

BROUGHTON TOWN COUNCIL

Minutes of the Full Council Meeting held on Monday, 25th February 2019, at 7.30 pm, in the Phil Grundy Community & Sports Centre, Scawby Road, Broughton

Public Participation

No members of the public expressed an interest in addressing the Council at the start of the meeting.

2853. Record of Members Present

The following councillors were present: Councillors P Senior (Mayor), Glover, Howe, Kitwood, Ledger, Mumby-Croft, Portess, Price, D Senior, Simpson, Tweedie, Waring, Whitaker-Clark, Whittingham and Williams.

2854. Apologies and Reasons for Absence

No apologies were received.

2855. Declarations of Interest

(i) Councillors Glover and Mumby-Croft both declared a personal and prejudicial interest in Item 13 - Planning, Councillors Price & Simpson in Item 14 - Multi-User Games Area, Councillor Simpson also in Item 10 (ii) e) Broughton Cricket Club - Sponsor Signs and Item 16 Grounds Maintenance & Burial Work, and Councillor Price in Item 18 - 1st Broughton Guides.

(ii) The Clerk had received and granted no dispensations.

2856. Christmas Lights Competition

The Mayor presented J Howson with a £50 cheque for being the winner of the Christmas Lights Competition for 2018, and L Gammon with a £25 cheque for being the runner-up. **It was resolved that the information be noted.**

2857. Police & Crime Commissioner

Mr Keith Hunter - the Police and Crime Commissioner for Humberside gave an update since his last visit to the Council. He said police numbers were three hundred below the level they were in 2008, however there had been a big increase in the number of police officers and there was also a lot of latent capacity within the force given it took new recruits 4 years' service to reach their full capacity. Re-organisation of the force had led to a culture change which recognised the different demands of rural and urban area. Officers were being put back into stations from which they had been removed. New technology was being introduced which would free-up officer time. The force had improved substantially over the last two years and the feedback was that the service is improving - 101 had been a big issue and received lots of complaints. The Police & Crime Commissioner concluded his update by saying that he wanted town and parish councils to have a voice and partnerships involving different agencies would have to work together to deal with the priorities raised by local areas. He then answered questions from councillors. He was asked why no crime figures had been published for the last two months and said it was run nationally by the Home Office. In addition, he was asked if things were improving with regards to mental health and said no it was a growing problem and money promised did not always arrive. **It was resolved that the information should be noted and the Police and Crime Commissioner for Humberside thanked for his update.**

2858. Mayor's Report

The Mayor had attended Kirton-in-Lindsey's Civic Dinner on Saturday, 2nd February 2019, and Bottesford's Civic Service on Sunday, 3rd February 2019. In addition along with the Clerk he had met with Clarke Telecom on Tuesday, 12th February 2019, and also attended an Election Briefing with Councillor Waring on Wednesday, 20th February 2019. **It was resolved that this information be noted.**

2859. Police Matters

There had been some break-ins at the allotments and the Clerk had advised that they should be reported to the Police. **It was resolved that the information be noted.**

2860. Minutes of the Last Meeting

The minutes of a meeting of the Full Council held on Monday, 28th January 2019, had been circulated prior to the meeting. **It was resolved that they should be approved as a correct record.**

2861. Matters Arising

Minute 2836 Correspondence (ii) a) ERNLLCA - Responsible Financial Officer Training Day. The Clerk had attended an RFO Training Day on Wednesday, 6th February 2019.

Minute 2836 Correspondence (ii) b) Mr F Suddaby - Resignation. The Clerk had sent Mr Suddaby a letter thanking him for his long service to the Council and wishing him well for the future.

Minute 2841 Grounds Maintenance, Burial Work & Highway Grass Cutting (ii) Highways Grass Cutting - The Clerk had let North Lincolnshire Council know that the Council had decided not to accept the agreement for Highways Grass Cutting.

Minute 2845 Telephone & Broadband - The Clerk on behalf of the Council had entered into a 24 month contract with Talk Talk for telephone and broadband services.

2862. Correspondence

- (i) a) North Lincolnshire Council - Precept Requirement / Grant for 2019/20
- b) North Lincs Council - Town & Parish Presentations
- c) HWRA - Hallmark
- d) ERNLLCA - Buckingham Palace Garden Party
- e) ERNLLCA - Open Letter to Councillors
- f) BCSA - Agenda, Minutes & Poster
- g) North Lincs Council - Town & Parish Liaison Links
- h) North Lincs Council - Trade Watch Launch
- i) ERNLLCA - Code of Conduct Review
- j) North Lincs Council - Town & Parish Council Elections
- k) Northern Gas Network - Stakeholder Update
- l) Humber Emergency Planning Service - Community Emergency Plans
- m) Hessle Town Council - Civic Service
- n) Barton Willmore - Public Notices for Wressle Wellsite
- o) HSBCnet - Updated Security HSBCnet Measures Documentation
- p) VANL - Charity Red Nose Day Pub Quiz Event
- q) Winterton Town Council - Civic Dinner
- r) Mr J F Suddaby - Thank You Card
- s) North Lincs Council - Briefing Session for Candidates / Agents / Town & Parish Clerks
- t) The Pensions Regulator - Workplace Pensions Re-Enrolment

- u) Mr C Joy - Broughton Parish Plan
- v) Visit North Lincolnshire - Tourism Partnership Scheme Launch
- w) Clarke Telecom - Developer's Notice

It was resolved that the above information should be noted.

ii) **a) North Lincs Council** - Remembrance 2019. Information about preparations for Remembrance Day Services this year and a request for information to allow full planning to take place and alleviate some of the issues which have occurred in past years. **It was resolved that Councillor Price should be sent the paperwork to do with Remembrance Day Services.**

b) North Lincs Council - Sex Establishment Policy. The policy is currently being reviewed and a request for any written representations need to be made by 30th April 2019. **It was resolved that the information should be noted.**

c) Pegasus Group - Little Crow Solar Park Consultation. Information about the proposal as a statutory consultee and a reminder that any response or representation must be received on or before 5 pm on Monday, 4th March 2019. **It was resolved that the information should be noted.**

d) North Lincs Council - Mapping Agreement. A recommendation that town / parish councils should sign up to Public Sector Mapping Agreement, because once signed up to the agreement it would help with electronic copies of any plans it may require in the future. **It was resolved that the Clerk should sign up to the Mapping Agreement subject to it being free.**

e) Broughton Cricket Club - Sponsor Signs. Email asking if Broughton Cricket Club could put up a few sponsor signs attached to the net cage throughout the cricket season. The Club are aware that the Council would not wish to be associated specifically with one business or another and therefore would propose a sign specifying that they are supporting the Cricket Club so as not to cause confusion. **It was resolved that Broughton Cricket Club should be asked to submit an application to the Council for anything they would like to put up on the playing field.**

Note: Councillor Simpson had earlier declared an interest in this item and therefore left the meeting whilst it was discussed.

f) Government Events - The Future of Public Sector Communications. Details of an event due to be held on Wednesday, 24th April 2019, in Central London. **It was resolved that the information should be noted.**

g) EY & NL SLCC - Communications & Elections Training Event. Details of a training event due to be held on Thursday, 27th February 2019, at County Hall, Cross Street, Beverley, from 9.25 am to 3.00 pm, at a cost of £15. **It was resolved that the information should be noted.**

h) Keep Britain Tidy - Great British Spring Clean. Information about the 'Great British Spring Clean' being organised by Keep Britain Tidy from 22nd March - 23rd April 2019, asking the Council to hold such an event. It was believed such an event has already been arranged locally. **It was resolved that the information should be noted.**

i) **Broughton Allotment Association** - Damage to Sheds & Stolen Property. Letter informing the Council that thieves have broken into the allotment site causing damage to a number of garden sheds that back onto the field. Allotment holders have been advised to report any theft to the Police and get a crime number and also not to leave valuable tools in their sheds. A brief survey of the hedge reveals gaps which they are looking at filling with hawthorn and blackthorn plants. **It was resolved that the information should be noted.**

j) **Wicksteed** - Overdue Account. The Clerk had received a statement from Wicksteed stating there was still an amount due of £4,980.30 for the Play Park, and asking for payment to be made as soon as possible to avoid interest being applied to the account together with late payment charges, in line with UK business debt and bankruptcy legislation. Councillors Howe, Waring, Whittingham and the Clerk had met onsite with Mr Max Walker from Wicksteed on Tuesday, 5th February 2019, to discuss the Council's concerns about the Play Park. **It was resolved that the statement should be noted given the Council was awaiting a response to the site visit where concerns had been raised about the Play Park not being fit for purpose.**

2863. **Publications**

ERNLLCA - Newsletter	January 2019
Lives - Newsletter	January 2019
HSBCnet - News	February 2019
North Lincolnshire Council - Forthcoming Meetings	February 2019
OPCC - Newsletter	February 2019
CPRE - Campaigns Updates	
ERPF - Employer Bulletins	
NACO - Newsflash & Newsletter	
NALC - Chief Executive's Bulletins & Newsletters	
North Lincs Council - Weekly Roadworks List	
Public Sector Executive - Online Newsletters	
Rural Services Network - Bulletins & Funding Digest	
SLCC - News Bulletin	
VANL - Newsletters	

It was resolved that the information be noted.

2864. **Committee / Working Group Reports**

(i) **General Purposes Committee** - The minutes of a meeting of the General Purposes Committee held on Monday, 18th February 2019, had been circulated prior to the meeting. **It was resolved they be approved subject to Councillors Howe, Price, D & P Senior being deleted as present.**

2865. **Planning Applications**

a) The following planning applications had been received:-

PA/2019/77	Proposal: Planning permission for a change of use from C3 to C2 Location: The Mount, B1208 from A18 to Brigg Road, Castlethorpe, DN20 9LG Applicant: Ms Zara Grey
-------------------	---

It was resolved that the Council should make no objections or comments.

PA/2019/267 Proposal: Planning permission to erect 24 dwellings
Location: Land to east Hillside Road, Broughton, DN20 0HQ
Applicant: Partner Construction & Acis Group

It was resolved that the Council should object because it is outside the development line and therefore cannot support it.

b) The following planning decisions had been received:-

PA/2018/2489 Granting of full planning permission to erect a two storey extension at 36 Windsor Way, Broughton, DN20 0EL

PA/2018/2328 Granting of outline planning permission to erect a detached three-bedroomed chalet bungalow and detached garage with appearance, landscaping, layout and scale reserved for subsequent approval on land adjacent to Fairacres, Bridge Road, Wressle, Broughton, DN20 0BN

It was resolved that the information be noted.

c) The following planning correspondence had been received:-

PA/2018/794 The appeal is allowed and planning permission granted for the construction of a temporary wellsite for drilling of an exploratory borehole with associated structures and works at Lodge Farm, Clapp Gate, Appleby, Scunthorpe, DN15 0DB in accordance with the terms of the application Ref PA/2018/794 dated 13 April 2018 without compliance with condition No.11 previously imposed on planning permission APP/Y2003/W/17/3182879 and subject to conditions set out in the schedule of the appeal decision

PA/2018/2328 Notification that this application will be considered at a meeting of the Planning Committee of North Lincolnshire Council due to be held on 13/02/2019 in the Council Chamber at the Civic Centre, Ashby Road, Scunthorpe, DN16 1AB starting at 2 pm

It was resolved that the information be noted.

Note: Councillors Glover and Mumby-Croft had earlier declared an interest in this item and therefore left the meeting whilst it was discussed. In addition, Councillors D & P Senior both declared an interest specifically in PA/2019/267 and therefore left the meeting whilst it was discussed, and Councillor Price chaired the meeting in the absence of the Mayor.

2866. Multi-User Games Area

The Mayor gave an update on the Multi-User Games Area. Sports England had not withdrawn their objections and attempts were being made to allay their concerns and an acoustic survey was also being done. **It was resolved that this information be noted.**

Note: Councillors Price and Simpson had earlier declared an interest in this item and therefore left the meeting whilst it was discussed.

2867. Telecommunications Mast & Wayleave Agreement

At a meeting of the General Purposes Committee held on Monday, 18th February 2019, it further considered the siting of a telecommunications mast at the Phil Grundy Community & Sports Centre, Scawby Road, Broughton, and the wayleave agreement. - it recommended that Full Council should instruct a suitably qualified valuer and then accordingly a solicitor to look at a 10 year agreement and agree to the wayleave agreement.

The Clerk had provided councillors with copies of all the correspondence on this matter, which also included a letter outlining the offer being made. It consisted of an annual payment each year over 10 years and one-off disturbance payments, and contributions to both valuer and solicitor fees, however it was subject to the signing of a new code agreement by 29th March 2019 and valid planning consent.

Some councillors expressed concerns about the amount being offered whilst others recognised the need for a better signal.

It was resolved that the Clerk should contact Clarke Telecom to ask about the specific benefits to the residents of the parish of Broughton by having such a mast - including how many people would benefit from it and how much would it actually improve the current signal, and in addition to ask if the Council were to instruct a suitably qualified valuer if the money was available up front and if there would be no obligation to pursue the matter further even if this part of the offer was taken up.

2868. Grounds Maintenance & Burial Work

(i) **Grounds Maintenance** - Each councillor was provided with a summary of the quotes which had been received to do with grounds maintenance.

The Clerk had managed to obtain four quotes for the grounds maintenance work to do with the playing field surface and standing orders were suspended temporarily to allow clarification about one of the quotes. **It was resolved that Broughton Community & Sports Association should be asked to carry out the grounds maintenance work to do with the playing field surface - as stated in the work schedule for the year 2019 / 2020, at a cost of up to £7,350.**

The Clerk had managed to obtain three quotes for all the other grounds maintenance work not to do with the playing field surface. **It was resolved that Green Grass Contracting should be asked to carry out all the other grounds maintenance work not to do with the playing field surface - as stated in the work schedule for the year 2019 / 2020, at a cost of up to £2,840.65 + VAT.**

(ii) **Burials** - The Clerk had informed councillors at the previous meeting that North Lincolnshire Council no longer intended to dig graves on behalf of the Council after 31st March 2019. There were two options available to the Council - either to employ someone to dig the graves or allow the funeral directors to do this themselves. Given it was likely that the same gravediggers would be used by the Council or funeral directors the Clerk felt that there was no need for the Council to get involved as it would create more bureaucracy, however there would be a need to review the cost of a burial if the Council were no longer paying someone to do this. **It was resolved that funeral directors should be allowed to use their own grave diggers and the General Purposes Committee review the cost of a burial.**

Note: Councillor Simpson had earlier declared an interest in this item and therefore left the meeting whilst it was discussed.

2869. North Lincolnshire's Winter in Bloom

The Clerk had received correspondence from Mr R Bonnett about a grant application made to North Lincolnshire Council to help purchase wooden sleepers with fixings, compost and bedding plants to put at various locations around Broughton. **It was resolved that the Council should approve the work which needed to be carried out and accept the terms and conditions of the grant being offered by North Lincolnshire Council for £1,450 as part of North Lincolnshire's Winter in Bloom.**

2870. 1st Broughton Guides

The Clerk had received a request for financial help on behalf of 1st Broughton Guides. Miss India Price stated that the Baden Powell Challenge was being replaced with the Girlguiding Gold Award and the new programme of work very much relied on the internet and access to it, so they were raising money for a tablet and other new materials - such as badge books. The Guides are aiming to raise £500 and have a Bingo Night planned plus a Body Shop Party and wondered if the Council would be willing to help. **It was resolved that the Council should make a \$137 grant of £250 to 1st Broughton Guides to help towards the cost of purchasing a tablet and other new materials for the new Girlguiding Gold Award.**

Note: Councillor Price had earlier declared an interest in this item and therefore left the meeting whilst it was discussed.

2871. Shutters

The shutters were broken and needed to be repaired, therefore the Clerk had obtained a quote to replace the motor and key switch and install a safety brake. **It was resolved that P & R Door Systems should be asked to repair the shutters at a cost of £590.**

2872. Soil Removal

The Clerk informed the Council that he had arranged for soil to be removed following the Volunteer Day, however there was a need to remove more soil from the playing field and this possibly may take up to two more visits. **It was resolved that Brianplant (Humberside) Limited should be asked to remove the soil at a cost of £235 + VAT per visit.**

2873. Reports From Council Representatives

(i) Village Hall Committee - Everything was fine, and new window had been fitted in the annexe.

(ii) Broughton in Need Relief Trust - There was a meeting of the Trust due to be held on Tuesday, 26th February 2019, at 5.30 pm.

(iii) Broughton Community & Sports Association - Councillor Simpson reported that the Open Meeting had been well attended and ideas for general fundraising.

(iv) Broughton Allotment Association - Councillor D Senior reported that they'd had a few challenges after the recent thefts, the AGM was in March, and they had plans for the War Memorial.

It was resolved that this information should be noted.

2874. North Lincolnshire Councillors' Reports

The ward councillors had nothing to report. They were asked about the reduction in government grants to local authorities and what they were doing to protect services and advised that the question be put directly to the Cabinet Member / Council Leader of North Lincolnshire Council. In addition, they were asked about the Broughton Signs and said they should be up by the end of March. **It was resolved that the information should be noted.**

2875. Accounts**ACCOUNTS FOR PAYMENT - FEBRUARY 2019****Payments made since last meeting:-**

29.01.19	Csh No.42	Broughton Post Office - Stamps	42.40
		Yorkshire Bank - Bank Charges	5.70
31.01.19	Csh No.43	Screwfix Direct Ltd - Angle Plates	3.49
	Csh No.44	Re-Imbursement of Mr J F Suddaby - Line Marker	2.00
	BACS	Payroll & Pension	6,590.40
07.02.19		HMRC - Tax & NI	3,440.36
08.02.19	DD	Anglian Water - Water for Sports Centre	62.19
	DD	Anglian Water - Water for Allotments	66.25
11.02.19	DD	E.on - Electricity for Playing Field	15.81
	DD	E.on - Electricity for Sports Centre	276.67
	DD	E.on - Gas for Sports Centre	474.16
		HSBC - Bank Charges	23.40
13.02.19	BACS	Mole Control Caistor (Lincs) Co Ltd - Mole Control	33.00
14.02.19	Chq No.100557	Brianplant (Humber) Limited - Soil Removal	282.00
21.02.19	Csh No.045	Broughton Village Hall - Hire of Hall for Civic Service	43.60
	DD	E.on - Electricity for Playing Field	2.52
	DD	E.on - Electricity for Sports Centre	146.42
		HSBC - Bank Charges	11.10

It was resolved that the action taken be approved.

Payments submitted at this meeting:-

25.02.19	Chq No.100558	ERNLLCA - RFO Training	60.00
	Chq No.100559	North Lincs Council - Burials & Adverts	1,706.00
	Chq No.100560	Supplies - Cleaning Materials	96.90
	Chq No.100561	P & R Door Systems - Shutter Call Out	240.00

It was resolved that these accounts be paid.

2876. Date, Time and Place of Future Meetings

The next meeting of the Full Council is due to be held on Monday, 25th March 2019, at 7.30 pm, and there is also a meeting of the Personnel Committee due to be held on Monday, 4th March 2019, at 6.30 pm, and then a meeting of the Finance Committee on Monday, 18th March 2019, at 7.00 pm. All meetings are to be held in the Phil Grundy Community & Sports Centre, Scawby Road, Broughton. **It was resolved that the information be noted.**

2877. Closure of Council Meeting

The meeting was closed by the Mayor at 9.56 pm.