

BROUGHTON TOWN COUNCIL MINUTES

Minutes from the meeting held on Monday 28th April 2025 at 7pm at the Phil Grundy Community & Sports Centre, Scawby Road, Broughton, DN20 0AB.

Present: Cllrs, Lee, Price, Senior (Chair), Portess, Ross, Simpson & Taylor.

Also Present: 1 resident & Town Clerk – Deb Hotson.

2504/01 Apologies and reasons for absence received Cllrs Carter & Harness.

2504/02 No members of the public wished to speak.

2504/03 To approve the minutes for the following meetings: -

Resolved – approval of the Full Council meeting held on 24th March 2025.

Resolved – approval of the Broughton Town Council / Village Hall Trustee Meeting held on 14th April 2025.

2504/04 To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Ross declared a personal interest in agenda item 2504/6 and a prejudicial interest in agenda item 2504/23.

Cllr Portess declared a prejudicial interest in agenda items 2504/22 & 23.

2504/05 To note dispensations given to any member of the Council in respect of the agenda items listed.

None outstanding.

2504/06 **Planning**

To be notified of decisions and new applications received from North Lincolnshire Council determining actions required.

The following decisions were received from NLC.

2025/112 – refusal of planning permission to carry out alterations and extensions to the existing dwelling – to erect a single storey extension to the rear, side and front of the dwelling and to raise the roof height to create living space on the first floor at Caudelle, 2 Chancel Walk, Broughton.

2025/267 – householder planning permission granted to install an air source heat pump at 11 High Street, Broughton.

The following application received from NLC for discussion by the Town Council.

2025/127 – planning permission to erect a two-storey rear and side extension at 31 South View, Broughton.

Resolved – no objection or comment.

2025/128 – planning permission to erect a detached garage at 1 Brigg Road, Broughton.

Resolved – no objection with the following comment:

The comment on the website is taken into consideration.

2025/129 - planning permission to erect a single-storey front and side extension at Brackenhill, Scawby Road, Broughton.

Resolved – no objection or comment.

2025/228 – planning permission for change of use at first floor from a managers flat/residential accommodation to storage at Flat, Red Lion, 45 High Street, Broughton.

Resolved – close the meeting to allow a member of the public to speak.

The resident stated that there should be someone on site at all times as part of the licensing process.

Resolved – re-open the meeting.

Resolved – objection with the following comments:

Before deciding more details are required on what is to be stored on the site. Is it not a licensing requirement that someone is always on site?

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2025/349 – planning permission to vary condition 2 and 4 of PA/2021/1338 to include changes to windows, doors, internal layout and external layout at 128 High Street, Broughton.

Resolved – no objection or comment.

It was noted that a 6ft fence has been erected and the Council have seen no planning applications therefore the Clerk to ask NLC Planning Enforcement to visit the site to see if planning is required.

2025/395 – planning permission for a two-storey rear extension and single storey front extension at 7 Labrador Drive, Broughton.

Resolved – no objection or comment.

2025/493 – planning permission to erect forestry workers dwelling and demolish existing structure at Broughton Sawmill, Ermine Street, Broughton.

Resolved – objection as with the previous application with the following comments:

The proposed dwelling is larger than expected. To grant this application could lead to a precedent being set for others to build in the woods and the Council do not want to encourage any developments of this sort. To be running 24 hours would not be appropriate in a residential area.

To consider submitting a listed building application for the cleaning of the war memorial.

Resolved – approval for the Clerk to submit a listed building application.

2504/07 Clerks Report

- a. ERNLLCA Newsletter – March 2025.
- b. ERNLLCA – Good Cllr Guide to Finance + update to model Financial Regulations information.
- c. CPRE Countrywise Newsletter – April 2025.
- d. Grass verge question.
- e. Update on the Brooklands Traffic Road Order.
- f. NLC Code of Conduct training events.
- g. The Clerk has submitted the NLC In Bloom grant application and it was agreed that a contribution of £161.67 is approved.
- h. Anglian Water Mast – the container will be moved on 12/05 for works to commence.

Highways / Town issues / North Lincolnshire Council items.

2504/08 To receive an update on reported highway issues determining any further actions required.

The state of repair of the footpath on Scawby Road from the junction with the High Street to the Centre was reported in 2022 as in need of repair. The Clerk has continually chased this up and has recently done so again to be told this is still not on a programme of works. This is a well-used footpath for the local school, centre users and the nearby care home.

Ward Cllrs are going to chase this up with the Cabinet Member for Highways are urgently needs sorting.

2504/09 To be notified of any further highway issues determining any actions required.

Cllr Lee stated that there had been an increase in HGV using the Castlethorpe route and they are mounting the verges.

Reports / Updates

2504/10 To receive a report from the mayor determining any actions required.

Cllr Senior advised of the following attendances:

05/04 – Brigg Civic Dinner.

12/05 – Broughton Civic Dinner – the event and the food was great.

2504/11 To receive a report from the Ward Councillors on activities within North Lincolnshire Council.

Cllr Lee stated that there was very little to report due to the impending election.

The marking of the A15 roundabout is still to be completed.

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- 2504/12** To consider any Police & Neighbourhood Watch issues determining actions required.
Cllr Price has received complaints from a resident regarding noise and drug use which she has passed onto Humberside Police.
Cllr Ross stated that there had been an issue with a large truck with a V8 engine parking up in the car park at the village hall and creating a noise with the engine. This has been reported to the police and the truck has been asked not to park in the car park.
It was suggested that signage is erecting stating private parking and users of the village hall only.
- 2504/13** To receive an update report from the Village Hall Committee determining any actions required.
There was nothing further to report from the Annual Town Meeting.
- 2504/14** To receive an update report from the Broughton Community & Sports Association representative determining any actions required.
Cllr Simpson said the MUGA was completed but didn't know when this would be handed back to BCSA. The Egdon grant window closes on 30/04.
- 2504/15** To receive an update report for the Broughton Allotment Association determining any further actions required.
There was nothing extra from the report provided at the Annual Town Meeting.
- 2504/16** To receive an update report for the Appleby Lane Cemetery/Churchyard determining any further actions required.
There have been a few interments this month.
The In Bloom team have installed a rose arch and planter.
- 2504/17** To receive an update report from the Events Working Group determining any actions required.
The Clerk provided the following information:
Cllr Senior will read the Tribute – Clerk to send.
The VE Day flag will be raised for 9am.
The final communication has been received from the Pageant Master. The Clerk to ask the Town Crier to carry out the Proclamation at 9am. The communication also includes the nation singing 'I Vow to Thee My Country' Clerk to produce copies and have these available for the event. This will also be put on Facebook. Clerk to ask the DJ to have this on background tape.
The Lamp Lights of Peace will be lit at 9.30pm along with the Beacon lighting.
Cllr Harness has confirmed that the bells will be ringing from 6.30pm-7pm.
The Clerk will purchase the fancy dress vouchers.
At the next Events Meeting, discuss the lighting of the beacon on VJ Day.
Resolved – approval to fund a dance floor and a wreath for VJ Day at a cost of £205.
Unfortunately, the Guides are no longer able to provide burgers but luckily Phat Patties have been able to step in the last minute to provide them. This will be advertised later in the week.
- General Items**
- 2504/18** To notify the Clerk of items to be placed on the agenda for the next meeting.
Items to be provided to the Clerk.
- Finance**
- 2504/19** To receive and approved the Financial Expenditure – see appendix 1, and approve the receipts, bank statements and budget monitoring report up to 31st March 2025.
Resolved – item approved.
- 2504/20** To be notified the request for a grant to assist St John Ambulance to roll out local community first aid sessions determining actions required.

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The Clerk is waiting for information on what events are scheduled for Broughton. It was agreed that until this information was received no donation would be provided. Item deferred.

2504/21 To consider the renewal of the ICCM membership for 2025 at a cost of £105.

Resolved – approval of renewal of membership.

2504/22 To consider the renewal of the ERNLLCA membership for 2025 at a cost of £1,234.87.

Cllr Portess left the meeting.

Resolved – approval of renewal of membership.

2504/23 To consider a grant towards the running costs of Broughton Village Hall for 2025/26.

Cllrs Lee & Ross left the meeting.

Resolved – approval of a grant of £5,000. If more funds are required, then a further grant to be submitted.

Cllrs Portess, Lee & Ross re-joined the meeting.

2504/24 To consider a grant to the Broughton Amateur Dramatics Society.

Resolved – approval of a grant of £200. Suggest that the accounts are transferred to an electronic spreadsheet and the group reapply for a further grant in the future if required. Clerk to suggest they apply for grant funding to Egdon.

2504/25 **Time and date of the next meeting to be confirmed as Monday 19th May 2025 at 7pm, prior to this will be the Annual Meeting of the Town Council at 6.30pm.**

Dates and times agreed.

2504/26 **Part B – Closed to the public.**

To consider (if required) the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of any item(s) to be discussed.
No items raised.

The meeting closed at 8.27pm.

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Appendix 1 – March 2025

Date: 16/04/2025

Broughton Town Council - I&E 2024/25

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Time: 15:27

Current Bank A/c

List of Payments made between 01/03/2025 and 31/03/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
03/03/2025	Virgin Business Current	Close	2,879.09		Wrong date
03/03/2025	Virgin 28565816	Close	118.52		Wrong date
03/03/2025	Microsoft	DD	596.16		Annual service charge 2025-26
05/03/2025	Talk Talk Business	DD	39.18		March 2025
06/03/2025	Container King	BACS 247	76.80		Inv 66405
06/03/2025	Mark Simmonds	BACS 248	3,600.00		Mark Simmonds
06/03/2025	BCSA	BACS 249	74.40		Inv 71
06/03/2025	Bennetts Timber	BACS 250	133.71		Fence w ood posts
06/03/2025	Brigg Service Station	BACS 250A	14.64		Brigg Service Station
06/03/2025	ERNLLCA	BACS 251	196.01		Inv 2121
10/03/2025	Timpson Ltd	DDR 113	36.00		Engraving plaques
10/03/2025	Screw fix	BACS 252	34.53		Shank & Washer
12/03/2025	Turnbull	BACS 252A	7.16		Flushvalve clip
13/03/2025	ERNLLCA	BACS 253	36.00		Inv 2157
13/03/2025	Rialtas	BACS 254	180.00		Inv 32371
13/03/2025	Rialtas	BACS 257	84.00		Inv 32409
17/03/2025	Tesco	DDR 114	1.45		Refreshments
17/03/2025	Adobe	DD	19.97		Acrobat Pro
17/03/2025	EON	DD	886.61		February 2025
17/03/2025	EON	DD	57.22		February 2025
18/03/2025	Mobile Phones	DD	50.69		March 2025
20/03/2025	Align Architect	BACS 256	4,980.00		Inv 25-1028
20/03/2025	North Lincolnshire Council	BACS 255	37.20		Wreath collection cemetery
20/03/2025	Dukeries Domestic Ltd	BACS 258	121.53		Inv 4297
20/03/2025	IONOS	DD	9.60		March 2025
20/03/2025	Screw fix	DDR 115	136.35		Inv A21104527642
20/03/2025	Amazon	DDR 116	19.38		Wellingtons
21/03/2025	HSBC	DD	9.52		Bank Charges
21/03/2025	Amazon	DDR 117	16.77		Strimmer head
27/03/2025	Brigg Office Supplies	BACS 259	17.94		Copy paper
27/03/2025	WASP Clothing	BACS 260	72.00		Work wear
27/03/2025	Screw fix	BACS 261	11.98		Screw eyes
27/03/2025	Brigg Service Station	BACS 261A	16.16		Mow er fuel
27/03/2025	Screw fix	BACS 261B	23.98		Ultra screw s/tape
27/03/2025	Farmstar Ltd	BACS 262	22.50		Strimmer cable
27/03/2025	Tesco	BACS 263	40.00		Fuel
27/03/2025	Bennetts Timber	BACS 264	43.57		Plyw ood
28/03/2025	ERPF	BACS 265	1,189.71		Pensions - March 2025
28/03/2025	HMRC	BACS 266	1,248.94		March 2025
31/03/2025	Salaries	BACS 267	6,167.17		March 2025
Total Payments			23,306.44		