



Broughton Town Council

General Purposes Committee Minutes

Minutes of the meeting of the General Purposes Committee held at 6.30pm on Wednesday 14th August 2024 at the Phil Grundy Community & Sports Centre.

Present: Cllrs Janet Lee, Neil Simpson, Carol Ross, Paul Senior (Chair), Julie Taylor & Sean Clixby via Teams.
Also present: NLC Julie Reed, Clerk to the Council – Deb Hotson.

1. Apologies for Absence

Apologies for absence received from Cllr Harness.

2. Declaration of Interest

To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

No declarations received.

3. To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the item to be discussed.

Resolved – to exclude the public and press.

4. Phil Grundy Feasibility Study

Julie Reed stated that this was going to be a long project due to the phased aspect and the funding required.

It was suggested that the next step is to arrange a public consultation, and a date was agreed as Thursday 19th September – 3-7pm in the Pavilion Room and foyer.

Attendees required – Nick Clewer – Align Architects, Julie Reed, Broughton Town Councillors, NLC representatives including highways, sports & leisure, local FA & Cricket representative and Ward Cllrs.

Ward Cllrs to invite all residents and attendees via a letter with assistance from Julie Reed.

Ward Cllrs to also work with the Clerk on the creation and production of a leaflet to put round the town advertising the event.

Clerk to ask Nick Clewer for large drawing for the consultation and if he can provide a computerised walk through visual to display.

It was suggested that BCSA plans were also available at the event with members of BCSA to answer questions.

Possible use of tablets to carry out a survey at the event could be used from NLC.

The next step is to create a spec for a Planning Agent and gain funding for this part. Julie Reed will assist the Clerk in creating this spec.

Clerk to consult with Nick Clewer as part of their commitment as detailed in RIBA Stage 3 – Spatial Co-ordination is preparation of planning submission documents and act as planning agent to submit & monitor.



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Once the consultation is completed and the planning application submitted then the next step can be agreed.

Sean Clixby stated that as part of the planning application the creation of an entrance to the next field should be included.

The Final plans should be reviewed and approved at the next Council meeting.

5. **Booking Systems**

To date there have been no fees/costs received from Pitchbooking, which was the preferred option from the two.

Cllr Ross could make tentative enquiries to see if NLC Data Programming could create a bespoke system.

It was agreed to defer a decision and look at other systems i.e. Microsoft, Hallmaster, Google. The system must be able to book and block.

6. **AOB**

No further issues raised.

7. **Date and Time of the next meeting**

To confirm the date and time of the next meeting.

It was resolved that the next meeting is on Monday, 16th September 2024 at 6.30pm at the Phil Grundy Community and Sports Centre, Scawby Road, Broughton

The meeting closed at 7.30pm.