

BROUGHTON TOWN COUNCIL

Minutes of the Full Council Meeting held on Monday, 23rd December 2019, at 7.30 pm, in the Phil Grundy Community & Sports Centre, Scawby Road, Broughton

Public Participation

One member of the public commented on how cars were parked inappropriately in Wressle which resulted in HGVs struggling to get through, whilst another member of the public spoke of a continuing problem with dog fouling in Broughton.

3105. Record of Members Present

The following councillors were present: Councillors Senior (Mayor), Mumby-Croft, Portess, Simpson and Whittingham.

3106. Apologies and Reasons for Absence

Apologies were received from Councillors Glover - ill, Leitch - work commitments, Price - on holiday, and Ross - family commitments.

3107. Declarations of Interest

- (i) Councillor Mumby-Croft declared a personal and prejudicial interest in Item 11 - Planning, Councillor Senior a personal and prejudicial interest in Item 12 - Finance (iii) Accounts for Payment, whilst Councillors Portess and Simpson both declared a personal and prejudicial interest in Item 13 - Council Charges for 2020 / 2021
 - a) Sports Centre and Recreational Field Charges, Councillor Simpson also declared a personal and prejudicial interest in Item 16 - Multi-User Games Area, and Councillor Whittingham a personal and prejudicial interest in Item 19 - Floral Displays.
- (ii) The Clerk had received and granted no dispensations.

3108. Mayor's Report

The Mayor provided reports for the months of November and December. On Monday, 11th November, the Mayor attended a meeting of the General Purposes Committee. On Monday, 18th November, he visited Brigg Garden Centre to look at the purchase some lights for the Christmas Tree. On Tuesday, 19th November, the Mayor met with the Clerk to prepare for the Full Council Meeting. On Sunday, 24th November, he attended the Village Hall's '60th' Anniversary Celebrations. On Monday, 25th November, he attended the Full Council Meeting, on Friday, 29th November, the Gainsborough Christmas Charity Ball. On Sunday, 8th December he help put up the Christmas Tree, and on Tuesday, 16th December, he met with the Clerk to prepare for the Full Council Meeting. **It was resolved that the report be noted.**

3109. Police Matters

There was nothing to report. **It was resolved that the information be noted.**

3110. Minutes of the Last Meeting

The minutes of a meeting of the Full Council held on Monday, 28th October 2019, and also a meeting of the Full Council held on Monday, 25th November 2019 had both been circulated prior to the meeting. **It was resolved that they should be approved as a correct record.**

3111. Matters Arising

Minute 3060 Correspondence (ii) a) PKF Littlejohn LLP - Annual Governance and Accountability Return. The Clerk return had put the relevant documents on the public noticeboard and they had also been put on the Council's website.

Minute 3060 Correspondence (ii) d) ERNLLCA - Clerk & RFO Induction Day Training. The Deputy Clerk had attended the induction day held on Tuesday, 19th November 2019.

Minute 3060 Correspondence (ii) e) HWRA - Membership 2019/2020. The Clerk had written back to HWRA and informed them that the Council would like to take up the option of a 50% discount which had been offered to Councils due to the delay in distributing the membership and newsletter.

Minute 3060 Correspondence (ii) f) North Lincs Council - Community Champion Awards. The Mayor and Mayoress had attended the Community Champion Awards on behalf of the Council - Jean Boardman won Female Volunteer of the Year 2019, whilst Ann Smith was runner up in the Lifetime Achievement Award.

Minute 3060 Correspondence (ii) h) North Lincs Council - Winter Service Replenishment of Salt Stocks. The Clerk had asked for the salt bins to be topped up and they were running low.

Minute 3060 Correspondence (ii) j) EY and NL SLCC - Training Day. The Clerk had attended the training course held on Thursday, 7th November 2019, and found it informative.

Minute 3067 Booking - The Deputy Clerk had informed the couple who wanted a wedding marquee on the playing field that their request had been declined due to the complexities involved and an apology sent to them.

Minute 3069 Gas and Electric - The Clerk had opted for a 3 Year Fix with E.on rather than British Gas, because they were the cheapest supplier for gas and electricity, and it was the Council's existing supplier no notice was required.

Minute 3071 Royal British Legion - The Clerk had sent a cheque for the S137 grant of £50 made to the Royal British Legion for the Poppy Appeal on behalf of the people of Broughton.

Minute 3086 Correspondence (ii) d) BT - Charges for Paper Bills. The Clerk had switched the Council from paper bills to online paper-free billing.

Minute 3086 Correspondence (ii) e) North Lincs Council - Pocket Park. The Clerk had provided a letter of support and permission for a grant to help improve Pocket Park.

Minute 3086 Correspondence (ii) j) EY & NL SLCC - Confidence Boosting Workshop. The Clerk had attended the workshop on Tuesday, 3rd December 2019, and found it different.

Minute 3094 Christmas Lights Competition - The Mayor and Deputy Mayor had driven around Broughton and chosen a winner and runner-up for the Christmas Lights Competition.

Minute 3095 Christmas Lights Switch-On - The switching on of the lights had taken place on Sunday, 8th December 2019.

Minute 3097 CPRE - The Clerk had renewed the Council's membership of CPRE at a cost of £36 for the year.

3112. Correspondence

- (i) a) ERNLLCA - Voting for NALC Smaller Councils Committee
- b) CPRE - Vote Countryside
- c) Environment Agency - Flood Warning Service
- d) Cognitive Publishing Ltd - Encourage Productivity, Engagement & Collaboration Webinar
- e) Kirton in Lindsey Town Council - Civic Dinner
- f) North Lincs Council - Precepts & Grant 2020 /2021
- g) North Lincs Council - Code of Conduct
- h) ERNLLCA - Section 137 Increase
- i) Bottesford Town Council - Christmas Cards
- j) HSBC - Best Tariff Promise
- k) North Lincs Council - Changes to Bin / Box Collections over the Festive Period
- l) HWRA - AGM Presentation & Papers
- m) Royal British Legion - Thank You for Grant
- n) Motor Insurance Database - Kubota Tractor
- o) HSBCnet - Payments Fee Change Notification
- p) Barton upon Humber Town Council - Civic Dinner
- q) West Lindsey District Council - Christmas E-Card
- r) Barton upon Humber Town Council - Christmas Card
- s) Kirton-in-Lindsey Town Council - Christmas E-card

It was resolved that this correspondence should be noted.

(ii) a) North Lincs Council - Amendments to Yellow Lines on Brigg Road, Broughton. As part of the highway resurfacing planned on Brigg Road, Broughton, North Lincolnshire Council are proposing to amend the parking restrictions to reflect the facilities that are now sited along it. The main changes are to standardise the length of the keep clear markings and revising the length of the existing double yellow lines. **It was resolved that there be no objections to the amendments to the yellow lines on Brigg Road, Broughton - subject to them being enforced.**

b) ERNLLCA / NALC - Strengthening Police Powers to Tackle Unauthorised Encampments. The Home Office has issued a new consultation on strengthening police powers to tackle unauthorised encampments. The consultation covers criminalising the act of trespassing, broadening the existing categories of criminal trespass and broadening police powers to deal with trespassers. NALC are interested in the sector's views which are to be gauged via the consultation questions. **It was resolved that the information should be noted, but individual councillors could individually complete the questions if they wished to do so.**

c) Mr G Knott - Dog Mess / Village Hall Clock / Dog Bin. A resident had written to complain about dog mess in the alleyway between George Street and Lilywood Road, the Village Hall Clock not working and the need for a dog bin on Lilywood Road, Broughton. The clock had been working, but showing the wrong time, but had been corrected. **It was resolved that the Clerk should ask North Lincolnshire Council if they were prepared to provide a dog bin on Lilywood Road, Broughton.**

d) Mrs E A Allcock - Resignation. Mrs Allcock had written a letter to inform the Council of her decision to resign after a fall which had left her unable to continue in her post. The Clerk informed the Council she had worked for the Council as a Cleaner / Caretaker for over 16 years and often went above and beyond the duties of her post.

It was resolved that the resignation should be noted, but the Clerk should also send a letter on behalf of the Council to thank Mrs Allcock for all her hard work over the years, it recognised she often went above and beyond the duties of her post, and wished her well for the future.

e) **NACO** - Annual Training Event. Details of an event due to be held on Tuesday, 20th March 2020, at the offices of the Borough of Southwark, 160 Tooley Street, SE1, at a cost of £130. **It was resolved that the information be noted.**

f) **Mrs E Mullen / Mr C Trevor** - Snicket Connecting Beagle Close & Windsor Way. Complaints about the state of the snicket and the need for it to be resurfaced due to it being uneven and getting worse. **It was resolved that the Clerk should forward the email on to Councillor Mumby-Croft, who as the ward councillor, would take the issue up with North Lincolnshire Council.**

g) **Westminster Insight** - Improving Productivity in the Workplace: Tackling Absenteeism & Presenteeism Briefing. Details of an event due to take place on Friday, 27th March 2020, from 8.50 am to 1.15 pm, in Central London. **It was resolved that the information be noted.**

h) **ERNLLCA** - Being a Good Employer Day Event. Details of an event due to take place on Friday, 14th February 2020, at the Village Hotel, Henry Boot Way, from 9.45 am to 4.15 pm. **It was resolved that Councillor Portess should be allowed to attend the 'Being a Good Employer' Day Event on behalf of the Council at a cost of £90 + VAT.**

i) **Ossett Internal Audit Services** - Interim Internal Audit. Every member of the Council was provided with a copy of the internal audit report which had been drawn-up in response to an interim audit carried out on Tuesday, 10th December 2019, by Ossett Internal Audit Services. The audit report commented on the following: **(i) Standing Orders** - The Council should consider reviewing its standing orders as soon as possible and formally enter the review in the minutes. **(ii) Risk Assessment** - The Council is advised that assessment of risk is a continuing task. As such, the risk assessment document should be reviewed at least annually, amendments made where necessary and any such amendments formally entered in the minutes. **(iii) Insurance** - At £10m the public liability cover seemed low and the Council advised to refer this to the insurance brokers for their advice. The auditor concluded his report by saying that he found the books and records to be well maintained and accurate. **It was resolved that the audit report be noted and the Clerk should take the appropriate action.**

j) **NALC** - LCR Winter Survey. A request to complete a survey which focuses on gauging opinion about local councils and the new government. **It was resolved that the information be noted, however councillors could individually complete the survey if they wished to do so.**

3113. **Publications**

The following publications had been received:-

CPRE Northern Lincolnshire - Newsletter	November 2019
ERPF - Employer Bulletin	November 2019
NACO - Newsletter	November 2019
OPCC - Newsletter	November 2019
ERPF - Employer Alert	November & December 2019
HSBCnet - News	November / December 2019
ERNLLCA - Newsletter	December 2019

North Lincs Council - Forthcoming Meetings	December 2019
CPRE - Fieldwork	Winter 2019
CPRE - Countryside Voice	Winter 2019
CPRE - Campaigns Update	
NALC - Chief Executive's Bulletins	
NALC - Newsletter	
North Lincs Council - Weekly Roadworks List	
Public Sector Executive - Online Newsletters	
Rural Services Network - Bulletins & Rural Funding Digest	
VANL - Newsletter	

It was resolved that the information be noted.

3114. Committee / Working Group Reports

(i) General Purposes Committee - The minutes of a meeting of the General Purposes Committee held on Monday, 11th November 2019, were circulated prior to the meeting. **It was resolved that they should be approved as a correct record.**

(ii) Personnel Committee - The minutes of a meeting of the Personnel Committee held on Monday, 16th December 2019, were circulated prior to the meeting. **It was resolved that they should be approved as a correct record.**

3115. Planning Applications

a) The following planning applications had been received:-

PA/2019/1954 Proposal: Planning permission for a roof lift to create living space & replace existing conservatory
Location: 7 Old Mill Lane, Broughton, DN20 0JF
Applicant: Mr James

It was resolved that the Council should make no objections or comments.

PA/2019/1972 Proposal: Planning permission to erect single storey rear extension, first floor side extension and side chimney
Location: 2 Badger Way, Broughton, DN20 0TW
Applicant: Lee Argent & Amy Richardson

It was resolved that the Council should make no objections or comments.

PA/2019/2026 Proposal: Outline planning permission to erect four semi-detached dwellings with all matters reserved for subsequent consideration
Location: Land West of Brigg Road, Wressle
Applicant: Mr Chris Morley

It was resolved that the Council should object due to it being outside the development line.

PA/2019/2065 Proposal: Planning permission to erect single-storey rear extension
Location: 3 Eastwood Drive, Broughton, DN20 0HJ
Applicant: John Taylor

It was resolved that the Council should make no objections or comments.

PA/2019/2067 Proposal: Planning permission to erect two-storey extension and associated works
Site Location: Westwood Lodge, Ermine Street, Broughton, DN20 0BG
Applicant: Mr Johnson and Miss Hinkley

It was resolved that the Council should make no objections or comments.

b) The following planning applications had been received:-

PA/2018/2316 Outline planning permission granted for up to 10 dwellings with all matters reserved for subsequent approval on land off Burnside, Broughton, DN20 0HT

It was resolved that the information be noted.

c) The following planning correspondence had been received:-

PA/2019/1876 Notification that the application received on 31/10/2019 for the determination of prior approval of a household extension at 45 Avenue Nozay, Broughton, DN20 0TR, has been considered and North Lincolnshire Council has decided that prior approval as to the impact of the proposed development on the amenity of the adjoining properties is not required

It was resolved that the information be noted.

Note: Councillor Mumby-Croft had earlier declared an interest in this item and therefore left the meeting whilst it was being discussed.

3116. **Finance**

(i) Audit Checks

Prior to the meeting the petty cash was checked and matched the entry in the petty cash book of £15.30 as at 23rd December 2019. **It was resolved that this be noted.**

(ii) Financial Accounts

Detailed monthly accounts for November 2019 were provided for councillors to scrutinise. **It was resolved that the accounts be approved.**

(iii) Accounts for Payment**ACCOUNTS FOR PAYMENT - DECEMBER 2019****Payments made since last meeting:-**

26.11.19	Csh No.51	Brian's DIY - Fixings	3.80
27.11.19	DD	BT - Telephone Directory	82.76
		Yorkshire Bank - Bank Charges	6.50
28.11.19	Csh No.52	Turnbull & Co Ltd - Ballast & Cement	96.24
	Csh No.53	Earnshaws Fencing Centre - Sleepers & Screws	89.91
29.11.19	BACS	Payroll & Pension	5,210.10
02.12.19	DD	North Lincs Council - Business Rates for Cemetery	69.00
	DD	North Lincs Council - Business Rates for Sports Centre	1,264.00
	DD	E.on - Gas for Sports Centre	306.48
	BACS	ER & NL SLCC - Training	15.00
	Chq No.100645	CPRE - Annual Membership	36.00
		Unpaid Cheque - Cem Inv No.022 for Erection	62.00
		Unpaid Cheque - Inv No.086/087 for Room Hire	259.90
04.12.19	DD	Talk Talk Business - Telephone & Broadband	39.94
07.12.19	Csh No.54	Skuma Timber Ltd - Wood	9.67
09.12.19	DD	E.on - Electricity for Playing Field	11.72
	DD	E.on - Electricity for Sports Centre	185.06
11.12.19		HSBC - Bank Charges	23.60
16.12.19	Csh No.55	Mr P T Senior - Fixings for Christmas Tree	18.21
21.12.19		HSBC - Bank Charges	21.60

It was resolved that the action taken be approved.

Payments submitted at this meeting:-

23.12.19	Chq No.100646	Chubb Fire & Security Ltd - Annual Fire Alarm Service	177.55
	Chq No.100647	Firesolve Ltd - Fire Extinguisher Service	131.52
	Chq No.100648	Supplies - Stationery	13.32
	Chq No.100649	BCSA - Grounds Maintenance	346.44
	Chq No.100650	British Gas Services (Commercial) Limited - CO Detector	29.99
	Chq No.100651	HSS Hire Service Group Ltd - Fencing	94.08

Questions were asked about the unpaid cheques, which the Clerk answered.

It was resolved that these accounts be paid,

Note: Councillor Senior had earlier declared an interest in this item and therefore left the meeting whilst it was being discussed, and in his absence the meeting was chaired by Councillor Portess.

3117. Council Charges for 2020 / 2021**a) Sports Centre & Recreational Field Charges**

The General Purposes Committee had made recommendations to Full Council about charges for the sports centre and the recreational field. **It was resolved that Full Council should agree with the recommendations made by the General Purposes Committee and the charges for the Sports Centre & Recreational Field for 2020 / 2021 should be as follows:-**

Sports Centre & Recreational Field

	<u>Current</u>		<u>2020 / 2021</u>	
<u>Profit Making</u>				
Sports Hall	£18.10	per hour	£18.50	per hour
Pavilion Room	£13.60	per hour	£13.90	per hour
Activity Rooms	£10.20	per hour	£10.40	per hour
<u>Non-Profit Making</u>				
Sports Hall	£12.40	per hour	£12.70	per hour
Pavilion Room	£10.20	per hour	£10.40	per hour
Activity Rooms	£7.90	per hour	£8.10	per hour
<u>Sports & Youth</u>				
Sports Hall	£8.50	per hour	£8.70	per hour
Pavilion Room	£7.30	per hour	£7.50	per hour
Activity Rooms	£6.20	per hour	£6.40	per hour
<u>Football (inc Showers)</u>				
Broughton - Adults	£24.90	per game	£25.50	per game
- U18's	£11.30	per game	£11.60	per game
Non-Broughton - Adults	£36.20	per game	£37.10	per game
- U18's	£18.10	per game	£18.50	per game
Broughton - Training / Floodlights	£11.30	per session	£11.60	per session
Non-Broughton - Training / Floodlights	£13.60	per session	£13.90	per session
Profit Making	£16.10	per session	£16.50	per session
<u>Cricket</u>				
Adult Day Match	£26.00	per game	£26.60	per game
Adult Evening Match	£22.60	per game	£23.10	per game
Junior Match - U18's	£11.30	per game	£11.60	per game
<u>Use of Field</u>				
Circus / Fair / Show	£107.40	per day	£110.00	per day
Football size pitch			£16.50	per 2 hours

- (i) All users may be charged an hourly rate for setting up the room(s).
- (ii) The Council may consider reduced rates for special events.
- (iii) The charges made in respect of hiring a skip will be apportioned accordingly.

b) Allotment Charges

The General Purposes Committee had made recommendations to Full Council about allotment charges. **It was resolved that Full Council should agree with these recommendations and the charges for the Allotments for 2020 should be as follows:-**

Allotments

	<u>Current</u>		<u>2020</u>	
Full Plot	£30.00	per year	£31.00	per year
Half-Plot / Quarter Plot	£15.00	per year	£15.50	per year

c) Cemetery Charges

The General Purposes Committee had made recommendations to Full Council about cemetery charges. **It was resolved that Full Council should agree with these recommendations and the charges for the Cemetery for 2020 / 2021 should be as follows:-**

<u>Cemetery</u>	<u>Current</u>	<u>2020/21</u>		<u>Current</u>	<u>2020/21</u>
Burial - Adult	£150.00	£154.00	but if from outside Parish	£300.00	£308.00
- Child (up to 16 years)	£0.00	£0.00	but if from outside Parish	£150.00	£154.00
Interment of Ashes - Adult	£150.00	£154.00	but if from outside Parish	£300.00	£308.00
- Child	£0.00	£0.00	but if from outside Parish	£150.00	£154.00
Erection of Memorial	£66.00	£68.00	but if from outside Parish	£132.00	£136.00
Additional Inscription	£31.00	£32.00	but if from outside Parish	£62.00	£64.00
Purchase of Exclusive Right	£350.00	£358.00	but if from outside Parish	£700.00	£716.00
Register Search Fee - Per Hour	£23.00	£24.00			

3118. Wages & Salaries for 2020 / 2021

The Council had to consider wages and salaries for 2020 / 2021. The Personnel Committee had made a recommendation to Full Council about wages and salaries, and the Clerk had provided councillors with this information, and he and the Deputy Clerk left the room whilst a decision was made.

WAGES & SALARIES FOR 2020 / 2021

	<u>Current</u>	<u>2020 / 2021</u>
Handyman	£9.04	£9.30
Caretaker / Cleaner	£9.04	£9.30
Deputy Town Clerk	£10.16	LC1 7
Town Clerk	£16.31	LC2 28

It was resolved that Full Council agree with a recommendation made by the Personnel Committee that the Caretaker / Cleaners and Handymen should have their pay increased to £9.30 from 1st April 2020, whilst the Town Clerk and Deputy Town Clerk should continue to be paid in accordance with the NJC Payscale.

3119. Parish Precept & Grant for 2020 / 2021

The Clerk provided councillors with detailed information to enable them to consider a precept figure for the forthcoming financial year.

He informed councillors that North Lincolnshire Council would offer a grant again this year and provided them with a copy of the conditions which would be applied to the grant.

PRECEPT FOR 2020 / 21**RECEIPTS**

Allotments		1,395
Sports Centre	Room & Pitch Hire	13,700
		<hr/>
		15,095

PAYMENTS

Wages / Salaries	Wages / Tax & NI	70,540
	Pension	10,400
Sports Centre	Business Rates	12,910
	Electricity / Gas	4,880
	General Maintenance	2,000
	Telephone	680
	Cleaning Materials	720
	Waste	810
	Water Rates	250
	Alarms	400
	Electrical Servicing	1,000
	Boiler Servicing	700
	Sanitary Disposal	180
	Extinguisher Servicing	170
	Safety Inspections	240
Field	Grounds Maintenance	10,000
	White Line Marking	190
	Pest Control	100
	Skip	400
	Premises Licence	70
	Wressle Park	100
Cemetery	Business Rates	780
	Waste	940
	Pest Control	100
	Petrol	100
	Water Rates	40
	General Works	2,300
Allotments	Lease	1,000
	Water Rates	270
	General Works	300
	Pest Control	100
Administration	Insurance	6,490
	Audit	1,260
	P & T Councils	1,060
	Subs / Membership	300
	Payroll	460
	Stationery	130
	Postage	170

	Copier Service / Toner	200
	Bank Charges	650
	Travelling Expenses	200
	Training	1,000
	H & S / Clothing	500
	Microsoft Online Services	240
General Works		1,500
	Equipment / Software	2,000
	Play Park	750
	Village Hall Clock	220
Donations / Grants	Village Hall	5,000
	S137	1,030
Civics	Mayors Allowance	1,180
	Christmas Lights / Prizes	150
	Civic Service	600
	Civic Dinner	860
	Remembrance Day	500
	Honours Board	50
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		149,170

PRECEPT CALCULATIONS

		<u>2020/2021</u>
Bank Balance		108,000
<u>Add</u>	Receipts	15,095
<u>Less</u>	Payments	<u>149,170</u>
		26,075
General Reserve		72,000
Cemetery Reserve		30,000
		<hr/>
		128,075
<u>Less</u>	Grant	8,142
Precept		<hr/>
		119,933

It was resolved that the Council should set a precept of £119,933 for the financial year 2020 / 2021, and also accept a grant of £8,142 from North Lincolnshire Council.

3120. Multi-User Games Area

The Mayor reported that the tendering process had been completed so it was just a case of waiting to hear from North Lincolnshire Council with regards to the next steps, which he would pass onto the Council. Councillor Whittingham discussed the importance of drawing up a business plan, which Councillor Senior said he had made a start on but welcomed any help. **It was resolved that the information should be noted.**

Note: Councillor Simpson had earlier declared an interest in this item and therefore left the meeting whilst it was being discussed.

3121. Play Park

The Clerk had accepted the offer made by Wicksteed subject to the cost of tarmacing the path being reasonable and also providing soil and carrying out the relevant work to do with the edges.

In an email dated 17th December 2019, Wicksteed offered £200 towards the cost of doing the edges, which they estimated to be sufficient to pay for 3 tonnes of soil, plus grass seed, together with a contribution to the laying of it.

In the meantime, the Clerk had investigated the cost of tarmacing the path and managed to obtain an estimate which questioned if it was reasonable, therefore he suggested the Council allow him to query this with Wicksteed.

It was resolved that the Clerk should contact Wicksteed to query whether the cost of tarmacing the path was reasonable.

3122. Lighting

(i) Additional Lights on Floodlight Columns - A request had been received from Broughton Ravers to put additional lights on the floodlight columns in order to light up the field and increase the size of the floodlight training area. **It was resolved that the Clerk should get a quote for additional lights on the floodlight columns and arrange for the works to be done if the quote was less than £500.**

(ii) Repair of Lighting - The Clerk had obtained a quote to repair the lighting at the rear of the Phil Grundy Community & Sports Centre at a cost of £586.06 + VAT. **It was resolved that Bowness Electrical should be asked to carry out the lighting repairs at a cost of £586.06 + VAT.**

3123. Floral Displays

As part of Broughton in Bloom's ongoing commitment to improving floral displays around the town they were looking at doing 4 more raised beds (3 at the Cemetery and 1 half-way up Town Hill) at a cost of about £100 per bed giving a total cost of £400. The Clerk confirmed it would actually cost £341.17 + VAT. **It was resolved that the Council should pay for four new raised beds at a cost of £341.17 +VAT.**

Note: Councillor Whittingham had earlier declared an interest in this item and therefore left the meeting whilst it was being discussed.

3124. Bookings

(i) Use of the Showers - A request had been received to use the showers and changing rooms after a running-related workshop, which would be followed by the group leaving the premises for a run and returning to use the changing facilities. **It was resolved that a charge of £12.25 be made for the use of the showers.**

(ii) Use of the Playing Field - A request had been received on behalf of the Broughton Agricultural Society Committee for a booking on 27th and 28th June 2020 for the annual Broughton Show. **It was resolved that a quote be provided, but they should be informed that the MUGA may impact on the use of the field for Broughton Show.**

3125. Reports From Council Representatives

The following was reported from Council representatives on the following bodies:-

(i) Village Hall Committee - The Committee was doing well having a new treasurer on board and the new caretaker had settled in well, and the boiler had been fixed.

(ii) Broughton Relief in Need Trust - There had been no meeting of the Trust since the last meeting of the Full Council.

(iii) Broughton Community & Sports Association - There had been no meeting of the Association since the last meeting of the Full Council.

(iv) Broughton Allotment Association & Leisure Gardeners - There had been no meeting of the Association since the last meeting of the Full Council.

It was resolved that the information should be noted.

3126. North Lincolnshire Councillors' Reports

The ward councillor had nothing to add. Councillor Whittingham asked Councillor Mumby-Croft if she was able to stay on as a ward councillor following her election as an MP, and was told by the ward councillor yes that was her understanding. **It was resolved that the information be noted.**

3127. Opening Hours Over Christmas and New Year.

The opening hours for the Office, Centre, Play Park and Skate Park over Christmas and the New Year were discussed by councillors. **It was resolved that the Office and Centre should be closed after Monday, 23rd December 2019 until Monday, 6th January 2020, whilst the Play Park and Skate Park would remain open during this period due to the Handymen and Councillors opening and locking up - with a special thanks being given to Councillor Whittingham for opening-up on Christmas Day.**

3128. Date, Time and Place of Future Meetings

The next meeting of the Full Council is due to be held on Monday, 27th January 2020, at 7.30 pm at the Phil Grundy Community & Sports Centre, Scawby Road, Broughton. **It was resolved that the information be noted.**

3129. Closure of Council Meeting

The meeting was closed by the Mayor at 9.21 pm.