

BROUGHTON TOWN COUNCIL MINUTES

Minutes from the meeting held on Monday 24th March 2025 at 7pm at the Phil Grundy Community & Sports Centre, Scawby Road, Broughton, DN20 0AB.

Present: Cllrs, Carter, Harness, Lee, Price, Senior (Chair), Portess, Ross, Simpson & Taylor.

Also Present: 1 resident & Town Clerk – Deb Hotson.

2503/07 All members present. The Clerk explained the apologies for absence process and asked that all Councillors adhere to this.

2503/08 Resolved - to temporarily suspend the meeting for a period of normally, no more than 20 minutes, but at the Chairman's discretion to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Town Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened. A resident asked who had been informed of the consultation of the yellow lines being installed on the junction of Yarborough Crescent and Brooklands. The Clerk stated that she had contacted NLC, and she had been informed all those that it affected had been informed.

2503/09 To approve the minutes for the following meetings: -

Resolved – approval of the Full Council minutes held on 24th February 2025.

Resolved – approval of the Extra Ordinary Council minutes held on 10th March 2025.

2503/10 To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Ross declared a personal interest in agenda item 2503/12.

2503/11 To note dispensations given to any member of the Council in respect of the agenda items listed.
None outstanding.

2503/12 **Planning**

Cllr Ross left the meeting.

To be notified of decisions and new applications received from North Lincolnshire Council determining actions required.

The following decision was received from NLC.

2024/614 – approval of reserved matters pursuant to outline planning permission PA/2020/2046 for a residential development comprising 79 dwellings at land west of Scawby Road, Broughton.

The following application received from NLC for discussion by the Town Council.

2025/112 – planning permission to carry out alteration and extensions to the existing dwelling to erect a single storey extension to the rear, side and front on the dwelling and to raise the roof height to create living space on the first floor at Caudelle, 2 Chancel Walk, Broughton.

Resolved – no objection or comment.

2025/267 – planning permission to install an air source heat pump at 11 High Street, Broughton

Resolved – no objection or comment.

To note only.

SCR/2025/4 – request for a second EIA Screening Opinion for proposed new wells and 600m underground gas pipeline at Wressle Wellsite, Lodge Farm, Appleby. This was for information only. Two further applications have been received. The Clerk to try and obtain extension to be discussed at the next meeting.

Cllr Ross rejoined the meeting.

2503/13 **Clerks Report**

a. ERNLLCA Newsletter – January 2025.

b. VHC Minutes of the meeting held February & March 2025.

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- c. End of season football pitch renovation process.
- d. NALC Model Financial Regulation changes. These will be discussed and approved at the May meeting.
- e. VHC request for the Annual Grant – will be added to the April agenda.
- f. Notice of Election for Greater Lincolnshire Combined County Mayoral Election 1st May 2025.
- g. Email request asking if Broughton Town Council would be interested in attending the Restoring Ryedale Project to showcase the initiatives that the Town has undertaken.
Cllr Harness is happy to attend, and it was suggested that an In-Bloomer to also attend.
- h. Due to the Government amending tax relief from 75% to 40% there will be a £4,000 increase in rates for the centre this forthcoming financial year.
- i. ERNLLCA Commons Transport Select Committee Buses Survey. Cllrs encouraged to individually complete the survey.

Highways / Town issues / North Lincolnshire Council items.

2503/14 To receive an update on reported highway issues as detailed below determining any further actions required.

Log Number/details	Date reported	Location	Details
NLC Highways	18/12/2024	Castlethorpe	NLC have stated that the road is wide enough for 2 cars to pass therefore putting signs up to give way to oncoming traffic would be confusing. Cllr Lee to chase with Highways. Cllr Lee confirmed that the adjacent hedge has been cut back but doesn't seem to have helped as HGV are still pushing through with seemingly no awareness of the width of the road. Cllr Lee stated that the Highway Officer will continue to review. Item to be removed from the agenda/minutes.

2503/15 To be notified of any further highway issues determining any actions required.

Clerk to find out what the slurry sealing programme is for the footpaths in Broughton, particularly Scawby Road which is in a very bad state of repair and was reported to NLC over 2 years ago.

Reports / Updates

2503/16 To receive a report from the mayor determining any actions required.

Cllr Senior attended the following events:

01/03 – Kirton Civic Dinner.

03/03 – Interviewing for the Council meeting.

07/03 – NLC Civic Dinner.

10/03 – Extra Ordinary Council meeting.

2503/17 To receive a report from the Ward Councillors on activities within North Lincolnshire Council.

Cllr Lee provided the following report:

The resurfacing of the A15 – M180 junction is complete there is just the replacement of bridge joints starting today.

Just a reminder to make sure you are registered to vote on the 1st May to select the first Greater Lincolnshire Combined Authority Mayor.

Solar Panes have been installed on Lindsey Lodge Hospice free of charge thanks to North Lincs Community Energy Support. A share offer run by North Lincs Community Energy to raise more money for the scheme has recently closed reaching is £700,000 target and including an investment of £100,000 from the Council.

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Earlier this month Cllr Waltham said that any new buildings built will have to include solar panels to reduce the demand for solar panels on farmland.

Also, earlier this month Cllr Waltham expressed his disappointment with the Government's decision to give planning permission for an incinerator to be built on the edge of Scunthorpe at Flixborough which is being built to take up to 760,000 tonnes of rubbish a year. He expressed concern that the government had not listened to residents and the concerns of North Lincs Council. The council were clear that this was the wrong location for the incinerator and will be burning waste from other parts of the country in this incinerator.

There are other items that can be found on North Lincolnshire website.

Cllr Ross added that from March 2026 food waste bins will be provided to businesses to separate out from the general waste.

The low energy devices being handed out from NLC will arrive this week for distribution.

2503/18 To consider any Police & Neighbourhood Watch issues determining actions required.

Cllr Taylor stated that there are some issues with the dumping of helium gas canisters on the Watersedge estate. The police have been made aware and this will be monitored.

It was noted the discord from residents regarding some recent Facebook posts. Some have been dealt with by the local police.

2503/19 To receive an update report from the Village Hall Committee determining any actions required.

The latest fund raiser made £440 which will be split between the village hall and the Taekwondo Group.

Couple of new groups/bookings.

Cllr Price is now doing a monthly update on an excel spreadsheet including income and expenditure and a reconciliation.

2503/20 To receive an update report from the Broughton Community & Sports Association representative determining any actions required.

Cllr Simpson stated that the astro turf is now being laid onto the MUGA site.

Applications close on 30/04 for the next round of funding.

2503/21 To receive an update report for the Broughton Allotment Association determining any further actions required.

After the last meeting the allotments were advertised and there are now only a couple of plots free.

One new member has kindly produced new numbers for the plots, and they look great.

The compostable toilet is in place.

The Clerk & Deputy Clerk will be attending their AGM on April 1st.

2503/22 To receive an update report for the Appleby Lane Cemetery/Churchyard determining any further actions required.

Nothing to report this month.

2503/23 To receive an update report from the Events Working Group including authority for expenditure determining any actions required.

The notes were circulated prior to the meeting.

Resolved – to approve a sum not to exceed £1000 to provide entertainment for the VE Day scheduled for Thursday 8th May.

General Items

2503/24 To notify the Clerk of items to be placed on the agenda for the next meeting.

Clerk to be provided with any items.

2503/25 To be notified of the request for new street names for the site off Scawby Road determining actions required.

After a debate it was **resolved** to submit the following suggestions to NLC.

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Vicarage Fields, Abbots Close and Canon Way.

Finance

2503/26 To receive and approved the Financial Expenditure – see appendix 1, and approve the receipts, bank statements and budget monitoring report up to 28th February 2025.

Resolved – approval of the financial expenditure.

2503/27 To consider the quotes received for event road closures for 2025, determining actions required.

Resolved – Chevron was selected from the three-quote received.

2503/28 To consider the purchase of root ball Christmas tree.

The Clerk had requested some advice from the Egologist at NLC and he had suggested a ‘fat albert’, a Colorado spruce. Clerk to obtain some costs for this tree.

Clerk to also obtain costs for a lite up structure shaped as a tree for the next meeting.

2503/29 To consider attendance to the ERNLLCA Training Events & Staff training courses.

Items noted.

2503/30 **Time and date of the next meeting to be confirmed as Monday 28th April 2025 at 7pm, prior to this will be the Annual Town Meeting at 6.30pm.**

Part B – Closed to the public.

2503/31 To consider (if required) the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of any item(s) to be discussed.

Resolved – to close the meeting to the public and press.

- Allotment Site - information circulated on the change of agent and the increase in rent for this year.
- ICCM Training Event – **resolved** – host the event and use the 2 places for two groundsman and the Clerk to also attend.
- Cemetery request – **resolved** – request accepted due to working in the town, contributing to activities in the town and connections to the town.
- Staffing – acceptance of resignation and approved the suggested cover arrangements. To be invited to the April meeting.
- Community Awards – all nominations are put forward to receive a certificate and a bottle of wine from the mayor at the Civic Event. Deputy Clerk to complete the certificates and obtain frames.
- Hire Charges – Private Business – **resolved** – charge at the current rates, ensure the PL and RA are received and await the comments from the insurance company to make sure no further paperwork is required.

The meeting closed at 8.57pm.

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Appendix 1 – February 2025

Date: 10/03/2025

Broughton Town Council - I&E 2024/25

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Time: 14:35

Current Bank A/c

List of Payments made between 01/02/2025 and 28/02/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
03/02/2025	Container King	BACS 224	76.80		Inv 65757
03/02/2025	Bow ness Electrical	BACS 225	302.40		Inv 48497
03/02/2025	BCSA	BACS 226	74.40		Inv 70
03/02/2025	East Riding Supplies	BACS 227	3.78		Inv 1677680
03/02/2025	Simon Dobson	BACS 228	1,320.00		Inv 1372
03/02/2025	Various	BACS 229	33.50		Refunds as detailed
04/02/2025	EON	DD	235.45		5th Sept 24 - 4th Jan 25
04/02/2025	Talk Talk Business	DD	39.18		February 2025
06/02/2025	Microsoft	DD	296.64		Annual subscription fee
06/02/2025	Hodson & Kauss	BACS 230	1,944.00		Inv 17259
06/02/2025	Russells Ltd	BACS 231	6,324.00		Law n Mower
10/02/2025	East Riding Supplies	BACS 232	11.88		Inv 1678185
10/02/2025	Screw fix	DDR 105	29.16		Machinery consumables
10/02/2025	ERNLLCA	BACS 233	8.00		Inv 2063
13/02/2025	Zurich Insurance	BACS 234	167.59		Additional cover
13/02/2025	Dukeries Domestic Ltd	BACS 235	13.10		Inv 4250
17/02/2025	Mobile Phones	DD	50.69		February 2025
17/02/2025	Brigg Tow n Council	BACS 236	76.00		Brigg Civic Dinner
17/02/2025	Adobe	DDR 106	19.97		Acrobat Pro
17/02/2025	EON	DD	1,163.04		January 2025
17/02/2025	EON	DD	56.98		January 2025
18/02/2025	Amazon	DDR 107	13.44		Petrol can
18/02/2025	Amazon	DDR 108	21.95		Tow ball
19/02/2025	Curtis	BACS 237	10.35		Refreshments
19/02/2025	Hobbs	BACS 237A	161.10		Mayoress clothing
19/02/2025	P Senior	BACS 237B	36.00		Mayorall allow ance
19/02/2025	Rialtas	BACS 238	254.52		Training Fee
19/02/2025	Rialtas	BACS 239	718.80		Change from RP to IE
19/02/2025	Wicksteed	BACS 240	86.40		Trapeze rope
19/02/2025	Farmstar Ltd	BACS 241	782.29		Mow er maintenance
20/02/2025	Simon Dobson	BACS 242	3,000.00		Churchyard tree works
20/02/2025	IONOS	DDR 109	9.60		February 2025
21/02/2025	HSBC	DD	10.59		Bank charges
21/02/2025	Amazon	DDR 110	16.99		Steel toe cap w ellies
25/02/2025	Amazon	DDR 111	27.93		Battery charger
27/02/2025	Salaries	BACS 243	6,423.60		February 2025
27/02/2025	HMRC	BACS 244	1,224.14		February 2025
27/02/2025	ERPF	BACS 245	1,127.71		Pension - February 2025
27/02/2025	Tesco	BACS 246	45.69		Fuel for mow ers
27/02/2025	Amazon	DDR 112	9.98		Sped signs - allotments
Total Payments			26,227.64		