

# BROUGHTON TOWN COUNCIL



The Phil Grundy  
Community & Sports Centre  
Scawby Road  
Broughton  
North Lincolnshire  
DN20 0AB  
Tele:01652 659441

Email:admin@broughtontowncouncil.co.uk

Dear Councillors

You are summoned to attend a meeting of Broughton Town Council to be held on **Monday 29<sup>th</sup> July 2024 at 7pm in the Pavilion Room** at the **Phil Grundy Community & Sports Centre, Scawby Road, Broughton.**

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting.

The recording at Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.

Deb Hotson - Town Clerk - *D Hotson*

*Date of issue – 17<sup>th</sup> July 2024*

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## Agenda

### Procedural

- 2407/01** To receive any apologies and reasons for absence.
- 2407/02** Public Participation - to temporarily suspend the meeting for a period of normally, no more than 20 minutes, but at the Chairman's discretion to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Town Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.
- 2407/03** To approve the minutes for the following meetings: -
- Full Council – 24<sup>th</sup> June 2024.
  - General Purpose Meeting – 1<sup>st</sup> July 2024.
  - Broughton Village Hall Trustee Meeting – 15<sup>th</sup> July 2024.
- 2407/04** To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- 2407/05** To note dispensations given to any member of the Council in respect of the agenda items listed.
- 2407/06** To approve the new Financial Regulations 2024.
- 2407/07** **Planning**  
To receive any decisions and to discuss the following applications received from North Lincolnshire Council.
- 2024/725** – planning permission to demolish existing garage and erect a new one at 48 Estate Avenue, Broughton.
- 2024/832** – planning permission to erect a two-storey rear extension including demolition of existing extension at 48 Appleby Lane, Broughton.
- 2024/861** - planning permission to erect single storey extension to rear of dwelling at 29 Appleby Gardens, Broughton.
- To receive the response from NLC regarding the notification of planning applications for residents.
- 2407/08** **Clerks Report**
- a. East Midlands in Bloom site visit and presentation update.

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- b. NATs minutes of the meeting held on 27<sup>th</sup> March 2024.
- c. Update on correspondence regarding the memorial safety checks.

**Highways / Town issues / North Lincolnshire Council items.**

**2407/09** To receive an update on reported highway issues as detailed below determining any further actions required.

<b>Log Number/details</b>	<b>Date reported</b>	<b>Location</b>	<b>Details</b>
Various	13/09/2023	Yarborough Crescent	Double yellow lines from the hydrant to cover the junctions.
		Brooklands Avenue	Bus markings to be installed with restrictions 7am-7pm opposite Harrys Dream.
		Brooklands Avenue	Double yellow lines extended at the top of Brooklands from High Street both sides of the road.
		High Street/Brooklands Avenue	Loading restrictions to be investigated outside the shop.
FS626260491	27/06/2024	Brigg Road	Overhanging hedge on Brigg Road.

**2407/10** To be notified of any further highway issues determining any actions required.

**Reports / Updates**

**2407/12** To receive a report from the mayor determining any actions required.

**2407/13** To receive a report from the Ward Councillors on activities within North Lincolnshire Council.

**2407/14** To consider any Police & Neighbourhood Watch issues determining actions required.

**2407/15** To receive an update report from the Village Hall Committee representative determining any actions required.

**2407/16** To receive an update report from the Broughton Community & Sports Association representative determining any actions required.

**2407/17** To receive an update report for the Broughton Allotment determining any further actions required.

**2407/18** To receive an update report for the Appleby Lane Cemetery including the installation of owl and bat boxes and a rose wall determining any further actions required.

**2407/19** To receive an update report on the creation of a new website determining any further actions required.

**General Items**

**2407/20** To notify the Clerk of items to be placed on the agenda for the next meeting.

**2407/21** To be notified of Botanical Survey for the designated area of Town Hill Drive & Town Hill junction verge determining any actions required.

**2407/22** To consider attendance to the ERNLLCA AGM on Thursday 12<sup>th</sup> September.

**2407/23** To consider attendance to the ERNLLCA Conference on Tuesday 24<sup>th</sup> September.

**2407/24** To consider attendance for the Town Clerk & Deputy Clerk to the ERNLLCA/SLCC Training & Network event on Thursday 5<sup>th</sup> December.

**2407/25** To be notified of the request to replace the current bench on the junction of Mill Lane/High Street determining actions required.

**2407/26** To consider submitting a grant request to Egdon for a front loader determining actions required.

**Finance**

**2407/27** To receive and approved the Financial Expenditure – see appendix 1, and approve the receipts, bank statements and budget monitoring report up to 30<sup>th</sup> June 2024.

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- 2407/28** To consider attendance for the Town Clerk & Deputy Clerk to the ERNLLCA/SLCC Training & Network event on Thursday 5<sup>th</sup> December.
- 2407/29** To consider the criteria for the 2024 Best Kept Front Garden and agree the dates for judging.
- 2407/30** To consider the purchasing of a second-hand commercial lawn mower determining actions required.
- 2407/31** To consider the quotes for tree inspections in both the closed churchyard and the cemetery.
- 2407/32** To consider the purchasing of VE Day 80 flag(s) for the May 2025 event.
- 2407/33** To consider the grant request from the Dog Club for a donation to purchase trophies for their competition day.

**Time and date of the next meeting to be confirmed as Wednesday 29<sup>th</sup> August 2024 at 7pm.**

- 2407/34** The time and date of the next meeting to be confirmed.

**Part B – Closed to the public.**

- 2407/35** To consider (if required) the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of any item(s) to be discussed.

- General Purpose Committee Recommendations
- Personnel Committee Recommendations
- Broughton Village Hall Trustees Recommendations
- Grass cutting/Ground Maintenance 2025

# *BROUGHTON TOWN COUNCIL*

## **Appendix 1 – June 2024**

# BROUGHTON TOWN COUNCIL

Date: 15/07/2024

Broughton Town Council - R&P

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Time: 12:06

Current Bank A/c

**List of Payments made between 01/06/2024 and 30/06/2024**

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
03/06/2024	North Lincolnshire Council	DD	278.00		Business Rates
03/06/2024	North Lincolnshire Council	DD	74.00		Business Rates
03/06/2024	East Riding Supplies	BACS 47	9.48		ERI1657819
03/06/2024	Sissons Gardening Services	BACS 48	2,543.00		Inv 1141
03/06/2024	BCSA	BACS 49	1,557.60		Inv 062
03/06/2024	Yards Apart	BACS 50	780.00		Inv 0569
03/06/2024	Fasthosts	DD	42.00		SSL Certificate
05/06/2024	Talk Talk Business	DD	39.18		June 2024
10/06/2024	BSCA	BACS 51	1,173.00		Refund of Egdon Grant
10/06/2024	Hall-Med Ltd	BACS 52	192.00		80th D-Day support
10/06/2024	Broughton Fish Bar	BACS 53	327.00		80th D-Day expenditure
10/06/2024	Simon Dobson Tree Services Ltd	BACS 54	1,080.00		Church tree works
10/06/2024	Home Bargains	BACS 55	7.80		80th D-Day expenditure
10/06/2024	Morrisons	BACS 55A	10.00		80th D-Day expenditure
10/06/2024	Tesco	BACS 55B	4.95		80th D-Day expenditure
10/06/2024	Aldi	BACS 55C	13.94		80th D-Day expenditure
10/06/2024	Tesco	BACS 56	20.00		Mower petrol
10/06/2024	Fasthosts	DD	10.20		Inv 76751012
11/06/2024	North Lincolnshire Council	DDR 36	70.00		Premise licence
11/06/2024	Co-Op	DDR 37	2.25		Refreshments
12/06/2024	Howarth Timber	DDR 38	8.87		Timber
14/06/2024	Mobile Phones	DD	50.69		EE
18/06/2024	EON	DD	832.89		April-June 2024
18/06/2024	EON	DD	36.91		May 2024
21/06/2024	HSBC	DD	9.07		Bank charges
21/06/2024	IONOS	DDR 39	4.80		June 2024
26/06/2024	Next Generation	BACS 57	150.00		80th D-Day expenditure
26/06/2024	Crawford Lawnmowers	BACS 58	75.00		Services - strimmers
26/06/2024	MD Signs	BACS 59	64.86		Gilbert Bayes Info board
26/06/2024	Farmstar Ltd	BACS 60	368.11		Annual Service - tractor
26/06/2024	Farmstar Ltd	BACS 61	164.34		Annual Service - mower
26/06/2024	Container King	BACS 62	76.80		Inv 60420
26/06/2024	Peacock & Binnington	DDR 40	6.40		Strimmer line
26/06/2024	Brigg Service Station	DDR 41	6.81		Mower fuel
27/06/2024	CCLA	BACS 63	10,000.00		Public Sector Fund 10k(140k)
28/06/2024	ERPF	BACS 64	1,091.78		June 2024
28/06/2024	HMRC	BACS 65	1,111.53		June 2024
28/06/2024	Salaries	BACS 66	5,499.41		June 2024
28/06/2024	Bowness Electrical	BACS 67	42.00		Inv 48293
28/06/2024	Cartridge People	DDR 42	255.19		Printer Cartridges
29/06/2024	Post Office	PC TOP UP	100.00		Petty Cash Top-Up

**Total Payments**      28,189.86