

BROUGHTON TOWN COUNCIL



The Phil Grundy
Community & Sports Centre
Scawby Road
Broughton
North Lincolnshire
DN20 0AB
Tele:01652 659441

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Dear Councillors

You are summoned to attend a meeting of Broughton Town Council to be held on **Monday 27th January 2025 at 7pm in the Pavilion Room** at the **Phil Grundy Community & Sports Centre, Scawby Road, Broughton.**

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting.

The recording at Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.

Deb Hotson - Town Clerk - *D Hotson*

Date of issue – 22nd January 2025

Agenda

Procedural

2501/01 To receive any apologies and reasons for absence.

2501/02 Public Participation - to temporarily suspend the meeting for a period of normally, no more than 20 minutes, but at the Chairman's discretion to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Town Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.

To welcome and present prizes to the winners of the Best Christmas Light & Window 2024.

2501/03 To approve the minutes for the following meetings: -

- Full Council – 16th December 2024.
- Broughton Town Council/Broughton Village Hall Trustees – 13th January 2025.

2501/04 To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

2501/05 To note dispensations given to any member of the Council in respect of the agenda items listed.

2501/06 Planning

To be notified of the following decisions received from North Lincolnshire Council determining actions required.

2024/1259 – application to determine if prior approval is required for the installation of a smart meter antenna at 13.45m at the Phil Grundy Committee & Sports Centre has been refused and prior approval is required.

2025/78 – application under the Overhead Lines Regulations 2009 to remove an existing terminal pole & 200kVA pole transformer and erect a 12m wooden H pole and 315kVA transformer on Scawby Road, Broughton.

2501/07 Clerks Report

- a. ERNLLCA Newsletter – December 2024.
- b. Broughton Village Hall minutes of the meeting held 11th December 2024.
- c. CPRE Countrywise Newsletter January 2025.
- d. ERNLLCA NALC Sector Standards Survey.

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- e. Confirmation that the Waters Edge salt bin has been installed.
- f. Confirmation received from NLC regarding the maintenance of Church Lane.
- g. Update on the request to remove the tree located at the Pocket Park.
- h. Retail Park information.
- i. Safety of lithium-ion batteries campaign – update.
- j. My Community Alert – how businesses can support staff in helping protect & service communities.

Highways / Town issues / North Lincolnshire Council items.

2501/08 To receive an update on reported highway issues as detailed below determining any further actions required.

Log Number/details	Date reported	Location	Details
FS671831617	19/12/2024	Scawby Road	Fly tipping
NLC Highways	18/12/2024	Castlethorpe	NLC have stated that the road is wide enough for 2 cars to pass therefore putting signs up to give way to oncoming traffic would be confusing.

2501/09 To be notified of any further highway issues determining any actions required.

Reports / Updates

2501/10 To receive a report from the mayor determining any actions required.

2501/11 To receive a report from the Ward Councillors on activities within North Lincolnshire Council.

2501/12 To consider any Police & Neighbourhood Watch issues determining actions required.

2501/13 To receive an update report from the Village Hall Committee representative including the review of the Finance Policy determining any actions required.

2501/14 To receive an update report from the Broughton Community & Sports Association representative determining any actions required.

2501/15 To receive an update report for the Broughton Allotment Association determining any further actions required.

2501/16 To receive an update report for the Appleby Lane Cemetery/Churchyard determining any further actions required.

2501/17 To receive an update report on the Anglian Water Smart Meter Antenna installation determining any actions required.

General Items

2501/18 To notify the Clerk of items to be placed on the agenda for the next meeting.

2501/19 To consider the request to site a memorial bench in the town determining actions required.

2501/20 To be notified of the consultation to overhaul the local audit system determining actions required.

2501/21 To be notified of the correspondence from NLC on the strengthening of the Standards & Conduct Framework for Local Authorities determining actions required.

2501/22 To be notified of the response from NLC regarding the Community Governance Review determining any further actions required.

Finance

2501/23 To receive and approved the Financial Expenditure – see appendix 1, and approve the receipts, bank statements and budget monitoring report up to 31st December 2024.

2501/24 To consider the recommendations from the Finance & Audit Committee regarding the 2025/26 budget and precept determining any actions required.

2501/25 To consider the quotes received and determine actions required for the next step of the feasibility study with the engagement of a Planning Agent.

2501/26 To be notified of the submission of the VE Day NLC Community Grant Fund determining actions required.

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2501/27 Time and date of the next meeting to be confirmed as Monday 24th February 2025 at 7pm.

Part B – Closed to the public.

2501/28 To consider (if required) the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of any item(s) to be discussed.

- Staffing, Training.
- Church wall vandalism.
- UKSFP Funding.

Appendix 1 – December 2024

Date: 16/01/2025	Broughton Town Council - R&P	Page 1		
Time: 10:01	Current Bank A/c			
List of Payments made between 01/12/2024 and 31/12/2024				
Date Paid	Payee Name	Reference	Amount Paid_Authorized Ref	Transaction Detail
02/12/2024	North Lincolnshire Council	DD	278.00	Business Rates
02/12/2024	North Lincolnshire Council	DD	74.00	Business Rates
02/12/2024	B & M	DDR 93	4.50	Refreshments
03/12/2024	Lindsey Lodge Hospice	DDR 94	50.00	Christmas Tree donation
04/12/2024	Talk Talk Business	DD	39.18	December 2024
05/12/2024	Amazon	DDR 95	46.00	Essential Law - Cemtery Book
05/12/2024	Just Giving - Lindsey Lodge	DDR 96	100.00	Brooklands Christmas Lights
06/12/2024	Aldi	PC 20	13.56	Flow ers - Volunteers
06/12/2024	D Hotson	PC 20A	13.81	Travel expenses
06/12/2024	Aldi	PC 20	-13.56	Flow ers - Volunteers Eve nt
06/12/2024	D Hotson	PC 20A	-13.81	Travel expenditure
06/12/2024	Y J Epress	PC 21	-1.49	Milk
09/12/2024	WASP Clothing	BACS 178	412.00	Inv 5804
09/12/2024	WASP Clothing	BACS 179	41.00	Inv 5917
09/12/2024	Lewis Gas & Plumbing Services	BACS 180	252.00	Inv 260
09/12/2024	ERNLLCA	BACS 181	180.00	Inv 2016
09/12/2024	East Riding Supplies	BACS 182	880.70	Inv 1671449
09/12/2024	ERNLLCA	BACS 183	33.34	Inv 1967
09/12/2024	BCSA	BACS 184	336.00	Inv 68
09/12/2024	Container King	BACS 185	76.80	Inv 64491
09/12/2024	The Terrace (Kirton) Ltd	BACS 186	1,432.00	Afternoon Tea Event
09/12/2024	Broughton Village Hall	BACS 187	96.00	Hire of Hall
09/12/2024	Tesco	BACS 188	25.03	Mow er fuel
09/12/2024	Screw fix	BACS 188A	28.98	Grinding discs
09/12/2024	Bennetts Timber	BACS 188B	88.12	Plyw ood
12/12/2024	Royal British Legion	BACS 189	50.00	Wreath
12/12/2024	Royal British Legion	BACS 189A	50.00	Wreath
12/12/2024	Ripon Groundcare	BACS 190	6,799.00	Mow er
12/12/2024	BCSA	BACS 191	823.20	Inv 67
12/12/2024	Nimble E Learning	DDR 97	16.00	Training
12/12/2024	Amazon	DDR 98	148.99	No Waiting Cones
16/12/2024	Home Bargains	DDR 99	1.99	Punch Pockets
16/12/2024	Adobe	DDR 101	19.97	Acrobat Pro
16/12/2024	EON	DD	650.53	November 2024
16/12/2024	Y J Express	PC 21	1.49	Milk
17/12/2024	Mobile Phones	DD	49.53	December 2024
18/12/2024	Fleet	BACS 192	570.34	Inv 1242278
18/12/2024	Fleet	BACS 193	465.24	Inv 1244277
18/12/2024	National Allotment Society	BACS 194	66.00	Membership renew al
18/12/2024	East Riding Supplies	BACS 195	69.30	Inv 1674543
18/12/2024	HMRC	BACS 196	1,555.38	December 2024
18/12/2024	Pensions	BACS 197	1,129.38	December 2024
20/12/2024	Salaries	BACS 198	6,510.80	December 2024
20/12/2024	Post Office	DDR 102	6.80	Stamps
21/12/2024	HSBC	DD	14.26	Bank Charges
23/12/2024	IONOS	DD	9.60	December 2024

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Date: 12/12/2024

Broughton Town Council - R&P

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Time: 09:00

Current Bank A/c

List of Payments made between 01/11/2024 and 30/11/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/11/2024	North Lincolnshire Council	DD	278.00		Business Rates
01/11/2024	North Lincolnshire Council	DD	74.00		Business Rates
05/11/2024	Talk Talk Business	DD	39.18		October 2024
06/11/2024	Sissons Gardening Services	BACS 157A	1,677.00		Inv 1213
06/11/2024	Bow ness Electrical	BACS 158A	1,679.18		Inv 48397
06/11/2024	Next Generation	BACS 159	150.00		Firework Event
06/11/2024	Hall-Med Ltd	BACS 160	336.00		Firework Event
06/11/2024	Tesco	BACS 161	14.60		Firework expenditure
06/11/2024	ERNLLCA	BACS 162	28.01		Training
06/11/2024	Amazon	DDR 85A	3.83		Stationery
06/11/2024	Tesco	BACS 161A	10.51		Refreshments - Firework event
07/11/2024	Amazon	DDR 86	44.97		Mole traps
07/11/2024	Amazon	DDR 87	19.98		Door bolts
07/11/2024	Amazon	DDR 88	39.98		SwEEPing brushes
08/11/2024	Just Giving	DDR 89	50.00		Donation - Runners
13/11/2024	CPRE	BACS 163	36.00		Membership
13/11/2024	Bow ness Electrical	BACS 164	297.67		Electrical works
13/11/2024	Public Sector Audit	BACS 165	767.70		Internal Audit Fee
13/11/2024	Carrie Wadher	BACS 166	100.00		Stall refund - Fireworks
13/11/2024	Fleet	BACS 167	465.24		Pitchmarker
13/11/2024	North Lincolnshire Council	BACS 168	266.00		Waste bins - Firework Event
13/11/2024	Paul Senior	BACS 169	130.01		Mayoral events
13/11/2024	Pest Stoppers	BACS 170	504.00		Annual Fee
15/11/2024	Screw fix	DDR 90	37.67		Floodlight/Voltage pen
15/11/2024	Mobile Phones	DD	44.88		October 2024
18/11/2024	Adobe	DD	19.97		Acrobat Pro
18/11/2024	EON	DD	482.31		October 2024
21/11/2024	HSBC	DD	7.60		Bank Charges
21/11/2024	IONOS	DD	9.60		November 2024
22/11/2024	Screw fix	DDR 91	8.88		Weatherproof wire box
22/11/2024	Container King	BACS 171	76.80		Inv 63835
28/11/2024	HMRC	BACS 172	1,318.76		November 2024
28/11/2024	P Woods	BACS 173	2,523.45		Church wall repair
28/11/2024	Fleet	BACS 174	465.24		Pitchmarker
28/11/2024	Fillingham Christmas Tree	BACS 175	300.00		Fillingham Christmas Tree
28/11/2024	Bennetts Timber	DDR 92	15.28		Timber
29/11/2024	Salaries	BACS 176	6,451.34		November 2024
29/11/2024	Pensions	BACS 177	1,129.38		November 2024
Total Payments			19,903.02		