

BROUGHTON TOWN COUNCIL**Minutes of the Full Council Meeting held on Monday, 25th March 2019, at 7.30 pm, in the Phil Grundy Community & Sports Centre, Scawby Road, Broughton****Public Participation**

A member of the public expressed thanks for the way in which the Mayor had chaired the meetings of the Full Council over the past year.

2900. Record of Members Present

The following councillors were present: Councillors P Senior (Mayor), Glover, Howe, Kitwood, Ledger, Mumby-Croft, Portess, Price, D Senior, Simpson, Waring, Whittingham, Williams and Whitaker-Clark.

2901. Apologies and Reasons for Absence

Apologies were received from Councillor Tweedie - family commitments.

2902. Declarations of Interest

- (i) Councillors Glover, Mumby-Croft, D Senior & P Senior all declared a personal and prejudicial interest in Item 10 - Planning, Councillors Price and Simpson in Item 11 - Multi-User Games Area, and Councillors Portess and Waring in Item 12 - Grants.
- (ii) The Clerk had received and granted no dispensations.

2903. Mayor's Report

The Mayor had attended Broughton's Civic Dinner on Friday, 5th April 2019, and it had raised £305 for his chosen charity - Lindsey Lodge Hospice. He had enjoyed the show and was grateful to Broughton Amateur Dramatic Society, and in addition thanked the Deputy Town Clerk and Town Clerk. It was resolved that this information be noted.

2904. Police Matters

The Clerk reported that a CCTV camera had been dislodged at the rear of the Phil Grundy Community & Sports Centre but the Handymen were able to fix it, whilst a councillor aired concerns over bad language being used at the Skate Park. Standing orders were then suspended to allow PS Rion to address the Council. He was based at Barton Police Station but was covering Brigg Police Station - two PC's and two PCSO's. Priorities were on the website but the issues in Broughton were the skate park, parking, the library and hare coursing, and they would work with their partners to resolve them. One councillor asked about drugs and was told the Police had to be there to witness it, whilst another councillor spoke about youths being on the roof of the Hub and was told they would be visited, but if there were any issues to call 101. Standing orders were then resumed and the Mayor thanked PS Rion for his attendance. It was resolved that the information be noted.

2905. Minutes of the Last Meeting

The minutes of a meeting of the Full Council held on Monday, 25th March 2019, had been circulated prior to the meeting. It was resolved that they both should be approved as a correct record.

2906. **Matters Arising**

Minute 2885 Correspondence (ii) d) Mr F Graves - Resignation. The Clerk had sent a letter of thanks to Mr F Graves and wished him well for the future.

Minute 2885 Correspondence (ii) e) Mrs C Brent - End of Contract. The Clerk had sent a letter of thanks to Mrs C Brent and wished her well in her new post.

Minute 2890 Telecommunications Mast & Wayleave Agreement - The Clerk had sent an email to decline the offer made for the siting of a telecommunications mast at the Phil Grundy Community & Sports Centre, Scawby Road, Broughton.

Minute 2891 Wicksteed Leisure - The Clerk was trying to procure a survey of the Play Park but let Wicksteed know that the intention was to deduct the price of the survey from the amount which is owed upon satisfactory completion of the work at the Play Park.

Minute 2892 Brigg Biomass Community Fund - The Clerk had accepted the conditions attached to the grant of £5,760 on behalf of the Council.

Minute 2893 Circus - The Clerk had let the Circus know that the Council would not accept the booking due to concerns about potential damage to the field but wished them well.

2907. **Correspondence**

- (i) a) ERNLLCA - North Lincolnshire District Committee Meeting
- b) ERPF - Employer Contribution Rate 2019/20
- c) Mrs K Mullins - Drug Concerns
- d) North Lincs Council - Town & Parish Liaison Meeting Agenda
- e) BCSA - Machinery Grant Application
- f) HSBCnet - New Look HSBCnet Payments Service
- g) North Lincs Council - Premises Licence for Arties Mill
- h) PKF Littlejohn - Annual Governance and Accountability Returns
- i) ERNLLCA - Governance and Accountability Manual 2019
- j) BCSA - Questions to do with Machinery Grant Application
- k) Mr M Buckley - Scawby Brook Issues
- l) Seafarers UK - Fly the Red Ensign for Merchant Navy Day
- m) Eon - Renewal for Gas & Electric
- n) North Lincs Council - Local Government Elections
- o) North Lincs Council - Changes to Refuse Collection Dates Over Easter
- p) North Lincs Council - Acceptance of Office Forms
- q) North Lincs Council - New Declaration of Interests Form
- r) Hessle Town Council - Memorial Concert
- s) Mr R Bonnett - Trampoline
- t) Wave - Changes to Direct Debit
- u) Openreach - Wayleave Agreement
- v) ERNLLCA - Making Tax Digital VAT
- w) ERPF - New Employer Contact Details
- x) Mr M Doherty - List of BRINT Trustees

Some councillors made comments about e) Machinery Grant Application and expressed concerns about some of the figures contained within the application, and were told they were indicative costs which would help look at the sustainability of providing such equipment. It was resolved that the above information should be noted.

ii) a) ERNLLCA - Audit Code of Practice. A request for views on consultation questions to do with the Audit Code of Practice and for any response to be emailed by 5.00 pm on Tuesday, 30th April 2019. **It was resolved that the information should be noted.**

b) NALC - Annual Conference 2019. Details of a conference due to be held 28-29th October 2019, at the DoubleTree by Hilton Hotel in Milton Keynes. **It was resolved that the information should be noted.**

c) VANL - Emergency First Aid in the Work Place Course. Details of a course due to be held on Friday, 7th June 2019, from 9.30 to 4.00 pm, at 4-6 Robert Street, Scunthorpe. **It was resolved that members of staff should be allowed to attend the Emergency First Aid in the work Place Course at a cost of £60**

d) Westminster Briefing - Complaints. Details of a briefing due to be held on Wednesday, 26th June 2019 in Central London. **It was resolved that the information should be noted.**

e) NALC - Star Council Awards. A request for applications for Young Councillor, Councillor, Clerk, Council of the Year and County Association Project of the Year, by Friday, 28th June 2019. **It was resolved that the information should be noted.**

f) Mr S Green - Wales Marathon. Email from Mr Simon Green who has suffered serious personal trauma over the last year and now wanted to give something back, therefore he is raising money for Bridgend Coalition of Disabled People and the Childhood Tumour Trust. **It was resolved that the information should be noted however the Council should send Mr Green its best wishes.**

2908. Publications

ERNLLCA - Newsletter	March 2019
Lives - Newsletter	March 2019
HSBCnet - News	April 2019
CPRE - Countryside Voice	Spring 2019
CPRE - Campaigns Updates	
ERPF - Employer Bulletin	
NALC - Chief Executive's Bulletins & Newsletters	
North Lincs Council - Weekly Roadworks List	
Public Sector Executive - Online Newsletters	
Rural Services Network - Bulletins & Funding Digest	
SLCC - News Bulletin	
VANL - Newsletters	

It was resolved that the information be noted.

2909. Planning Applications

a) The following planning applications had been received:-

PA/2019/267	Proposal: Planning permission to erect 24 dwellings - Amended Plans Location: Land to the East of Hillside Road, Broughton, DN20 0HQ Applicant: Partner Construction & Acis Group
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It was resolved that the Council should object because it is outside the development line and therefore cannot support it.

PA/2019/535

Proposal: Planning application to vary condition 2 of PA/2017/1691 for changes in design for plots 1, 7, 8 & 10
Location: Part of former playing field, Old Broughton Infant School, Brigg Road, Broughton, DN20 0JW
Applicant: Martin Flynn, JK Construction & Building Services Ltd

It was resolved that the Council should make no objections or comments.

b) The following planning correspondence had been received:-

PA/2019/337

Full planning permission granted to erect a single-storey rear extension at 122 South View, Broughton, DN20 0EY

It was resolved that the information be noted.

c) The following planning correspondence had been received:-

PA/2019/378

Proposal: Planning permission to replace wall and gates
Location: Former site of Wressle House, Brigg Road, Wressle, DN20 0BU
Applicant: Mr Kevin Turner

PA/2019/654

Proposal: Application for determination of the requirement for prior approval of a household extension
Location: 9 Greenhill, Broughton, DN20 0AN
Applicant: Martin Brown

PA/2019/458

Notification that the application received on 21/02/2019 for the determination of prior approval of the installation of a radio base station comprising a 17.5m monopole and other ancillary antennas, dishes, cabinets and other ancillary development on land at Phil Grundy Community & Sports Centre, Scawby Road, Broughton, DN20 0AF, has been considered and North Lincolnshire Council has decided that prior approval for the siting and appearance of this development is not required.

It was resolved that the information be noted.

Note: Councillors Glover, Mumby-Croft, D Senior & P Senior had earlier declared an interest in this item and therefore left the meeting whilst it was discussed, and in the Mayor's absence Councillor Price chaired the meeting.

2910. Multi-User Games Area

The Mayor informed the Council that a company had been on site to test boreholes to see what was under the surface to check it was suitable for what we wanted to do and a report would come back. **It was resolved that this information be noted.**

Note: Councillors Price and Simpson had earlier declared an interest in this item and therefore left the meeting whilst it was discussed.

2911. **Grants**

(i) **Yearly Grant** - The Clerk had received a request from Broughton Village Hall for a grant to help towards the running costs of the Village Hall. **It was resolved that the Council should make a grant of £4,890 to Broughton Village Hall to help towards the running costs.**

(ii) **60th Anniversary Celebrations** - The Clerk had received a request for a contribution towards the cost of celebrating the Village Hall's 60th Anniversary. The celebrations would be an invite-only event which would include board games, a raffle, and possibly a photographic display, a keyboard player and a buffet. It was estimated that it would cost about £1,000 and the Committee would appreciate it if the Council would fund about half of the expected cost. Some concerns were expressed about it being invite-only and also giving something tangible. **It was resolved that the Council should decline with regret to give a contribution to the 60th anniversary celebrations because it was mindful of giving something more tangible and long lasting to celebrate the Village Hall's 60th anniversary.**

Note: Councillors Portess and Waring had earlier declared an interest in this item and therefore left the meeting whilst it was discussed along with Councillor Kitwood who also declared an interest.

2912. **Shutters**

The Clerk had to call out a company to look at the shutters once again due to a problem with the laths catching on the guards when it came down. They were in poor condition and it was recommended that all the laths be removed and replaced with new ones. The cost of doing this was £490 + VAT, and if the Council agreed to it there would be no callout charge of £120. **It was resolved that P & R Door Systems should be asked to repair the shutters at a cost of £490 + VAT.**

2913. **VANL**

Membership of Voluntary Action North Lincolnshire was due for renewal. **It was resolved that the Clerk should renew the Council's membership of VANL at a cost of £20 for 2019 / 2020.**

2914. **ERNLLCA**

Membership of ERNLLCA was due for renewal, which provided valuable help and support to the Council in the form of advice and training. **It was resolved that membership of ERNLLCA should be renewed for 2019 / 2020 at a cost of £1,031.33.**

2915. **Best Kept Village Competition**

The Clerk had received information about this year's competition. It was felt that the Council should enter it, including the categories for best kept churchyard / cemetery, best kept playground, best kept war memorial and best community planting. There was a need to raise community awareness of it. **It was resolved that the Council should enter the Best Kept Village Competition for 2019 at a cost of £25.**

2916. **Reports From Council Representatives**

(i) **Village Hall Committee** - Everything fine. They were looking at a grant to improve disabled access and needed a new secretary.

(ii) **Broughton in Need Relief Trust** - The Trust was helping families.

(iii) **Broughton Community & Sports Association** - The AGM was due to be held on Tuesday, 7th May 2019, at 7.30 pm, in Broughton Working Mens Club, and it was also mentioned that Broughton Burn was going viral on the internet.

(iv) **Broughton Allotment Association** - Nothing to report.

It was resolved that this information should be noted.

2917. **North Lincolnshire Councillors' Reports**

The ward councillors had nothing to report. It was resolved that the information should be noted.

2918. **Accounts**

ACCOUNTS FOR PAYMENT - APRIL 2019

Payments made since last meeting:-

26.03.19	Chq No.000572	P & R Door Systems - VAT Element of Bills	166.00
27.03.19	Csh No.047	Tesco - Pedal Bin	4.00
		Yorkshire Bank - Bank Charges	5.00
28.03.19	Csh No.048	Cobweb Crystal & Engraving - Allotment Trophies	110.00
	Csh No.049	Mrs C Brent - Reimbursement of Travel Expenses	20.40
29.03.19	BACS	Payroll & Pension	5,474.73
01.04.19	DD	North Lincs Council - Business Rates for Cemetery	73.32
	DD	North Lincs Council - Business Rates for Sports Centre	1,267.25
02.04.19	BACS	HMRC - Tax & NI	3,087.67
	Csh No.1	Asda Stores Ltd - Drinks for Civic Dinner	145.00
03.04.19	DD	Talk Talk Business - Telephone & Broadband	40.19
05.04.19	Csh No.2	Morrisons - Flowers for Civic Dinner	20.00
	Csh No.3	Lidl - Ice Cubes for Civic Dinner	3.56
09.04.19	Csh No.4	Morrisons - Fuel for Mowers	7.02
	Csh No.5	Timpson - Keys	22.00
11.04.19	DD	E.on - Electricity for Playing Field	10.73
	DD	E.on - Electricity for Sports Centre	313.25
	DD	E.on - Gas for Sports Centre	637.69
		HSBC - Bank Charges	33.80
15.04.19	Csh No.6	Screwfix Direct Ltd - Pipe Fittings	2.39
	Csh No.7	MFG Brigg Service Station - Fuel for Mowers	14.29
21.04.19		HSBC - Bank Charges	47.25
25.04.19	Csh No.8	Mrs S Turner - Reimbursement for Plants	92.11

It was resolved that the action taken be approved.

Payments submitted at this meeting:-

29.04.19	Chq No.100573	Supplies - Stationary & Cleaning Materials	177.34
	Chq No.100574	Green Grass Contracting - Removal of Play Equipment	360.00
	Chq No.100575	Turner Warran - Payroll & End of Year	262.80
	Chq No.100576	Broughton Village Hall - Hire of Hall for Civic Dinner	98.40
	Chq No.100577	A E Cox & Sons - Workwear for Handypersons	288.92
	Chq No.100578	Occasions Buffet & Dining Service Ltd - Civic Dinner	999.00
	Chq No.100579	North Lincs Council - Trade Waste Collection	1,707.65
	Chq No.100580	North Lincs Council - Burials	2,427.30

Chq No.100581	Complete Business Solutions Group Ltd - Toner	49.19
Chq No.100582	Green Grass Contracting - Grounds Maintenance	344.16

It was resolved that these accounts be paid.

2919. Date, Time and Place of Future Meetings

The next meeting of the Full Council is due to be held on Monday, 13th May 2019, at 7.30 pm preceded by the Annual Town Meeting at 7.00 pm, both in the Phil Grundy Community & Sports Centre, Scawby Road, Broughton. **It was resolved that the information be noted.**

2920. Statement by the Mayor

The Mayor said some councillors were standing again whilst some were not and he thanked them for their commitment to serving the parishioners of Broughton and wished everyone all the best. **It was resolved that the information be noted.**

2921. Closure of Council Meeting

The meeting was closed by the Mayor at 8.48 pm.