

BROUGHTON TOWN COUNCIL MINUTES

Minutes from the meeting held on Monday 18th December 2023 at 7pm at the Phil Grundy Community & Sports Centre, Scawby Road, Broughton, DN20 0AB.

Present: Cllrs Harness, Lee, Portess, Ross, Senior (Chair), & Simpson.

Also Present: 1 resident, PC Hickson & Town Clerk – Deb Hotson.

2312/01 Apologies and reasons for absence received from Cllrs Carter, Price & Taylor.

2312/02 **Resolved** - to temporarily suspend the meeting for a period of normally, no more than 20 minutes, but at the Chairman's discretion to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Town Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened. A member of the public asked for an update on the proposed traffic road order for Brooklands to which he was told that this was now with NLC.

The resident also stated that the High Street was in need of resurfacing and Ward Cllrs will inform NLC.

2312/03 To approve the minutes for the following meetings: -

Resolved – approve of the minutes of the Full Council Meeting held on 27th November 2023.

Resolved – approve of the minutes of the General-Purpose Committee Meeting held on 4th December 2023.

2312/04 To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Ross declared a prejudicial interest in agenda item 2312/06.

2312/05 To note dispensations given to any member of the Council in respect of the agenda items listed.
None outstanding.

2312/06 **Planning**

a. To receive any decisions and to discuss the following application received from North Lincolnshire Council.

Cllr Ross left the meeting.

2023/1864 – planning permission for the change of use of an existing domestic garage for the storage and distribution of wine at The Poplars, Brigg Road, Wressle, Broughton.

Resolved – no objection or comments.

2023/1873 – notification of prior approval for a proposed larger home extension at 54 Estate Avenue, Broughton.

Resolved – no objection or comments.

Cllr Ross re-joined the meeting.

2312/07 **Clerks Report**

a. Minutes of the EMIB Committee meeting held on Wednesday 15th November via zoom and EMIB Winter newsletter.

b. ERNLLCA December newsletter.

c. Summary of calendar sales – 48 sold. £110 for a donation to Lindsey Lodge & Hope House.

d. Update on the Clarke Telecom project – Open Reach and providing more plans with the cabling underground. The legal contracts can then be finalised.

e. Clerk has informed the Align Architect and a meeting to be arranged in the new year. Julie Reed will also attend.

Highways / Town issues / North Lincolnshire Council items.

2312/08 To receive an update on reported highway issues determining any further actions required.

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Clerk to create a list of outstanding highway issues for the Ward Cllrs to chase.

Reports / Updates

2312/09 To receive a report from the mayor determining any actions required.

Cllr Senior stated that he has been a quiet month and there was nothing to report.

2312/10 To receive a report from the Ward Councillors on activities within North Lincolnshire Council.

Cllr Lee updated the council on the following items:

Ermine Street and Appleby Lane are still on the resurfacing scheduled with NLC.

Consultation events are available for comments for the Greater Lincolnshire Devolution. This information can be found on the NLC website.

Town & Parish Councils are able to apply for grant funding for In Bloom.

There will be £250 available to Groups for events organised for the 80th D-Day event.

2312/11 To consider any Police & Neighbourhood Watch issues determining actions required.

The current issue in the town is with HGV using Appleby Lane & Ermine Street to cut through from businesses. PC Hickson stated that tickets have been issued recently and it will continue to be monitored.

Cllr Ross stated that large farm vehicles are also coming through the village and turning onto Ermine Street. The tractors are huge and mount the kerb while turning. PC Hickson to look into the legislation on tractors.

Resolved – closed the meeting to allow a member of the public to speak.

A resident asked if tractors that large should have an escort. This also to be looked into.

Cllr Harness suggested that the police attend the closed churchyard in the evening as there is some drug activity. PC Hickson stated that he had received another complaint, and this will form part of the regime while in the town. The police are also aware of a homeless person in the area too.

Resolved – the meeting was re-opened.

2312/12 To receive an update report from the Village Hall Committee representative determining any actions required.

Cllr Portess stated that the gas bills are still high.

Cllr Ross stated that the Village Hall will require more funds this year to which the Clerk stated that she will need to write to the Council asap so the request can be included in the budget/precept.

The solar panel invoice was paid on receipt of the grant fund from NLC. The caretaker will now be set up with the solar panel information on to her phone.

The results from the energy survey recently undertaken by HWRA to be provided to the Clerk for circulation.

Apparently, the boiler is ok, but the hot water is not economical as there is a leak in the pipework. Cllr Ross is organising a plumber to repair the leak.

Sonia, Deputy Clerk is now working with the Committee on the administration side.

Cllr Ross to complete the outstanding yearend to be submitted to the Charity Commission.

User Groups are happy, and the next big event is on New Year's Eve.

The Village Hall Committee are looking at hiring The Moggies for an event in April next year.

2312/13 To receive an update report from the Broughton Community & Sports Association representative determining any actions required.

Cllr Simpson stated that the grant for this quarter was open until the end of the year.

2312/14 To receive an update report for the Broughton Allotment determining any further actions required.

The Deputy Clerk is working on the agreements at present and the majority have been sent out via email, the remaining agreements will be sent out this week.

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2312/15 To receive an update report on organising a D-Day 80th Anniversary Event determining actions required.

The notes from the Events Committee were circulated prior to this meeting.

The next meeting is scheduled for 22/01.

General Items

2312/16 To notify the Clerk of items to be placed on the agenda for the next meeting.

- Budget/Precept 2024/25.

2312/17 To determine actions required about the concerns raised by a resident about aggressive dogs not being on the lead and attacking other dogs on the playing field.

The Clerk has contacted NLC regarding these concerns and received back the following information: North Lincolnshire Council's Dog Warden service will investigate allegations of dogs being dangerously out of control in public areas. Witnesses to such incidents will be asked to provide evidence in the form of a witness statement before further enforcement action can be considered. We would ask that residents report any incidents to the Dog Warden service either by contacting the NLC call centre on 01724 297000 or by emailing dog.warden@northlincs.gov.uk.

If there are any details that indicate routine – time / day then we may be able to proactively patrol, however this would be targeted visits only and we would be unable to regularly patrol the area.

There are currently no specific general requirements in legislation that require dogs to be on leads, but rather that dogs should be under control when out in a public area. This can be demonstrated if the dogs have a good recall and have been trained appropriately, but in circumstances when this is not the case, and sufficient evidence is received that identifies the dog owner, and we can meet the threshold of the legislation, we take a staged approach with our enforcement, from warning letters through to prosecution in accordance with the council's Enforcement Policy.

If the allegation involves dogs attacking persons, this is a Police matter that should be reported directly to Humberside Police.

Cllr Lee stated that she had also been contacted by a resident with similar concerns and this information will be placed on to the Facebook page for residents' information.

Clerk to provide this information to the concerned resident and ask him if he is happy for the Police to contact him about his concerns.

2312/18 To be notified of the North Lincolnshire Council Notice of Review of Polling Districts and Polling Places determining any actions required.

Item noted.

Finance

2312/19 To receive and approved the Financial Statement up to 30th November – see appendix 1.

Resolved – approval of the Financial Statement.

2312/20 To determine the donation to be provided to the RBL for the wreaths.

Resolved – a £50 donation to be provided for each wreath in the future and for this year an additional £50 to be provided for the lack of money donated at the church services. £50 has already been donated so therefore a further £100 to be sent.

2312/21 To consider the purchase of materials for the annual maintenance of the flower beds and the purchase of materials for the building of the obelisks for the cemetery determining actions required.

Resolved – if the In Bloom grant was not forthcoming then it was agreed for the Council to purchase the materials.

2312/22 To confirm Councillors names to be placed on to the application for the CCLA account determining actions required.

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Resolved – the following Cllrs will be added to the mandate.

Cllrs Portess, Price, Senior & Taylor.

2312/23 To consider renewal of the CPRE membership.

Resolved - renewal of £60 was approved.

2312/24 To consider the quotes received for pest control on the field determining actions required.

Resolved – out of the 3 quotes received Pest Stoppers were selected and the Clerk will ask the works to be started as soon as possible.

2312/25 To consider the purchase of a replacement salt bin for Watersedge.

Resolved – Clerk to ask for the yellow bin criteria to be recalculated and if the bin still doesn't meet the criteria a new green bin will be purchased.

Time and date of the next meeting to be confirmed.

2312/26 The time and date of the next meeting is Monday 29th January at 7pm at the Phil Grundy Community & Sports Centre, Scawby Road, Broughton.

Part B – Closed to the public.

2312/27 To consider (if required) the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of any item(s) to be discussed.
No items raised.

The meeting closed at 8pm.

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Appendix 1 – November 2023

Date: 11/12/2023

Broughton Town Council - R&P

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Time: 13:45

Current Bank A/c

List of Payments made between 01/11/2023 and 30/11/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/11/2023	North Lincolnshire Council	DD	74.00		Business Rates
01/11/2023	North Lincolnshire Council	DD	278.00		Business Rates
02/11/2023	SLCC	BACS 154	144.00		SLCC
02/11/2023	Farmstar Ltd	BACS 155	267.08		Equipment maintenance
02/11/2023	BCSA	BACS 156	522.00		Inv 55
02/11/2023	RBL	BACS 157	50.00		Wreaths donation
02/11/2023	Fillingham Christmas Trees	BACS 158	372.00		Christmas Tree
02/11/2023	Fleet	BACS 159	502.27		Pitchmarker
03/11/2023	Talk Talk Business	DD	35.96		October 2023
03/11/2023	Talk Talk Business	DD	-35.96		October 2023
03/11/2023	Talk Talk Business	DD	35.94		October 2023
07/11/2023	Amazon	DDR 58	30.97		Mouse traps
08/11/2023	Fasthosts	BACS 160	6.94		October 2023
08/11/2023	Tesco	DDR 59	4.00		Storage box
09/11/2023	Green Grass Contracting	BACS 161	1,104.61		Inv 2977
09/11/2023	Green Grass Contracting	BACS 162	1,104.61		Inv 2989
09/11/2023	Container King	BACS 163	720.00		Inv 55190
09/11/2023	ROSPA	BACS 164	358.80		ROSPA
09/11/2023	Amazon	DDR 60	39.98		Rat Traps - Allotments
09/11/2023	MD Signs	BACS 165	204.00		Firework banners
09/11/2023	Next Generation	BACS 166	150.00		Firework event DJ
09/11/2023	Hall-Med Ltd	BACS 167	360.00		Firework Event - First Aid
09/11/2023	ERNLLCA	BACS 168	72.00		Chairs Training - P Senior
10/11/2023	HSBC	DD	45.76		Bank Charges
13/11/2023	Post Office	DDR 61	200.00		Christmas Light vouchers
13/11/2023	Brigg Office Supplies	DDR 62	19.95		Laminating pouches
13/11/2023	Thomas Bell	BACS 169	36.25		Mole traps
15/11/2023	Container King	BACS 170	76.80		Inv 55206
16/11/2023	EON	DD	424.74		October 2023
16/11/2023	Chevron Traffic Management	BACS 171	300.00		Firework event - fencing
16/11/2023	Chevron Traffic Management	BACS 172	450.00		Inv 63474
17/11/2023	British Telecom	DD	98.52		October 2023
21/11/2023	EON	DD	1,775.02		October 2023
21/11/2023	EON	DD	82.31		October 2023
21/11/2023	HSBC	DD	17.68		Bank Charges
22/11/2023	Bowness Electrical	BACS 173	1,416.00		Firework Event - outside cabin
22/11/2023	Bowness Electrical	BACS 174	89.56		Inv 48088
22/11/2023	Bowness Electrical	BACS 175	210.00		Inv 48079
22/11/2023	CPRE	BACS 176	36.00		Membership renewal
23/11/2023	Farmstar Ltd	BACS 177	537.02		Tractor maintenance
23/11/2023	Farmstar Ltd	BACS 178	5.24		Inv 272155
27/11/2023	Brians DIY	DDR 63	5.30		Bolts & nuts
27/11/2023	Harlequin	BACS 179	414.00		Chairs x 10
27/11/2023	Tesco	DDR 64	9.60		Mugs
27/11/2023	Post Office	DDR 65	50.00		Petty cash top-up
28/11/2023	Amazon	DDR 66	12.63		Mouse traps
29/11/2023	Salaries	BACS 180	7,377.09		November Salaries

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Signed:

Date: 29th January 2024

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