FS6368422072	07/08/2024	South View	Blocked drains – what3words provided.
FS6366839259	07/08/2024	Raven Close	Broken street signage.
FS638019459	12/08/2024	Windsor Way/Bassett Close	Overhanging hedge.
	5/08/2024	Rear of George Street	Trying to identify owner of trees as they need some work. Owner identified and contacted

2408/09 To be notified of any further highway issues determining any actions required.

- Appleby Lane trees.
- HGV routes through the town.

Reports / Updates

2408/10 To receive a report from the mayor determining any actions required.

2408/11 To receive a report from the Ward Councillors on activities within North Lincolnshire Council.

2408/12 To consider any Police & Neighbourhood Watch issues determining actions required.

2408/13 To receive an update report from the Village Hall Committee representative determining any actions required.

2408/14 To receive an update report from the Broughton Community & Sports Association representative determining any actions required.

2408/15 To receive an update report for the Broughton Allotment determining any further actions required.

2408/16 To receive an update report for the Appleby Lane Cemetery determining any further actions required.

2408/17 To receive an update report from the Firework Working Group determining actions required.

General Items

2408/18 To notify the Clerk of items to be placed on the agenda for the next meeting.

2408/19 To be notified of this years Best Kept Small Town results determining any actions required.

2408/20 To be notified of the invitation to apply for free tree packs for the community from the Woodland Trust, determining any actions required.

2408/21 To be notified of the Year of Walking 2024 Funding for local communities determining any actions required.

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Finance

- 2408/22** To receive and approved the Financial Expenditure – see appendix 1, and approve the receipts, bank statements and budget monitoring report up to 31st July 2024.
- 2408/23** To consider the quotes for tree inspections in both the closed churchyard and the cemetery.
- 2408/24** To consider the purchase of large lamppost poppies to sell to residents.
- 2408/25** To be notified of the completion of phase 1 of the repair of the church wall and lych gate and to consider the next phases of the repairs.
- 2408/26** To consider attendance to ERNLLCA training seminars.
- 2408/27** To determine a reasonable donation towards a council bench to be located on Mill Lane determining actions required.
- 2408/28** To be notified of the completion of the External Audit determining any actions required.
- 2408/29** To be notified of the Police & Crime Commissioner Community Safety Fund determining actions required.

Time and date of the next meeting to be confirmed as Monday 23rd September 2024 at 7pm.

- 2408/30** The time and date of the next meeting to be confirmed.

Part B – Closed to the public.

- 2408/31** To consider (if required) the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of any item(s) to be discussed.
- General Purpose Committee Recommendations
 - Personnel Committee Recommendations

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Appendix 1 – July 2024

Date: 19/08/2024

Broughton Town Council - R&P

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Time: 13:27

Current Bank A/c

List of Payments made between 01/07/2024 and 31/07/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/07/2024	North Lincolnshire Council	DD	278.00		Business Rates
01/07/2024	North Lincolnshire Council	DD	74.00		Business Rates
01/07/2024	CCLA Broughton Town Council	BACS 68	10,000.00		Public Sector Fund
02/07/2024	BCSA	BACS 69	897.60		Inv 63
02/07/2024	Sissons Gardening Services	BACS 70	2,438.00		Inv 1152
02/07/2024	TurnerWarran	BACS 71	75.60		Inv 350
02/07/2024	Chevron Traffic Management	BACS 72	498.00		Remembrance Day road closure
04/07/2024	Talk Talk Business	DD	39.18		June 2024
04/07/2024	CCLA Broughton Town Council	BACS 73	10,000.00		Public Sector Fund
05/07/2024	CCLA Broughton Town Council	BACS 74	10,000.00		Public Sector Fund
05/07/2024	Amazon	DDR 44	20.98		Strimmer wire
08/07/2024	B & M	DDR 45	8.97		Latex gloves
10/07/2024	Tesco	BACS 75	30.04		Fuel for mower
10/07/2024	Align Architects	BACS 76	2,520.00		Feasibility expenditure
10/07/2024	Smith & Derby	BACS 77	320.40		Village Hall Clock service
10/07/2024	Farmstar Ltd	BACS 78	73.20		Tractor repairs
11/07/2024	CCLA Broughton Town Council	BACS 79	10,000.00		Public Sector Fund
12/07/2024	CCLA Broughton Town Council	BACS 80	10,000.00		Public Sector Fund
15/07/2024	CCLA Broughton Town Council	BACS 81	10,000.00		Public Sector Fund
16/07/2024	Screw fix	DDR 46	16.79		Dow pipe clips
17/07/2024	Mobile Phones	DD	50.69		July 2024
17/07/2024	WAVE	DD	181.71		April-July 2024
17/07/2024	CCLA Broughton Town Council	BACS 82	10,000.00		Public Sector Fund
18/07/2024	CCLA Broughton Town Council	BACS 83	10,000.00		Public Sector Fund
19/07/2024	Sonia Baig	BACS 84	32.40		Travel expenditure
19/07/2024	Container King	BACS 85	76.80		Inv 61110
19/07/2024	East Riding Supplies	BACS 86	125.46		Inv 1662894
21/07/2024	HSBC	DD	9.13		Bank charges
22/07/2024	WAVE	DD	28.97		April - July 24
22/07/2024	WAVE	DD	173.98		April-July 2024
22/07/2024	IONOS	DDR 47	4.80		July 2024
22/07/2024	Howarth Timber	DDR 48	12.05		Timber
23/07/2024	EON	DD	81.00		June 2024
24/07/2024	CCLA Broughton Town Council	BACS 87	10,000.00		Public Sector Fund
24/07/2024	CCLA Broughton Town Council	BACS 88	10,000.00		Public Sector Fund
25/07/2024	Cartridge People	DDR 49	84.56		Cartridges
26/07/2024	Chevron	BACS 89	480.00		D-Day road closure
29/07/2024	CCLA Broughton Town Council	BACS 90	10,000.00		Public Sector Fund
30/07/2024	Fleet	BACS 91	402.79		Inv 241678
30/07/2024	ERPF	BACS 92	1,106.11		Pensions - July 2024
30/07/2024	HIMRC	BACS 93	1,155.18		July 2024
30/07/2024	Salaries	BACS 94	5,657.72		July 2024
31/07/2024	Amazon	DDR 50	39.89		Guillotine

Total Payments 126,994.00