



# Broughton Town Council

## General Purposes Committee Minutes

Minutes of the meeting of the General Purposes Committee held at 6.30pm on Monday 3<sup>rd</sup> February 2025 at the Phil Grundy Community & Sports Centre.

Present: Cllrs Neil Simpson, Carol Ross, Paul Senior (Chair), Janet Lee & Vee Harness.  
Also present: Clerk to the Council – Deb Hotson.

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### 1. Apologies for Absence

Apologies for absence received from Cllr Taylor.

### 2. Declaration of Interest

To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

No declarations received.

### 3. To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the item to be discussed.

**Resolved** – to exclude the public and press.

### 4. Phil Grundy Feasibility Study

To consider the quotes for a planning agent, determining any further actions required.

The quotes were narrowed down to 2 from the 7 received based on cost and content. Clerk to clarify items on both quotes for a resolution at the extra full council meeting on 17/02.

### 5. Ground Maintenance

To consider the cost of the maintenance of the playing field and a contribution towards the repair and maintenance of the tractor/mower determining actions required.

Cllr Simpson declared a personal interest.

The recommendation to the full council was to accept the quote provided by BSCA for the next 3 years.

The recommendation to the full council is to continue payment for the maintenance and repair unless there is any damage, and the Council would then look for payment from BCSA.

### 6. Hallmaster booking system

To discuss the demo and determine the next steps.

All members have looked through the demo. The clerk to arrange for the 90 day trial to be activated and the Deputy Clerk will provide all members and Sean Clixby access to play with the system for a month and then a meeting will be arranged for all to attend to walk through the system.



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7. **AOB**

The Clerk stated that a couple of users are still not paying their invoices within the 28 days allowed. Recommendation to the full council that a £25 administrative fee will be added the following month for unpaid invoices.

8. **Date and Time of the next meeting**

To confirm the date and time of the next meeting.

To be confirmed.

The meeting closed at 7.30pm.